

City of Baker School Board
Board Meeting Agenda
Tuesday, May 7, 2024, 6:00 P.M.
School Board Office

Joyce Burges, President – Presiding

“Every child deserves a First Class education.”

- A. Meeting Commencement**
 - 1. Call to Order
 - 2. Roll Call
 - 3. Silent Meditation
 - 4. Pledge of Allegiance
- B. Welcome of Visitors**
- C. Recognitions**
 - 1. Support Employee of the Year
- D. Approval of Agenda (Action)**
- E. Action Items**-The public may comment on Action Items. Public Comment is limited to 2 minutes per individual.
 - 1. Consideration and Approval of Minutes from the School Board Meeting of April 16, 2024.
 - 2. Consideration and Acceptance of Monthly Financial Reports including Budget to Actual Comparisons for the Period Ending March 31, 2024.
 - 3. Consideration and Approval of out of State Field Trip to Johnson Space Center for BMS.
 - 4. Consideration and Approval of Change order No 7 for BHS Construction Project.
 - 5. Consideration and Approval of Contract with First Choice Therapy for OT services.
 - 6. Consideration and Approval of contract with LSU SREC center for grant funding.
- F. Information Items**
 - 1. Superintendent's Report on Personnel
 - 2. Update from CSRS on High School Construction.
- G. Announcements**
 - 1. Date of Next Meeting – June 4, 2024
- H. Board Comments**
 - 1. Consideration for a New Policy for members of the public/community to add items to the monthly School Board agenda. (Joseph)
 - 2. Proposed Legislative Bills (Joseph)
 - 3. Committee Meetings (Joseph)
- I. Adjournment (Action)**



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Debbie Dedeaux at 225.774.5795 to describe the assistance that is necessary.

City of Baker School System
School Board Meeting
Tuesday, May 7, 2024

Type of Item: Action

Agenda Item: Consideration and Approval of Minutes

Background Information:

The Board needs to approve the minutes from the April 16 Board Meeting.

Attached Items: April 16, 2024 Minutes

Possible Motion: Move to approve the minutes from the School Board Meeting of April 16, 2024 Minutes .



City of Baker School Board Meeting April 16, 2024

MINUTES

The City of Baker School Board held a public meeting beginning at 6:00 p.m. on Tuesday, April 16, 2024.

President Burges called the meeting to order and explained to visitors the process for speaking on action agenda items is to request a comment card from Mrs. Debbie Dedeaux. Write your name on the card as well as the number of the agenda item you wish to speak on and return the card to Mrs. Dedeaux. She will bring the card up to the Board President at the appropriate time. Visitors will be allowed two (2) minutes to speak.

Mrs. Burges welcomed all visitors to the meeting and took roll call:

Perkins: Present
Profit: Present
Joseph: Present
Butler: Present
Burges: Present

President Burges announced there was a quorum and the meeting would proceed.

Silent Meditation/Prayer was led by Mr. Warren Drake, followed by the Pledge of Allegiance led by Miss De'Nya Ambeau.

Recognitions:

1. Winners of the "Math Madness" Competition (Baker Middle/Parkridge)
 - Brennen Bryant – 6th Grade
 - Chloe Washington – 6th Grade
 - Justin Green – 7th Grade
 - Lincoln Bourgeois – 7th Grade
 - Devin Hudson – 8th Grade
 - Cednaria Jordan – 8th Grade
2. Graduates of Rosebud Training Academy's Certified Nursing Assistant Program
 - Kennedi Alexander
 - Jasmine Allen
 - Danilah Brown
 - Briana Cleary
 - Aleah Cotton
 - Tre'Kandalyn Dunn
 - Anayiah Hans
 - Destiny Jones
 - Alyssa Longmire
 - Brionne Longmire

- A'Rion McDowell
- Brianna Montgomery
- Ashanti Porter
- Brielle Reed
- Ja'Tavia Tennart
- La'Tavia Tircuit

3. 2023-2024 Students of the Year

- Kaden Antoine – 5th Grade, Baker Heights Elementary
- Zoie Joseph – 5th Grade, Park Ridge Academic Magnet
- Katherine Banos - 8th Grade, Baker Middle School
- De'Nya Ambeau - 8th Grade, Park Ridge Academic Magnet
- Sarah Evans - 12th Grade, Baker High School

2023-2024 Teachers of the Year

- Pamela Dawson, Elementary School
- Tory Williams, Middle School
- Nakia Wilson-Nelson, High School

2023-2024 Support Employees of the Year

- Shantell Eisley Lewis, Elementary School
- Christopher Stephenson, Middle School
- Jill Taylor, High School
- Terri Johnson, District

Retirees

- Rita Harrison
- Henry Knox

On motion of Mrs. Profit seconded by Ms. Butler, the Board voted to approve the meeting agenda. Voting yes: Perkins Profit, Butler, Joseph, and Burges. Voting no: None.

Action Items:

1. Consideration and Approval of Minutes from the School Board Meeting of March 5, 2024

On motion of Mrs. Profit seconded by Ms. Butler, the Board voted to approve the minutes from the School Board Meeting of March 5, 2024. Voting yes: Perkins, Profit, Butler, Joseph, and Burges. Voting no: None.

2. Consideration and Acceptance of Monthly Financial Report including Budget to Actual Comparisons for the Period Ending February 29, 2024
On motion of Ms. Butler seconded by Mrs. Profit, the Board voted to accept the monthly financial report including budget to actual comparisons for the period ending February 29, 2024 as presented by Mrs. Sidney Stewart, Business Manager. Voting yes: Profit, Butler, and Burges. Voting no: Perkins, and Joseph.
3. Consideration and Approval of Permission to Advertise Solicitation of Bids for School Food Service Food, Supplies, Milk, and District-wide Cleaning and Janitorial Supplies
On motion of Ms. Butler seconded by Mrs. Joseph, the Board voted to approve the advertisement of solicitation of bids for School Food Service Food, Supplies, Milk, and District-wide cleaning and janitorial supplies. Voting yes: Perkins, Profit, Butler, Joseph, and Burges. Voting no: None.
4. Consideration and Approval of Flood Insurance Renewals for April, 2024 – April, 2025
On motion of Ms. Butler seconded by Mrs. Profit, the Board voted to renew flood insurance with Wright Insurance Agency for April, 2024 – April, 2025. Voting yes: Perkins, Profit, Butler, Joseph, and Burges. Voting no: None.
5. Consideration and Approval of the City of Baker School System 2024-2025 Academic Calendar
On motion of Mrs. Profit seconded by Ms. Butler, the Board voted to approve the City of Baker School System 2024-2025 Academic Calendar. Voting yes: Perkins, Profit, Butler, Joseph, and Burges. Voting no: None.
6. Consideration and Approval of the City of Baker School System Strategic Plan 2024-2029
On motion of Ms. Butler seconded by Mrs. Perkins, the Board voted to approve the City of Baker School System Strategic Plan 2024-2029. Voting yes: Perkins, Profit, Butler, and Burges. Voting no: None. Absent: Joseph.

Information Items:

1. Superintendent's Report on Personnel
A report on all personnel actions was provided to the Board prior to the meeting.
2. Update from CSRS on Baker High School Construction
Mr. Brian Budd, with the CSRS Program Management Team provided the following information:
 - The construction site is visited weekly by the management team and update meetings are held with the contractors, design team, and school system representatives.
 - We are still tracking July 18th as the date the high school will be ready for occupancy.

- A furniture plan has been prepared, purchase orders have been issued, and we are awaiting delivery.
- The transformer has been delivered to the site and is being installed by Entergy, and we are working to get power to the building by the end of the month. This means that we can start doing interior finishes such as floors, ceiling tiles, and painting.
- The site is being leveled to get it ready for landscaping.

Announcements:

1. Date of Next Meeting – May 7, 2024
2. Superintendent Stroder was recently contacted by CBS Evening News. They were doing a story on Infrastructure in America, and they narrowed it down to 2 schools: the City of Baker School System, and a school district in West Virginia. They came down for 2 days and interviewed him and visited the Baker High School site. The program should air next month. We will let you know the exact date and time as soon as we know.

Board Comments:

1. There were no comments from Board Members.

Adjournment:

On motion of Mrs. Profit seconded by Ms. Butler, the Board voted to adjourn at 7:12 p.m. Voting yes: Perkins, Profit, Butler, Joseph, and Burges. Voting no: None.

Submitted by J.T. Stroder, Secretary.

