

City of Baker School Board
Board Meeting Agenda
Tuesday, June 4, 2024, 6:00 P.M.
School Board Office

Joyce Burges, President – Presiding

“Every child deserves a First-Class education.”

A. Meeting Commencement

1. Call to Order
2. Roll Call
3. Silent Meditation
4. Pledge of Allegiance

B. Welcome of Visitors

C. Recognitions

1. Recognition of Baker Heights Pre-Kindergarten Teachers and Paraprofessionals Early Childhood CLASS® Scores
2. Student Recognitions “ Valedictorian and Salutatorian”

D. Approval of Agenda (Action)

E. Action Items-The public may comment on Action Items. Public Comment is limited to 2 minutes per individual.

1. Consideration and Approval of Minutes from the School Board Meeting of May 7, 2024.
2. Consideration and Approval of City of Baker School Board 2024 Amended Operating Budget.
3. Consideration and Acceptance of Monthly Financial Reports including Budget to Actual Comparisons for the Period Ending April 30, 2024.
4. Consideration and Approval of Prairie Farm’s Dairy Bid for Milk and Milk Products, Pon Food Corporation’s for Frozen Foods and Processed Foods and Economical Paper and Janitorial Supply for supply products for the Period July 1, 2024 - June 30, 2025
5. Consideration and Approval of Change Order No 8 for BHS Construction Project.
6. Consideration and Approval of Contract Amendment with CSRS for grant work.
7. Consideration and Approval of Field Trip to Atlanta, GA.

F. Information Items

1. Superintendent's Report on Personnel
2. Update from CSRS on High School Construction.

G. Announcements

1. Date of Next Meeting – July 2, 2024

H. Board Comments

1. Back to School Event (Monique Butler)

I. Adjournment (Action)



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Debbie Dedeaux at 225.774.5795 to describe the assistance that is necessary.



**City of Baker School Board Meeting
May 7, 2024**

MINUTES

The City of Baker School Board held a public meeting beginning at 6:00 p.m. on Tuesday, May 7, 2024.

President Burges called the meeting to order and explained to visitors the process for speaking on action agenda items is to request a comment card from Mrs. Debbie Dedeaux. Write your name on the card as well as the number of the agenda item you wish to speak on and return the card to Mrs. Dedeaux. She will bring the card up to the Board President at the appropriate time. Visitors will be allowed two (2) minutes to speak.

Mrs. Burges welcomed all visitors to the meeting and took roll call:

Perkins: Present
Profit: Present
Joseph: Present
Butler: Present
Burges: Present

President Burges announced there was a quorum and the meeting would proceed.

Silent Meditation/Prayer was led by Councilman Robert Young, followed by the Pledge of Allegiance led by Councilwoman Rochelle Dunn.

Recognitions:

1. Middle School Support Employee of the Year, Mr. Christopher Stevenson was unable to attend the meeting.

President Burges requested the agenda be amended to include "Consideration of House Bill #6 and Possible Resolution" as Agenda Item E.7., and asked for a motion. A motion was made by Ms. Butler. The motion died for lack of a second.

On motion of Ms. Butler seconded by Mrs. Profit, the Board voted to approve the meeting agenda. Voting yes: Perkins, Profit, Butler, and Burges. Voting no: Joseph.

Action Items:

1. Consideration and Approval of Minutes from the School Board Meeting of April 16, 2024
On motion of Mrs. Profit seconded by Ms. Butler, the Board voted to approve the minutes from the School Board Meeting of April 16, 2024. Voting yes: Perkins, Profit, Butler, Joseph, and Burges. Voting no: None.
2. Consideration and Acceptance of Monthly Financial Report including Budget to Actual Comparisons for the Period Ending March 31, 2024

On motion of Ms. Butler seconded by Mrs. Profit, the Board voted to accept the monthly financial report including budget to actual comparisons for the period ending March 31, 2024, as presented by Mrs. Sidney Stewart, Business Manager. Voting yes: Profit, Butler, and Burges. Voting no: Perkins, and Joseph.

3. Consideration and Approval of Out-of-State Field Trip to Johnson Space Center in Houston, Texas for Baker Middle School
Item tabled.

4. Consideration and Approval of Change Order No. 7 for Baker High School Construction Project
The Board was informed that Change Order No. 7 was in the amount of zero (0) dollars. On motion of Mrs. Profit seconded by Ms. Butler, the Board voted to approve Change Order No. 7 for the Baker High School Construction Project. Voting yes: Perkins, Profit, Butler, Joseph, and Burges. Voting no: None.

5. Consideration and Approval of Contract with First Choice Therapy for Occupational Therapy Services.
Item tabled.

6. Consideration and Approval of Contract with LSU Social Research Evaluation Center (SREC) for Grant Funding.
Superintendent Stroder explained the grant fund is in the amount of \$50,000 to continue the district's work in addressing and reducing chronic absenteeism. Last school year Baker High School had an attendance rate of 70% percent. This year, with the work that has been done so far, the attendance rate at Baker High School has increased to 90%. On motion of Mrs. Profit seconded by Ms. Butler, the Board voted to approve a contract with LSU Social Research Evaluation Center (SREC) for Grant Funding. Voting yes: Perkins, Profit, Butler, Joseph, and Burges. Voting no: None.

Information Items:

1. Superintendent's Report on Personnel
A report on all personnel actions was provided to the Board prior to the meeting.
2. Update from CSRS on Baker High School Construction
Mr. Brian Budd with the CSRS Program Management Team provided information on the Baker High School Construction Project. The current schedule for completion of the project is as follows:
 - Building D (Band Room) is slated to be completed June 21st.
 - Building A, which is the building to the right of the auditorium is slated to be completed July 5th.

