**CITY OF BAKER SCHOOL BOARD**

**SCHOOL FOOD SERVICE**

**FORM TO REQUEST BAG LUNCHES**

A 2 (two) week advance notice is required for request bag lunches to be served.

The day before the trip, the teacher must confirm the number of bag lunches with the cafeteria manager. In order for a student meal accounts to be debated, a list of names and pos number must be given to the manager.

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Teacher’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Lunches are Needed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Time Lunches Needed: \_\_\_\_\_\_\_\_\_\_ Number of Lunches Needed: \_\_\_\_\_\_\_\_\_\_\_\_\_

Number and Type if Milk Needed (A teacher or provide an ice chest and ice in order to transport the milk.

| **Student’s Name** | **Pos Number** | **Student’s Name** | **Pos Number** |
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| For Cafeteria Use Only\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Received By/Date |