City of Baker School System
School Board Meeting
Tuesday, May 7, 2024

Type of Item: Action

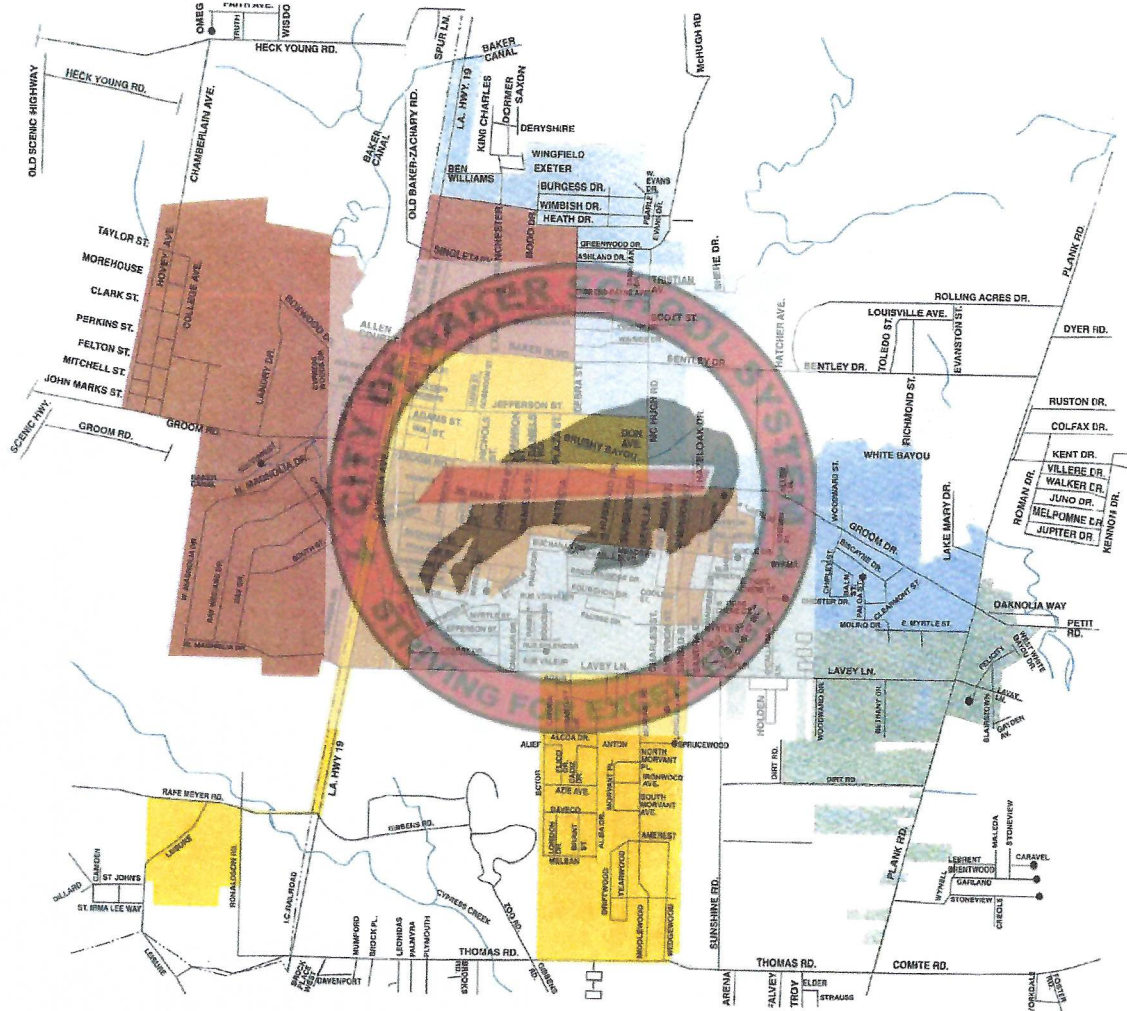
Agenda Item: Monthly Financial Report

Background Information:

Mrs. Stewart will present the Monthly Financial Report including Budget to Actual Comparisons for the Period Ending March 31, 2024.

Attached Items: March 31, 2024 Monthly Financial Report

City of Baker School Board



FINANCIAL REPORT SUMMARIES INCLUDING BUDGET TO ACTUAL COMPARISONS FOR PERIOD ENDING MARCH 31, 2024

CITY OF BAKER SCHOOL BOARD

FINANCIAL REPORT SUMMARIES INCLUDING BUDGET TO ACTUAL COMPARISONS FOR PERIOD ENDING MARCH 31, 2024

| GENERAL FUND | | | |
|---|--|---|---------------------------|
| Description | 2023-2024 | 2023-2024 | Percentage % Change |
| | APPROVED Revenues/ Expenditures | YTD Revenues/ Expenditures | |
| REVENUES | | | |
| Local Sources | | | |
| Ad Valorem | 2,537,454 | 2,521,808.00 | -0.6% |
| Sales and Use | 4,535,205 | 2,884,364.37 | -36.4% |
| 1% Collections by Sherriff and Pension Fund | 62,350 | 0.00 | -100.0% |
| Interest Earnings | 15,000 | 62,295.46 | 315.3% |
| Donations | 5,000 | 1,500.00 | -70.0% |
| Other Local | 150,500 | 8,136.01 | -94.6% |
| State Sources | | | |
| Minimum Foundation Program | 7,343,144 | 3,404,244.00 | -53.6% |
| Professional Improvement Program | 9,360 | 7,766.00 | -17.0% |
| Revenue Sharing | 44,500 | 14,685.91 | -67.0% |
| Supplemental Choice Allocation Funds (SCA) | 34,930 | 72,593.00 | 107.8% |
| Career Development Funds (CDF) | 25,000 | 25,000.00 | 0.0% |
| ERATE | 12,000 | 0.00 | -100.0% |
| Indirect Costs | 145,000 | 362,786.00 | 150.2% |
| TOTAL REVENUES | 14,919,443 | 9,365,178.75 | -37.2% |
| EXPENDITURES | | | |
| Instruction: | | | |
| Regular Programs | 3,939,626 | 2,400,800.17 | -39.1% |
| Special Education Programs | 826,868 | 616,254.81 | -25.5% |
| Vocational Programs | 181,413 | 143,256.46 | -21.0% |
| Other Instructional Programs | 520,005 | 278,957.52 | -46.4% |
| Special Programs | 101,167 | 21,235.50 | -79.0% |
| Total Instruction | 5,569,079 | 3,460,504.46 | -37.9% |
| Support Services: | | | |
| Pupil Support Services | 599,370 | 547,565.89 | -8.6% |
| Instructional Staff Support | 306,265 | 142,596.64 | -53.4% |
| General Administration | 983,219 | 744,893.65 | -24.2% |
| School Administration | 774,499 | 633,937.67 | -18.1% |
| Business Services | 337,205 | 217,748.39 | -35.4% |
| Plant Services | 1,977,779 | 1,601,169.40 | -19.0% |
| Student Transportation Services | 685,121 | 573,941.63 | -16.2% |
| Central Services | 251,781 | 127,160.32 | -49.5% |
| Building Improvements (Plant Services) | 132,651 | 29,907.09 | -77.5% |
| Debt Services | 603,055 | 441,113.05 | -26.9% |
| Total Support Services | 6,650,945 | 5,060,033.73 | -23.9% |
| Total Expenditures | 12,220,024 | 8,520,538.19 | -30.3% |
| LOCAL REVENUE CHARTER SCHOOL TRANSFERS | 2,699,309 | 0.00 | |
| TOTAL TRANSFERS OUT | 2,699,309 | 0.00 | |
| EXCESS of REVENUES OVER EXPENDITURES | 110 | 844,640.56 | |

