



**City of Baker School Board
November 18, 2020**

MINUTES

The City of Baker School Board held a public meeting via Zoom beginning at 6:00 p.m. on Wednesday, November 18, 2020.

President Booker explained that while conducting Board Meetings via Zoom, the public can attend the meeting and also ask questions/make comments by using the email address: comments@bakerschools.org. Since the meeting is virtual, all votes will be taken by roll call.

President Booker called the meeting to order and took roll call:

BURGES:	Present
PARKER:	Present
DAVIS:	Present
BOXIE:	Present
BOOKER:	Present

A moment of silent meditation was led by Mrs. Parker, followed by the Pledge of Allegiance led by Mrs. Burges.

President Booker welcomed all visitors to the meeting.

On motion of Mrs. Burges seconded by Mrs. Boxie, the Board voted to adopt the *Certification of Inability to Achieve In-person Quorum & Notice to Meet through Electronic Means*. Voting yes: Booker, Parker, Boxie, Burges and Davis. Voting no: None.

A motion was made by Mrs. Burges to consider all items on the agenda (Act 42 of 2020, 2nd Ext. Session). Her motion was seconded by Mrs. Boxie. Voting yes: Booker, Parker, Boxie, Burges and Davis. Voting no: None.

On motion of Mrs. Burges seconded by Mrs. Boxie, the Board voted to approve the agenda as presented. Voting yes: Booker, Parker, Boxie, Burges and Davis. Voting no: None.

On motion of Mrs. Boxie seconded by Mrs. Parker, the Board voted to approve the minutes from the meetings of September 30, 2020 and October 6, 2020. Voting yes: Booker, Parker, Boxie, Burges and Davis. Voting no: None.

On motion of Mrs. Davis seconded by Mrs. Boxie, the Board voted to approve the non-certified personnel actions and to accept the certified personnel actions. Voting yes: Booker, Parker, Boxie, Burges and Davis. Voting no: None.

On motion of Mrs. Burges seconded by Mrs. Parker, the Board voted to accept the monthly financial report including budget to actual comparisons for the period ending September 30, 2020, as presented by Mrs. Sidney Stewart, Business Manager. Voting yes: Booker, Parker, Boxie, Burges and Davis. Voting no: None.

Mrs. Sidney Stewart stated that Mr. Corey Young, USDA Community Programs State Office Specialist, was unable to participate in the meeting to provide an update on the status of the District's loan with the United States Department of Agriculture (USDA) to rebuild Baker High School. However, he informed Mrs. Stewart that the USDA's Office of General Council was working with the School Board's Council and the USDA National Office staff to find a path through the proposed use of the conduit issuer of the bonds for the School Board. Mr. Mathew Kern, Partner, Jones Walker LLP, and Mr. Shaun Touns, Governmental Consultants, Inc., were also in the meeting to answer any questions the Board had.

On motion of Mrs. Burges seconded by Mrs. Boxie, the Board voted to approve submitting a Request for Proposals (RFP) for lawn maintenance services for the City of Baker School System. Voting yes: Booker, Parker, Boxie, Burges and Davis. Voting no: None.

On motion of Mrs. Davis seconded by Mrs. Parker, the Board voted to award the Janitorial Paper and Chemical Supply Contract to the following vendors:

- Economical Paper and Janitorial Supply
- Unipak Corporation

Voting yes: Booker, Parker, Boxie, Burges and Davis. Voting no: None.

On motion of Mrs. Davis seconded by Mrs. Burges, the Board voted to adopt the following modifications to existing City of Baker School Board policies or new policies:

- a. File: B-11.7, Cf: B-11, B-12.1, B-12.2, B-12.8, and E-1.1c
Teleconference/Remote Participation in School Board Meetings (New Policy)
- b. File: C-3.4, Cf: C-3 **Employment of Superintendent**
- c. File: D-7.4, Cf: B-16, D-6.1, D-7.4b **Purchasing**
- d. File: D-7.4, Cf: D-7.4a, Cf: D-7.04 **Bids and Quotations**
- e. File: E-6.3 **Business Continuity and Technology Disaster Recovery (New Policy)**
- f. File: F-9.5a, Cf: F-9.2, F-9.5 **Employment of Retired Personnel**
- g. File: G-4.3, Cf: G-4, G-4.1, and G-4.2 **Sports Injury Management and Concussions**
- h. File: H-2.1b, Cf: H-2.1, H-2.1a, and H-2.5 **Attendance Reports for Student Drivers**
- i. File: H-3.6 **Student Health Services**
- j. File: H-4.4, Cf: F-12.3, and H-3b **Child Abuse**

Voting yes: Booker, Parker, Boxie, Burges and Davis. Voting no: None.

The topic of *fundraising* for the school system was discussed. It was suggested that the Board use a foundation or some other association for this, rather than having school district staff handle. This will be discussed further at another meeting.

Attorney DeCuir outlined the actions to be taken in the solicitation and employment of the District Superintendent for the City of Baker School Board:

1. Prepare an overview of the school district to provide applicants with sufficient information to determine what the district needs.
2. Prepare a job description with objectives for the new superintendent.
3. Prepare ads to run in newspapers, websites and other locations where likely candidates can be solicited.
4. Run the advertisements and send out a vacancy announcement to pertinent media and other sources.
5. Set an application deadline.
6. Screen applicants for qualified candidates.
7. Interview applicants.
8. Make a selection.
9. Issue a contract to the next superintendent.

It was decided the Board would hold a work session on Tuesday, December 1, 2020, at 6:00 p.m. to further discuss.

President Booker asked for a motion to go into executive session to discuss “Ken Tillage Construction v the City of Baker School Board, No. 686844, 19th Judicial Court, Parish of East Baton Rouge, Louisiana.”

On motion of Mrs. Burges seconded by Mrs. Boxie, the Board voted to go into executive session. Voting yes: Booker, Parker, Boxie, Burges and Davis. Voting no: None.

President Booker announced that while in executive session, no motions would be made or votes taken.

On motion of Mrs. Boxie seconded by Mrs. Burges, the Board voted to leave executive session and return to regular session. Voting yes: Booker, Parker, Boxie, Burges and Davis. Voting no: None.

President Booker announced that while the Board was in executive session, no motions were made or votes taken.

Acting Superintendent Domingue made the following announcements/remarks:

1. Park Ridge Academic Magnet School will be returning to virtual learning. There has not been a breakout of COVID-19 at the school. This measure is being taken in an abundance of caution, in the best interest of the staff and students.

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2. All of Baker High School will be virtual this week also.
3. After November 30, 2020, in-person instruction will resume.

President Booker thanked those who participated in the meeting and announced the next meeting of the City of Baker School Board would be held on Tuesday, December 8, 2020, beginning at 6:00 p.m.

The City of Baker School Board will hold a work session on Tuesday, December 1, 2020, beginning at 6:00 p.m.

There being no further business, on motion of Mrs. Davis seconded by Mrs. Boxie, the Board voted to adjourn at 8:00 p.m. Voting yes: Booker, Parker, Boxie, Burges and Davis. Voting no: None.

Submitted by Dr. Angela Domingue, Acting Secretary.