CITY OF BAKER SCHOOL BOARD
CAPITAL PROJECTS FINANCIAL REPORT FOR PERIOD ENDING MARCH 31, 2024

CAPITAL PROJECTS

| Description | 2021-2023 ORIGINAL Construction Budget | 2023-2024 APPROVED REVENUES EXPENDITURES | 2023-2024 YTD REVENUES EXPENDITURES |
|--|---|---|--|
| REVENUE SOURCES | | | |
| FEMA REVENUE | 6,266,855.00 | 5,117,391.00 | 3,655,163.51 |
| Community Development Block Grant 10% Match (CDBG) | 696,317.00 | 696,317.00 | 0.00 |
| ESSER FUNDS | 1,245,000.00 | 1,245,000.00 | 868,509.50 |
| BOND REVENUE - LOAN | 8,200,000.00 | 2,352,542.00 | 1,000,000.00 |
| General Fund Transfers In | 1,725,841.71 | 82,227.00 | 82,227.00 |
| Reserve Funds Transferred In From General Funds | 3,901,176.00 | 3,901,176.00 | 4,017,439.60 |
| GENERAL FUND RESERVE Transfer In For Change Order No. 4 | 0.00 | 256,377.00 | 256,377.00 |
| TOTAL REVENUE FOR CONSTRUCTION | 22,035,189.71 | 13,651,030.00 | 9,879,716.61 |
| CONTENTS (FURNITURE AND FIXTURES) | | | |
| FEMA REVENUE - CONTENTS | 1,190,584.00 | 1,190,584.00 | 0.00 |
| Community Development Block Grant 10% Match (CDBG) | 132,288.00 | 132,288.00 | 0.00 |
| TOTAL REVENUE FOR CONTENTS | 1,322,872.00 | 1,322,872.00 | 0.00 |
| TOTAL REVENUES | 23,358,061.71 | 14,973,902.00 | 9,879,716.61 |
| EXPENDITURES | | | |
| *ESSER FUNDED | | | |
| Change Order No. 4 | 0.00 | 1,245,000.00 | 868,509.50 |
| Total Construction and Restoration | 20,217,498.00 | 11,803,426.00 | 8,487,694.54 |
| Furniture and Fixtures | 1,322,872.00 | 1,322,872.00 | 0.00 |
| TOTAL EXPENDITURES | 21,540,370.00 | 14,627,675.00 | 9,612,581.04 |
| Professional and Project Management Services | | | |
| Architectural and Professional Services (Amended) | 1,817,691.71 | 346,227.00 | 267,135.57 |
| Other Professional and Project Management Services | 0.00 | 0.00 | 0.00 |
| Total Professional and Project Management Services | 1,817,691.71 | 346,227.00 | 267,135.57 |
| TOTAL BAKER HIGH RESTORATION EXPENDITURES | 23,358,061.71 | 14,973,902.00 | 9,879,716.61 |
| Excess/Deficiency of Revenues Over Expenditures | 0.00 | 0.00 | 0.00 |

**This amount is included in the Special Revenue Funds Reporting under ESSER III Formula. These are not additional funds. They are identified here to reference all braided funding sources).*

CITY OF BAKER SCHOOL BOARD

SPECIAL REVENUE FUNDS FINANCIAL REPORT SUMMARIES INCLUDING BUDGET TO ACTUAL COMPARISONS FOR PERIOD ENDING MARCH 31, 2024

| SPECIAL REVENUE FUNDS | | | | | | |
|--|--|---------------------------------------|---|---|---|---------------------------------------|
| FEDERAL AND STATE GRANTS | 2023-2024 APPROVED BUDGET | 2023-2024 YTD Revenues | 2023-2024 YTD Expenditures | 2023-2024 Excess/ Deficiency | RECEIVABLES as of 05/01/2024 | ADJ EXCESS/ DEFICIENCY |
| Account Title | | | | | | |
| CARL PERKINS | 15,062.00 | 6,529.00 | 7,587.03 | (1,058.03) | 0.00 | (1,058.03) |
| FOOD SERVICE | 815,700.00 | 492,770.70 | 581,885.40 | (89,114.70) | 93,252.54 | 4,137.84 |
| SUMMER SCHOOL FOOD SERVICE | 8,500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| FRESH FRUIT AND VEGETABLE GRANT | 12,072.00 | 8,396.64 | 232.21 | 8,164.43 | 0.00 | 8,164.43 |
| SFS EQUIPMENT GRANT | 78,557.74 | 78,577.74 | 36,562.34 | 42,015.40 | 0.00 | 42,015.40 |
| IDEA PART B | 218,693.00 | 103,812.00 | 219,476.69 | (115,664.69) | 115,665.00 | 0.31 |
| HIGH COST SERVICES | 0.00 | 0.00 | 23,524.80 | (23,524.80) | 0.00 | (23,524.80) |
| SPECIAL ED - PRE-SCHOOL | 6,800.00 | 704.00 | 886.80 | (182.80) | 0.00 | (182.80) |
| 8g STUDENT ENHANCEMENT/PRE K | 51,440.00 | 23,581.00 | 39,240.36 | (15,659.36) | 15,659.00 | (0.36) |
| TITLE I | 838,570.00 | 581,601.00 | 703,111.76 | (121,510.76) | 121,511.00 | 0.24 |
| TITLE II | 64,850.00 | 15,788.00 | 63,332.58 | (47,544.58) | 31,756.00 | (15,788.58) |
| TITLE IV | 70,772.00 | 5,500.00 | 18,358.18 | (12,858.18) | 12,858.00 | (0.18) |
| DIRECT STUDENT SERVICES | 29,940.00 | 27,226.00 | 27,226.12 | (0.12) | 0.00 | (0.12) |
| SCHOOL REDESIGN | 353,318.00 | 60,187.00 | 110,046.70 | (49,859.70) | 49,860.00 | 0.30 |
| LA - 4 Cecil Picard | 253,580.00 | 120,528.00 | 56,190.02 | 64,337.98 | 0.00 | 64,337.98 |
| ED EXCELLENCE ENHANCEMENT | 19,825.00 | 17,888.00 | 12,242.54 | 5,645.46 | 0.00 | 5,645.46 |
| ESSER II - FORMULA ACHIEVE | 262,098.00 | 261,198.00 | 261,198.00 | 0.42 | 0.00 | 0.42 |
| ESSER II INCENTIVE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| ESSER III - FORMULA ACHIEVE | 4,474,775.24 | 1,748,365.00 | 2,695,478.80 | (947,113.80) | 947,114.00 | 0.20 |
| ESSER III (EB) - ACHIEVE - INTERVENTIONS | 1,028,018.33 | 0.00 | 242,632.99 | (242,632.99) | 242,633.00 | 0.01 |
| ESSER III INCENTIVE | 140,009.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| HOMELESS ARP | 30,145.71 | 0.00 | 2,843.77 | (2,843.77) | 0.00 | (2,843.77) |
| IDEA 611 ARP ACHV | 58,624.15 | 0.00 | 41,579.00 | (41,579.00) | 41,579.00 | 0.00 |
| IDEA 619 ARP ACHV | 1,872.59 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| STRONGER CONNECTIONS | 518,355.00 | 0.00 | 217,364.38 | (217,364.38) | 217,364.00 | (0.38) |
| IDEA 611 Set Aside | 21,505.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| COMPREHENSIVE LITERACY STATE DEVELOPMENT CLSD B-5 | 774.00 | 0.00 | 550.00 | (550.00) | 550.00 | 0.00 |
| COMPREHENSIVE LITERACY STATE DEVELOPMENT CLSD K-5 | 40,920.00 | 0.00 | 30,815.14 | (30,815.14) | 9,571.00 | (21,244.14) |
| COMPREHENSIVE LITERACY STATE DEVELOPMENT CLSD 6-8 | 42,160.00 | 0.00 | 22,012.04 | (22,012.04) | 9,146.00 | (12,866.04) |
| COMPREHENSIVE LITERACY STATE DEVELOPMENT CLSD 9-12 | 70,000.00 | 0.00 | 32,417.32 | (32,417.32) | 12,026.00 | (20,391.32) |
| TOTAL - SPECIAL REVENUE FUNDS | 9,526,936.76 | 3,552,652.08 | 5,446,794.97 | (1,894,142.47) | 1,920,544.54 | 26,402.07 |

City of Baker School System
School Board Meeting
Tuesday, May 7, 2024

Type of Item: Action

Agenda Item: Field Trip

Background Information:

The Middle School is requesting an Out of State Field Trip to Johnson Space Center

Attached Items: Trip Itinerary

Baker Middle School/Park Ridge Academic Magnet Trip Itinerary

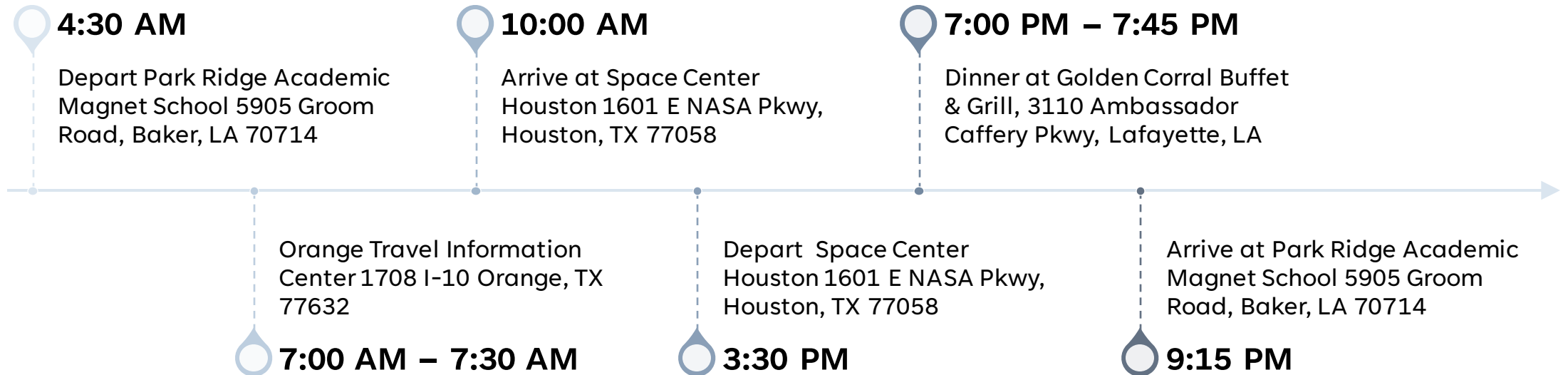
Friday, May 17th

-School lunch will be provided at the Space Center

120 students

12 chaperones

10:1 student to adult ratio



Sample Nasa Tour Schedule

| | |
|--------------------|--|
| 10:00 am | Arrive at Space Center (distribute tickets, schedule tram tour, wheel in school lunches) |
| 10:30-11:30 am | Enter facility and Self-Guided Starship Gallery Tour |
| 11:35 am-12:05 pm | Lunch (The Food Lab/Picnic Area) |
| 12:20 pm- 12:50 pm | Astronaut Gallery or Mission Mars |
| 1:00-2:00 pm | Tram Tour |
| 2:05 pm-2:45 pm | Independence Plaza |
| 2:50-3:10 pm | Gift Shop Visit |
| 3:30 pm | Depart Space Center |

Start Here

Get our app for the free tram tour, daily showtimes, and audio tours.



NASA TRAM TOURS

Tour availability varies.



Red Tram Tour +

45 mins

Visit George W.S. Abbey Rocket Park, where one of only three remaining Saturn V rockets is displayed, along with other rockets that propelled space exploration.



White Tram Tour +

60 mins

Visit the iconic Christopher C. Kraft Mission Control Center and discover the Apollo Mission Control from which NASA led Gemini and Apollo missions.



Blue Tram Tour +

60 mins

Walk an elevated path through the Astronaut Training Facility where NASA astronauts train for current missions and NASA develops next-gen space vehicles.

Please note that these are open-air tram tours. Tours may be interrupted due to inclement weather. The NASA Tram Tour visits working government facilities which are subject to availability.

FILMS & SHOWS

Check daily schedule for show times, locations, and special presentations.



Space Explorers: The ISS Experience (Film)

Located at the Space Center Theater.

30 mins



Down to Earth: The Astronaut Perspective (Film)

Located at the Mission Briefing Center.

30 mins



New Perspectives (Live)

Living aboard the International Space Station. Located at the International Space Station stage area.

15 mins



BOOM (Live)

The science behind combustion. Located within the Artemis Exhibit area.

15 mins



Explore Our Space

Map

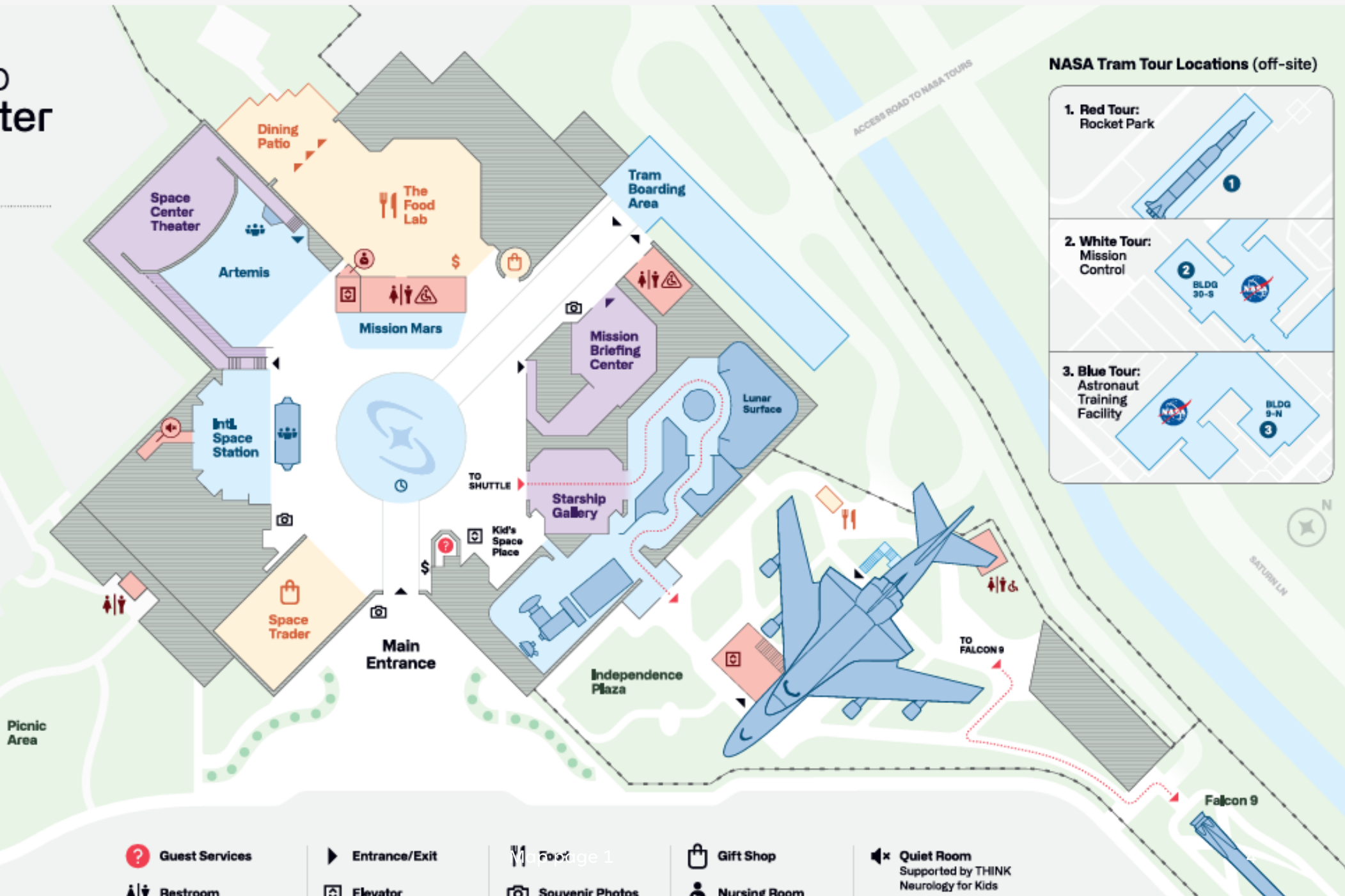


SPACECENTER.ORG

Welcome to Space Center Houston

FAQ

- **Visit the shuttle** by entering through Starship Gallery and exiting to Independence Plaza.
- **Visit the Falcon 9 rocket** by following the path beyond Independence Plaza, enter between the building and fence area.
- **Visit the NASA Tours**
Step 1: Download the app to join the tram boarding line.
Step 2: Explore while you wait.
Step 3: Come to the boarding area 10 minutes before your tram departure.
- **Wheelchair access** to second level located at the elevators.
- **Need help?** Visit the Guest Services desk to the right of the main entrance or flag any SCH crew member in a blue shirt.



Field Trip Order Form



Office Use Only Initials _____ Date Received _____ Order No. _____

- To be eligible for the Pay in Advance Group Rate (\$10.95/person), a minimum purchase of twenty (20) tickets must be made and paid for one (1) week or more in advance.
- To be eligible for the Pay on Arrival Group Rate (\$12.95/person), a minimum purchase of twenty (20) tickets must be made 24 hours or more in advance and paid for upon arrival.
- To be eligible for the Title 1 School Ticket Rate (\$5.95/person) at least 40% of students must qualify for free or reduced meals, a minimum purchase of twenty (20) tickets must be made and paid for one (1) week or more in advance.
- For every twenty (20) tickets purchased, your group will receive one (1) FREE ticket.
- Cancellation Policy: All tickets are non-refundable. In case of cancellation, tickets are valid 1 year from purchase date. Field Trip Enhancements must be canceled at least four (4) weeks in advance of the visit date.

General Information

School Name _____ Date of Visit _____ Arrival Time _____

View seasonal hours at spacecenter.org/hours

Contact Name _____ Street Address _____

City _____ State _____ Zip Code _____ Phone Number _____ Alt. Phone Number _____

Email Address (Will receive confirmation email) _____ School Tax ID Number _____ District Name _____

Check which grade(s) you teach: Pre-K K 1 2 3 4 5 6 7 8 9 10 11 12

Check which subject(s) you teach: Math/Science Language Arts Social Studies Other _____

Is your school designated as a Title I School? Yes No

Title 1 status will be verified prior to payment. Title 1 applicants will be notified of the approval application status via email within 10 business days.

Admission Tickets

Office Use Only Initials _____ No. of Paid Tickets _____ No. of Comp Tickets _____

| Ticket Type | | Price per Person | Quantity | Total |
|--|---|------------------|----------|-------|
| Pre-Paid Group Tickets | Orders prepaid one (1) week or more in advance. Minimum: 20 | \$10.95 | | |
| Pay On Arrival Group Tickets | Reservation required 24 hours prior to visit date. Minimum: 20 | \$12.95 | | |
| Title 1 School Tickets | At least 40% of students must qualify for free/reduced meals. Minimum: 20 | \$5.95 | | |
| Complimentary Tickets | One (1) free admission ticket for every 20 prepaid tickets purchased | Free | | |
| Total Cost of Admission Tickets | | | | |

Field Trip Enhancements (optional)

Select 2 or more times if applicable. Must be booked four (4) or more weeks in advance.

| Ticket Type | Participants Min | Participants Max | Select Time(s) | Price per Person | Quantity | Total |
|--|------------------|------------------|---|------------------|----------|-------|
| Starship Gallery Tour (Gallery Only) | 20 | 30 | <input type="checkbox"/> 10:15 <input type="checkbox"/> 11:45 <input type="checkbox"/> 1:00 <input type="checkbox"/> 2:30 | \$5.00 | | |
| STEM Classroom Experience* | 15 | 25 | <input type="checkbox"/> 10:30 <input type="checkbox"/> 12:00 <input type="checkbox"/> 1:30 | \$7.00 | | |
| Total Cost of Field Trip Enhancements | | | | | | |

*Based on availability; Reservations team reviews and confirm

Continue to Page 2

Field Trip Order Form



Meal Tickets

| Type | Description of Meal Options | Price per Person | Quantity | Total |
|-----------------------------------|---|--|----------|-------|
| 1 | <p>Includes:</p> <ul style="list-style-type: none"> • Kids Sandwich: Choice of Turkey (QTY: _____) or PB&J (QTY: _____) • Bag of Lay's Potato Chips • Drink: Choice of Gatorade (QTY: _____) or Bottled Water (QTY: _____) <p>Group food orders are required to be confirmed a minimum of 10 days in advance of arrival, including the choice of how many of each choice is needed. Orders will be prepared and available for the group in The Food Lab during their designated lunch time.</p> | \$12.00 plus tax, if not tax exempt | | |
| 2 | <p>Includes choice of either:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Chicken Tenders with Ranch Sauce, Potato Wedges and Whole Fruit <input type="checkbox"/> All Beef Hot Dog with Potato Wedges and Whole Fruit • Drink: Choice of Gatorade (QTY: _____) or Bottled Water (QTY: _____) | \$13.00 plus tax, if not tax exempt | | |
| 3 | <p>Includes choice of either:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Individual Cheese or Pepperoni Pizza and Whole Fruit <input type="checkbox"/> Pulled Pork Sandwich, House-made Potato Chips, Pudding Cup • Drink: Choice of Gatorade (QTY: _____) or Bottled Water (QTY: _____) <p>Group must order all the same hot item, individual orders are not available at this time. Orders must be confirmed a minimum of 10 days in advance of arrival. Orders will be prepared and available for the group in The Food Lab during their designated lunch time.</p> | \$14.00 plus tax, if not tax exempt | | |
| Total Cost of Meal Tickets | | | | |

Outside food is not allowed inside the center. We do have a covered picnic and park area adjacent to the guest parking lot, which is available on a first-come, first-served basis. The covered portion seats approximately 75 people and the perimeter seats an additional 50. Coolers and lunches should be stored inside of your buses until it is time to eat. If your bus will be leaving, please arrange a time for it to return to obtain your lunches.

Dietary requirements: Please be aware that items are prepared in a facility handling and preparing with egg, milk, wheat, shellfish, soy, peanut and tree nut products, and other potential allergens. If there is a concern with the dietary requirements/food allergy, please contact a member of the Space Center Houston reservations team who can direct you to any alternative options.

Invoicing: Meals will be invoiced separately.

Total Payment Due:

Added from all Total Cost fields

Payment Method (No Purchase Orders)

- Company Check (No Personal Checks)
 Pay on Arrival (\$12.95)
 Visa
 American Express
 MasterCard
 Discover

Credit Card Information

Name on Card

Card Number

Expiration Date

Method of Delivery

- Pick Up In Person (Free) Name of Person Picking Up: _____
 Email (Free) Email Address: (if different from above) _____
 Ship (\$20) Mailing Address: (if different from above) _____

Upon receipt of your registration form, a confirmation email will be sent to you.
 Call us at 281-283-4755. Email form to reservations@spacecenter.org or fax form to 281-283-4766.

Quotation

Dixieland Tours

10520 S. Choctaw Drive
Baton Rouge, LA 70815

Tel No: 225-273-9119
Fax No: 225-273-0199

E-mail: sales@dixielandtours.com

Troy Williams
Park Ridge Academic Magnet

| | | | |
|--|---|--|---|
| Quotation ID Date | 1706/2872 2/27/2024 | Client Ref 1 Client Ref 2 | Baker Mid/PR Ac Magn |
| First Pick-up Pick-up Date Single Journey Vehicle To Stay | Baker, LA Fri 5/17/2024 Time 04:30 No Yes | Destination Arrival Date Leave Date Back Date | NASA Space Center, Houston, TX Fri 5/17/2024 Time Fri 5/17/2024 Time 15:30 Fri 5/17/2024 Time 21:30 |
| Passengers | | Distance | 589.3 |

| First Pick-up Instructions | Destination Instructions |
|--|--------------------------|
| Park Ridge Academic Magnet School 5905 Groom Rd | 1601 E NASA Pky |

| Quantity | Seats | Vehicle Description | Unit Price | Price | Tax % | Tax | Total |
|-----------------|-------|-----------------------|------------|------------|-------|--------|------------|
| 1 | 56 | Wheelchair LIFT Coach | \$3,250.00 | \$3,250.00 | 0 | \$0.00 | \$3,250.00 |
| 1 | 56 | Deluxe Motorcoach | \$3,250.00 | \$3,250.00 | 0 | \$0.00 | \$3,250.00 |
| 1 | 56 | Deluxe Motorcoach | \$3,250.00 | \$3,250.00 | 0 | \$0.00 | \$3,250.00 |
| Movement Totals | | | | \$9,750.00 | | \$0.00 | \$9,750.00 |

| Additional Pick-up Points | Time | Additional Pick-up Points | Time |
|-------------------------------------|------|---------------------------|------|
| 1) Orange Travel Center, Orange, TX | | | |

| Set-down Points | Time | Set-down Points | Time |
|---------------------------------|------|-----------------|------|
| 1) Golden Corral, Lafayette, LA | | | |

This quotation has been given to you based on the times and destination given to us. Should you wish to vary any of the details then the price will alter accordingly.

City of Baker School System
School Board Meeting
Tuesday, May 7, 2024

Type of Item: Action

Agenda Item: Construction Change Orders

Background Information:

This is Change Order No 7 for BHS there is also a Credit that is part of this Change order

Attached Items: CO #7



AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
17045_Baker High School
3200 Groom Road
Baker, Louisiana 70714

CONTRACT INFORMATION:
Contract For: General Construction
Date: 8/18/2022;NTP - 8/29/22

CHANGE ORDER INFORMATION:
Change Order Number: 007
Date: 4/18/2024

OWNER: *(Name and address)*
City of Baker School System
14740 Plank Road
Baker, LA 70714

ARCHITECT: *(Name and address)*
Manning, APC
650 Poydras St., Suite 1250
New Orleans, LA 70130

CONTRACTOR: *(Name and address)*
Stuart & Co. General Contractors, LLC
6126 Crestmount Dr.
Baton Rouge, LA 70809

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

- RFC 061: Building D Exterior - \$35,251.00 & 0 Days
- RFC 063: RFI 142 Lighting Control - \$3,506.00 & 0 Days
- RFC 066: Remove and Replace Ceilings at A Entries - \$71,096.00 & 3 Days
- RFC 075: Partial Credit for Decorative Metal Panels - **(\$109,853.00)** & 0 days

| | | |
|--|----|---------------|
| The original Contract Sum was | \$ | 21,270,000.00 |
| The net change by previously authorized Change Orders | \$ | 287,686.00 |
| The Contract Sum prior to this Change Order was | \$ | 21,557,686.00 |
| The Contract Sum will be increased by this Change Order in the amount of | \$ | 0.00 |
| The new Contract Sum including this Change Order will be | \$ | 21,557,686.00 |

The Contract Time will be increased by Three (3) days.
The new date of Substantial Completion will be 9/7/2024

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Manning, APC
ARCHITECT *(Firm name)*

Stuart & Company General Contractors
CONTRACTOR *(Firm name)*

City of Baker School System
OWNER *(Firm name)*

SIGNATURE

SIGNATURE

SIGNATURE

Dominic Willard, Principal
PRINTED NAME AND TITLE

Tyler Tramonte, COO
PRINTED NAME AND TITLE

J.T. Stroder, Superintendent
PRINTED NAME AND TITLE

DATE

DATE
4-23-24

DATE

City of Baker School System
School Board Meeting
Tuesday, May 7, 2024

Type of Item: Action

Agenda Item: OT Contract

Background Information:

The board needs to approve the Contract with First Choice Therapy for Occupational Therapy Services for 24-25 school year

Attached Items: Contract for Services

STATE OF LOUISIANA

CITY OF BAKER SCHOOL SYSTEM

CONTRACT FOR PROFESSIONAL SERVICES

BE IT KNOWN THAT this agreement is entered into in the above identified Parish by and between The City of Baker School System, located at 14750 Plank Road, Baker, Louisiana 70714, (hereinafter sometimes simply referred to as “COBSS”), and First Choice Therapy INC. whose mailing address P.O. Box 14536 Baton Rouge, LA 70898-4536 (hereinafter sometimes simply referred to as “Contractor”).

1.

Contractor hereby agrees to furnish the following:

| Date and Time of Service(s) | Services to be Rendered (topic(s), activities, follow-up, assessment, impact on teachers and students) These activities should be directly linked to your School Improvement Plan (Public School) and Consultation Activity Chart (Nonpublic/Private School) | Location | Beneficiaries (audience – include number of administrators, teachers, students and/or parents that will benefit from PD) |
|------------------------------------|--|--|--|
| June 5, 2024, through July 7, 2024 | <p><u>SCOPE OF RESPONSIBILITIES:</u></p> <p>Provides virtual and face-to-face Occupational Therapy services to students of the City of Baker School System as indicated by evaluations and agreed upon by the IEP committee. Maintains professional licenses to practice Occupational Therapy in the State of Louisiana. Complete all testing therapeutic intervention and documentation necessary to serve the student referred or already on the caseload as personnel is available. Collects and compiles data as needed for the department district state and federal reports.</p> <p><u>RESPONSIBILITIES/FUNCTIONS:</u></p> <ul style="list-style-type: none"> • Comprehensive initial evaluations as requested by the Supervisor of Special Education and the Pupil Appraisal Assessment staff and agreed to by the CONTRACTOR, outlining the student's ability to function in and benefit from his Special Education program. The Guidelines for Determining OT Services, as revised in 2018 in the Pupil Appraisal Handbook, will be utilized. • Re-evaluations which may be initiated by the therapist to document and support a change in the student's level of service and re-evaluations requested must be approved by the Supervisor of Special Education and the Pupil Appraisal Assessment staff and agreed to by the CONTRACTOR. • Provision of occupational therapy treatment as indicated by evaluations and agreed upon by IEP committees or other written plans of care. Therapy is defined as including teacher and parent contact, demonstrations, etc., as well as direct "hands on" treatment of the | Pupil Appraisal: District-Wide for all services rendered | |

| | | | |
|--|--|--|--|
| | <p>student, or indirect therapy through consultation and/or monitoring. Written class and home programs will also be included, when appropriate.</p> <ul style="list-style-type: none"> • In addition, the therapist will maintain routine documentation including services provided to each student, IEP objectives addressed, contacts made with parents, school personnel, and physicians, complete Medicaid forms as appropriate, and community resources, when indicated. Progress reports will be completed in the manner and frequency dictated by the Supervisor of Special Education. • The therapist will attend IEP conferences held on regularly scheduled "therapy days" in which the therapist is normally working in the City of Baker School System. Otherwise, the teacher will be given the occupational therapy information needed to complete the IEP. The number of therapy days will be assigned by the Supervisor of Special Education and agreed to by the CONTRACTOR. | | |
|--|--|--|--|

These services are to be provided under the immediate supervision of the Special Education Supervisor.

2.

In consideration of the services described hereinabove, COBSS hereby agrees to pay Contractor.

\$185.00 per hour, an amount equal to twenty (20) hours per week at a rate of one hundred eighty-five dollars per hour for occupational therapy services five (5) weeks; plus, the actual cost of materials/supplies as pre-approved by the City of Baker School Board's estimated costs. Reimbursement will be based on actual costs under The City of Baker School Board's guidelines.)

3.

The contractor will provide an invoice to the Special Education Supervisor each month equal to the number of hours/days that were worked during the month (not to exceed 20 hours/week) at a hourly rate of \$185.00/hour. Timesheets verifying hours/days worked must be attached to each invoice along with service/accountability logs. Invoices should be received no later than the last day of the month following the period during which the hours were accrued. The City of Baker School System will issue a check to the contractor no later than 20 days after the invoice is received. If time is missed due to extenuating circumstances, making up missed time on the following week (within the contracted period) must be preapproved by the Special Education Supervisor.

4.

This contract for Occupational Therapy Service is with First Choice Therapy INC. and it is expected that the work will be performed personally by Jamie Estess and or Kristion Giron.

5.

Contractor hereby agrees that the responsibility for payment of taxes from the funds thus received under this contract shall be said Contractor's obligation and identified under a Federal tax identification number.

6.

The Legislative Auditor of the State of Louisiana and/or Office of the Governor may audit all financial and suit records of the Contractor which relate to this contract.

7.

This contract is in effect for the period commencing on June 5 2024, and terminating on July 11 2024. The termination date of this contract may be extended only if an amendment to that effect is duly executed by the contracting parties and approved by the necessary authorities prior to said termination date. Requests for extensions may be initiated by either party by the mailing of such request to the other party, via Certified Mail, return receipt requested, not less than thirty (30) days before the termination date provided for herein or any extension thereof. If either party informs the other that any extension of this contract is deemed necessary, an amendment may be prepared by the COBSS and forwarded to Contractor for appropriate action by Contractor, and said amendment is to be returned to the COBSS with appropriate information and signatures not less than fifteen (15) days prior to termination date. The amendment when received will be forwarded to the necessary authorities for their approval.

8.

The commencement of this contract is subject to and conditioned upon the availability and appropriation of the necessary funds, **and the COBSS will have no liability or obligation to pay contractor until this contract has been approved.**

Furthermore, the continuation of this contract is contingent upon the appropriation of funds by the City of Baker School Board. If the City of Baker School Board fails to appropriate sufficient monies to provide for the continuation of this contract, the contract shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated, with the sole liability of the COBSS being the amounts due and owing on the date of cancellation due to the non-appropriation of funds.

9.

Contractor shall not assign any interest in this contract and shall not transfer any interest in the same (whether by assignment or novation), without the prior written consent of the COBSS provided however, the claims for moneys due or to become due to Contractor from the COBSS under this contract may be assigned to a bank, trust company, or other financial institution without such prior written consent.

10.

Either party shall have the right to cancel this contract, with or without cause, prior to the termination date by giving the other party thirty (30) days written notice forwarded to their respective address by certified mail. The COBSS has the right to cancel this contract upon less than thirty (30) days due to budgetary reductions, a change in funding priorities by the COBSS, or cause. In the event the COBSS terminates this contract for cause/breach, the COBSS will pursue all remedies available to it under law.

Notice shall be sent by Certified Mail, return receipt requested, to the following addresses:

If to **CoBSS**: City of Baker School System
James T. Stroder
Superintendent
14750 Plank Road
Baker, LA 70714

If to **Contractor**: First Choice Therapy
Emily Greene
P.O. Box 14536
Baton Rouge LA 70898-4536

All records, reports, documents, and other material delivered or transmitted to Contractor by the COBSS shall remain the property of the COBSS and shall be returned by Contractor to the COBSS at Contractor's expense, at termination or expiration of this contract. All records, reports, documents, or other materials related to this contract and/or obtained or prepared by Contractor in connection with the performance of the services contracted for herein shall become the property of the COBSS, and shall, upon request, be returned to the COBSS at Contractor's expense, at termination or expiration of this contract.

11.

The COBSS and Contractor acknowledge and agree that the COBSS has the right to review all records, reports, worksheets, or any other materials related to this contract. The COBSS and Contractor further agrees to furnish the COBSS, upon request, copies of any and all records, reports, worksheets, bills, statements, or any other material of Contractor or the COBSS related to this contract. Consequently, Contractor agrees that all records regarding this contract shall be maintained for a period of not less than three (3) years.

12.

Any claim or controversy arising out of this contract shall be resolved according to Louisiana law.

13.

Contractor agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1972, and Contractor agrees to abide by the requirements of the Americans with Disabilities Act of 1990.

Contractor agrees not to discriminate in its employment practices and will render services under this contract without regard to race, religion, sex, national origin, veteran status, political affiliation, or disabilities.

Any act of discrimination committed by Contractor, or failure to comply with these statutory obligations when applicable shall be grounds for immediate termination of this contract without notice.

14.

The contractor shall maintain the confidentiality of any and all confidential student and/or employee information.

15.

For those contracts issued by the COBSS representing services to be provided using federal funding, signing this contract certifies that the contractor and the names of officers, directors, and any and all employees of the contractor's company do not appear on the EPLS. EPLS is the electronic version of the Lists of Parties Excluded from Federal Procurement and Non-procurement Programs (Lists), which identifies those parties excluded throughout the U.S. Government (unless otherwise noted) from receiving Federal contracts or certain subcontracts and from certain types of Federal financial and non-financial assistance and benefits. Contractors may view the current list at <http://epls.arnet.gov/>.

16.

Contractor receiving individual awards hereby certifies that the organization and its principals are not suspended or debarred from any Federal or State program.

Contractor: Emily Greene
First Choice Therapy INC.

Tax ID # _____

Mrs. Joyce Burges, President
City of Baker School Board

James T. Stroder, Superintendent
City of Baker School System

Mr. John Arrasmith
Special Education Supervisor
City of Baker School System

City of Baker School System
School Board Meeting
Tuesday, May 7, 2024

Type of Item: Action

Agenda Item: SREC Contract

Background Information:

The board needs to approve the Contract with LSU's Social Research & Evaluation Center for the \$50,000 Grant they are providing to us for Attendance Improvement.

Attached Items: Contract for Services



**BOARD OF SUPERVISORS OF LOUISIANA STATE UNIVERSITY
AND AGRICULTURAL AND MECHANICAL COLLEGE, PARISH OF EAST BATON ROUGE**

CONSULTING SERVICES CONTRACT

Be it known, that on this 1st day of May 2024, the **Board of Supervisors of Louisiana State University and A&M College** (hereinafter sometimes referred to as the "University") and **City of Baker School Board; 14750 Plank Rd. Baton Rouge, LA 70714** (hereinafter sometimes referred to as "Contractor") do hereby enter into contract under the following terms and conditions.

1. **SCOPE OF SERVICES:** Contractor hereby agrees to mentor teachers in childcare center will supervise student on-the-job training within the early childhood classroom. See Exhibit A, Scope of Services, attached hereto.
2. **PAYMENTS:** In consideration of the services described above, the University agrees to pay Contractor a maximum fee of **\$50,000.00**. Payment will be made on approval of Christina Lewis. If progress and/or completion to the reasonable satisfaction of the University Department is obtained, payments are scheduled as follows: Multiple installments upon completion of services and receipt of approved invoice, Contractor shall be paid two installments of \$25,000.00 in May 2024 and June 2024. Total Contract amount not to exceed \$50,000.00. Travel expenses will not be reimbursed to Contractor.

Invoices should be sent to the following address: Attn: Gwen Murray, Louisiana State University, Social Research and Evaluation Center, 324 Hatcher Hall, Baton Rouge, LA 70803.

3. **TERMINATION FOR CAUSE:** The University may terminate this Contract for cause based upon the failure of the Contractor to comply with the terms and/or conditions of the Contract; provided that the University shall give the Contractor written notice specifying the Contractor's failure. If within thirty (30) days after receipt of such notice, the Contractor shall not have either corrected such failure or, in the case which cannot be corrected in thirty (30) days, begun in good faith to correct said failure and thereafter proceeded diligently to complete such correction, then the University may, at its option, place the Contractor in default and the Contract shall terminate on the date specified in such notice. The Contractor may exercise any rights available to it under Louisiana law to terminate for cause upon the failure of the University to comply with the terms and conditions of this contract; provided that the Contractor shall give the University written notice specifying the University's failure and a reasonable opportunity for the University to cure the defect.
4. **TERMINATION FOR CONVENIENCE:** The University may terminate the Contract at any time by giving thirty (30) days written notice to the Contractor. The Contractor shall be entitled to payment for deliverables in progress, to the extent work has been performed satisfactorily.
5. **OWNERSHIP:** All records, reports, documents and other material delivered or transmitted to Contractor by University shall remain the property of University, and shall be returned by Contractor to University, at Contractor's expense, at termination or expiration of this contract. All records, reports, documents, or other material related to this contract and/or obtained or prepared by Contractor in connection with the performance of the services contracted for herein shall become the property of University, and shall, upon request, be returned by Contractor to University, at Contractor's expense, at termination or expiration of this contract.
6. **TAXES:** Contractor hereby agrees that the responsibility for payment of taxes from the funds thus received under this agreement and/or legislative appropriation shall be said Contractor's obligation.
7. **NONASSIGNABILITY:** No contractor shall assign any interest in this contract by assignment, transfer, or novation, without prior written consent of the University. This provision shall not be construed to prohibit the contractor from assigning his bank, trust company, or other financial institution any money due or to become due from approved contracts without such prior written consent. Notice of any such assignment or transfer shall be furnished promptly to the University.
8. **AUDIT OF RECORDS:** The State Legislative Auditor, federal auditors, and internal auditors of the state or others so entitled by the state or university shall have the right to inspect and audit all data and records of the contracting entity or any subcontractor of the contracting entity related to performance with respect to this agreement. The rights of inspection and audit shall commence as of the date of this agreement and shall continue for a period of five (5) years after project acceptance or as required by applicable state and federal law. The contracting entity and any subcontractor of the contracting entity shall maintain all books and records related to this agreement for the enumerated five (5) year period.
9. **DISCRIMINATION CLAUSE:** The contractor agrees to abide by the requirements of the following as applicable: Title VI of the Civil Rights Act of 1964 and Title VII of the Civil Rights Act of 1964, as amended by the Equal Employment

Opportunity Act of 1972, Federal Executive Order 11246 as amended, the Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, the Fair Housing Act of 1968 as amended, and contractor agrees to abide by the requirements of the Americans with Disabilities Act of 1990. Contractor agrees not to discriminate in its employment practices, and will render services under this contract without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran status, political affiliation, disability, or age in any matter relating to employment. Any act of discrimination committed by Contractor, or failure to comply with these statutory obligations when applicable shall be grounds for termination of this contract.

10. **TERMINATION FOR NON-APPROPRIATION OF FUNDS:** The continuance of the contract is contingent upon the appropriation of funds to fulfill the requirements of the contract by the legislature. If the legislature fails to appropriate sufficient monies to provide for the continuation of the contract, or if such appropriation is reduced by the veto of the Governor or by any means provided in the appropriations act or Title 39 of the Louisiana Revised Statutes of 1950 to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the contract, the contract shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.
11. **INFORMATION SECURITY:** Contractor agrees to comply with all applicable laws, regulations, and University policies, including, but not limited to, PS-30 (Student Privacy Rights), PS-113 (Social Security Number Policy), PS-114 (Security of Computing Resources Policy) and the Louisiana Database Breach Notification Law [Act 499]. In addition, Contractor shall implement appropriate measures designed to ensure the confidentiality and security of *protected information*, protect against any anticipated hazards or threats to the integrity or security of such information, and protect against unauthorized access to or use of such information that could result in substantial harm or inconvenience. Contractor also agrees that security breaches, or incidents shall be reported immediately to the University.
- “Protected information” shall be defined as data or information that has been designated as private, protected, or confidential by law or by the University. Protected information includes, but is not limited to, employment records, medical records, student records, education records, personal financial records (or other individually identifiable information), research data, trade secrets and classified government information. Protected information shall not include public records that by law must be made available to the general public. To the extent there is any uncertainty as to whether any data constitutes protected information, the data in question shall be treated as protected information until a determination is made by the University.*
12. **ALTERATIONS:** Any alterations, variations, modifications, or waivers of provisions of this agreement shall be valid only when they have been reduced to writing, duly signed, and attached to the original of this agreement. No claim for services furnished or requested for reimbursement by Contractor, not provided for in this agreement, shall be allowed by University. It is the responsibility of the Contractor to advise the University in advance if contract funds or contract terms may be insufficient to complete contract objectives.
13. **CONTRACTOR INDEMNIFICATION:** Contractor hereto agrees to indemnify, defend and to hold LSU, its officers, directors, agents and employees (the “LSU Indemnified Parties”) harmless from and against any and all losses, liabilities, demands, suits, judgments, claims, damages and costs, including reasonable attorney’s fees, relating to personal injury or damage to real or personal tangible property (the “Claims”) to the extent that such Claims arise out of or result from the willful act, fault, omission, or negligence of Contractor, or that of its officers, directors, agents or employees, in performing its obligations under this agreement, provided, however, that Contractor shall not be liable to LSU for any consequential damages, including without limitation lost profits or lost revenues, or Claims arising out of LSU’s willful act, fault, omission or negligence or that of its officers, directors, agents or employees.
14. **LSU INDEMNIFICATION:** LSU hereto agrees to indemnify, defend and to hold Contractor, its officers, directors, agents and employees (the “Contractor Indemnified Parties”) harmless from and against any and all losses, liabilities, demands, suits, judgments, claims, damages and costs, (including reasonable attorney’s fees to the extent allowed by law), relating to personal injury or damage to real or personal tangible property (the “Claims”) to the extent that such Claims arise out of or result from the willful act, fault, omission, or negligence of LSU, or that of its officers, directors, agents or employees, in performing its obligations under this agreement, provided, however, that LSU shall not be liable to Contractor for any consequential damages, including without limitation lost profits or lost revenues, or Claims arising out of Contractor’s willful act, fault, omission or negligence or that of its officers, directors, agents or employees.
15. **WORKERS COMPENSATION:** In the event Contractor is not required to provide or elects not to provide workers compensation coverage, the parties hereby agree that Contractor, its owners, agents and employees will have no cause of action against, and will not assert a claim against, the State of Louisiana, its departments, agencies, agents and employees as an employer, whether pursuant to the Louisiana Workers Compensation Act or otherwise, under any circumstance. The parties also hereby agree that the State of Louisiana, its departments, agencies, agents and employees

shall in no circumstance be, or considered as, the employer or statutory employer of Contractor, its owners, agents and employees. The parties further agree that Contractor is a wholly independent contractor and is exclusively responsible for its employees, owners, and agents. Contractor hereby agrees to protect, defend, indemnify and hold the State of Louisiana, its departments, agencies, agents and employees harmless from any such assertion or claim that may arise from the performance of this contract.

16. **FORCE MAJEURE:** The performance of the Agreement is subject to termination without liability upon the occurrence of any circumstance beyond the control of LSU – such as acts of God, war, government regulations/shutdowns, pandemics, disaster, strikes, civil disorder, or curtailment of transportation facilities – to the extent that such circumstance makes it illegal or impossible for LSU to perform/fulfill. Inclement weather which results in the closure of the University by official act of the Chancellor may be deemed a force majeure.

The ability to terminate this Agreement without liability and to be released of obligations pursuant to this paragraph is conditioned upon delivery of written notice to the other party setting forth the basis for such termination as soon as reasonably practical.

17. **UNIVERSITY CONTACT:** The University shall appoint a Project Manager for this Contract who will provide oversight of the activities conducted hereunder. The Project Manager for this Contract is identified below. Notwithstanding the Contractor's responsibility for total management during the performance of this Contract, the assigned University Project Manager shall be the principal point of contact on behalf of the University and will be the principal point of contact for Contractor concerning Contractor's performance under this Contract.

Project Manager: Gwan Murray Telephone: (225) 267-7515 Email: gmurray1@lsu.edu

18. **TERM OF CONTRACT:** This Contract shall begin on May 1, 2024, and shall terminate on June 30, 2024.

19. **JURISDICTION AND VENUE:** The terms of this contract shall be interpreted under Louisiana law. Venue for any claims arising out of this contract is proper in the Nineteenth Judicial District Court, Parish of East Baton Rouge, State of Louisiana.

20. **ENTIRE CONTRACT AND ORDER OF PRECEDENCE:** This Contract, (together with the Attachments and any exhibits specifically incorporated herein by reference) constitutes the entire Contract between the parties with respect to the subject matter.

This Contract shall, to the extent possible, be construed to give effect to all provisions contained therein: however, where provisions are in conflict, first priority shall be given to the provisions of the language of the Contract, excluding the attachments; second priority shall be given to the Attachments in the order of their reference number.

Accepted for: **Board of Supervisors of Louisiana State University and Agricultural and Mechanical College**

Accepted For: **City of Baker School Board**

Amy Guillot
Contract Specialist

By: _____
(Signature)
Print Name: _____
Title: _____

Date

Date

EXHIBIT A SCOPE OF SERVICES

REQUISITION #: _____

1. SCOPE OF WORK / SERVICES:

Describe the Contractor's responsibility in the performance of this contract? Conduct initiatives to support attendance improvement efforts for the district, including but not limited to recruitment, family engagement, intervention, and systems and technology development.

Where will the service be performed (location)? The contractor is based in Baker, LA, housed in the district office at 14750 Plank Rd, Baker, LA 70714.

What is the University's responsibility in performance of this contract? Project personnel from the Social Research and Evaluation Center (SREC), part of the Louisiana State University College of Human Sciences and Education, are responsible for completing and disseminating a cumulative project report to include data-driven recommendations for use of research fee funds. LSU SREC is also guiding City of Baker School District to support family engagement, systems, and interventions. There are no responsibilities for the University beyond reporting and recommendations.

Describe the reports or deliverables to be received. City of Baker School District will provide an invoice and statement of guarantee that the funds will be used to further attendance improvement initiatives.

Describe how reports/deliverables will be delivered. Electronically.

Who will they be delivered to? These invoices will be sent to Gwen Murray (gmurray1@lsu.edu) and Terri Michel (tlouat@lsu.edu).

When will they be delivered? Monthly.

How often/schedule? There are no ongoing deliverables for this contractor.

2. **GOALS** (Detail the result of the project/services being performed): The primary goals of the Louisiana Attendance Alliance 3.0 project are to (1) Build capacity in schools & district to provide evidence-based tiered attendance interventions systematically and with fidelity; and, (2) build capacity in families to assist in building community and positive attendance culture. The research fees written into the project scope are to be used to support these project aims.

3. **OBJECTIVES** (Identify the objectives to be met):

A. Invest in current systems (software & training) to streamline attendance and enrollment processes within the district.

B. Invest in and develop personnel to communicate with families to strengthen engagement and provide support for unmet basic needs.

C. Create and sustain intervention structures to proactively address absenteeism through collaborative problem-solving between schools, families, and students.

4. PERFORMANCE INDICATORS

The performance of the contract will be measured by improved attendance rates and reduced chronic absenteeism.

5. MONITORING PLAN

Who will be responsible for monitoring the Contractor's performance?

Contract Manager Name: Gwen Murray, LSU

E-mail address : gmurray1@lsu.edu **Phone #:** 225-267-7515

Identify the frequency of monitoring: regularly, throughout the agreement period.

Administrative, Instructional and Support Staff Positions

May 7, 2024

I. Report of Resignations of Employment

1. Ms. Alacia Hayes- Full-Time Bus Operator, District-Wide, Effective 04/26/2024

II. Report of Retirements

III. Report of Appointments

IV. Report of Reassignments/Transfers

V. Report of Sick Leave Request

1. Cindy Hamilton- Full-Time Bus Operator, District Wide, Effective 05/02/24-05/24/24

CITY OF BAKER SCHOOL BOARD
RESOLUTION

A resolution expressing opposition to a proposed Louisiana State Constitutional Amendment which would allow funding, through the Minimum Foundation Program AND possible new taxes, of new public school districts WITHOUT any vote by the local parents and tax paying citizens impacted by the creation of a new district, as contained in Louisiana House Bill 6 by State Representative Emily Chenevert, District 66.

WHEREAS, Louisiana has an established process for creating a new public school district which is comprised by the following steps:

1. The passage of state legislation on creating such a district and signature of the Governor;
2. The passage of a proposed constitutional amendment to allow funding for such a district by a two thirds favorable vote of the Legislature and signature of the Governor;
3. The favorable VOTE by both the public statewide AND within the impacted public school district.

WHEREAS, this process was successfully utilized in East Baton Rouge Parish to create the Zachary Community School District, the City of Baker School District and the Central Community School District as well as other districts within Louisiana.

WHEREAS, the 2013 Louisiana State Legislature passed and the Governor signed Act 295 by Senator Bodi White which created the Southeast Baton Rouge Community School System completing the first step of the above process. However, the second step was not completed as the proposed constitutional amendment did not receive the required two thirds vote of the Legislature and therefore no public vote on the constitutional amendment was ever conducted, a step the then sitting Legislators assumed would be a requirement when they voted on the district's creation 10 years ago.

WHEREAS, the proposed House Bill 6 would provide a pathway for the Southeast Baton Rouge Community School District, 10 years later, to become effective only by the passage statewide of a general, non-specific constitutional amendment WITHOUT any favorable vote by local parents and local tax paying citizens, completely circumventing the current process. If this constitutional amendment succeeds, school districts state-wide could be created and/or existing districts redrawn solely by a majority vote the Legislature and signature of the Governor, without any vote by the impacted local parents and tax paying citizens.

THEREFORE, the City of Baker School Board does hereby express its OPPOSITION to the passage of House Bill 6. FURTHER, the City of Baker School Board directs the Superintendent to deliver a certified copy of this resolution to each member of the legislative delegation of East Baton Rouge Parish. Adopted this ____ day May 2024.