- Building B (Main Building) should be completed around July 18th.
- Furniture is slated to be delivered by July 18th
- By the first week of August, they will be wrapping up, touching up, and making sure everything is connected and working.

Announcements:

1. Date of Next Meeting -- June 4, 2024
2. President Burges gave a shout-out to all Principals in recognition of Principals' Day which was May 1st.
3. President Burges acknowledged Mr. Frederic Mack, a senior at Baker High School, for being awarded an \$80,000 scholarship by the Army National Guard.
4. President Burges announced May 6th – 10th is Teacher Appreciation Week and thanked them for their hard work and dedication.
5. President Burges recognized the district's school nurses, Ms. Muriel Miller and Ms. April Taplin for all they do for our children. School Nurses week is May 6th – 12th. She is sending certificates to them.
6. Superintendent Stroder announced the Ambassador to the United Nations, Linda Thomas-Greenfield, will be visiting Baker High School and touring the construction site on Friday, May 10th.
7. Superintendent Stroder has been invited to the White House to attend the "Every Day Counts Summit: Addressing Chronic Absenteeism and Increasing Student Achievement" on Wednesday, May 15th.

Board Comments:

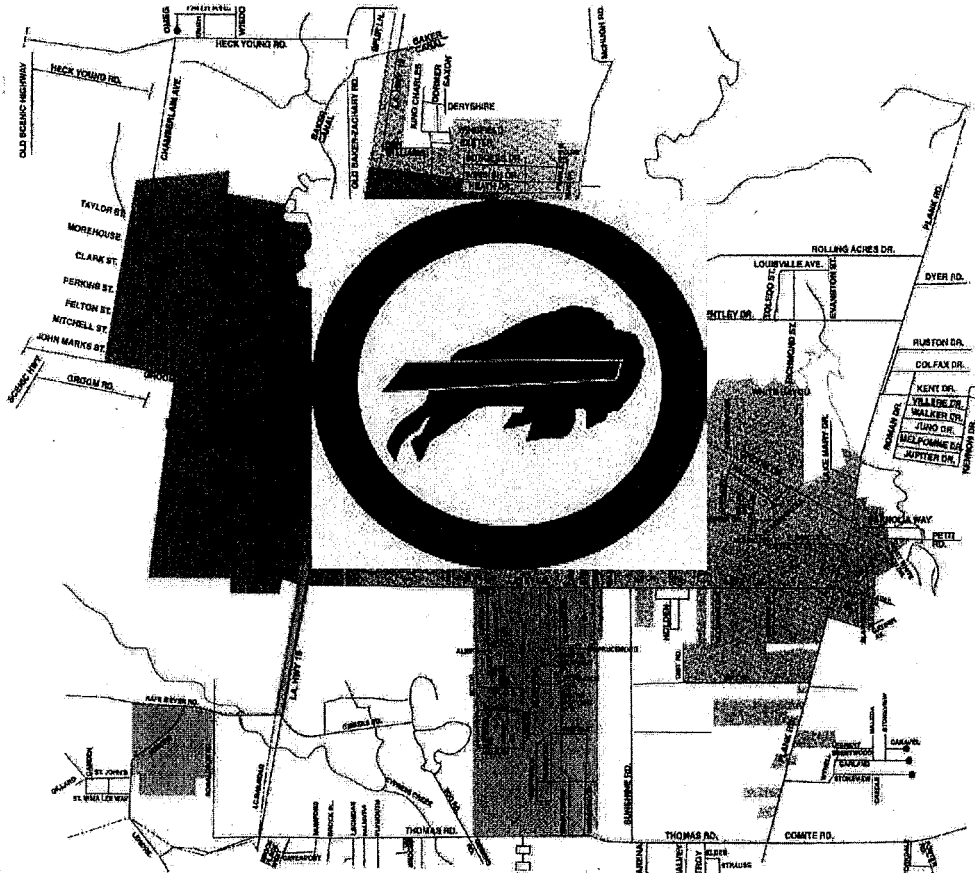
1. Mrs. Joseph briefly explained her request to have the following items on the agenda: (1) New Policy for Members of the Public/Community to Add Items to the Monthly School Board Meeting Agenda, (2) Proposed Legislative Bills, and (3) Committee Meetings.

Adjournment:

On motion of Ms. Butler seconded by Mrs. Perkins, the Board voted to adjourn. Voting yes: Perkins, Profit, Butler, Joseph, and Burges. Voting no: None.

Submitted by: J.T. Stroder, Secretary.

City of Baker School Board



2024 AMENDED OPERATING BUDGET SUMMARIES

CITY OF BAKER SCHOOL BOARD
GENERAL FUND AMENDED OPERATING BUDGET SUMMARY

GENERAL FUND			
	2023-2024 APPROVED	2023-2024 AMENDED	Percentage Change
Description	Revenues/ Expenditures	Revenues/ Expenditures	%
REVENUES			
Local Sources			
Ad Valorem	2,537,454	2,561,070	0.9%
Sales and Use	4,535,205	4,774,437	5.3%
1% Collections by Sherriff and Pension Fund	62,350	62,350	0.0%
Interest Earnings	15,000	15,000	0.0%
Donations	5,000	5,000	0.0%
Other Local	150,500	150,500	0.0%
State Sources			
Minimum Foundation Program	7,343,144	6,629,057	-9.7%
Professional Improvement Program	9,360	9,360	0.0%
Revenue Sharing	44,500	44,500	0.0%
Supplemental Choice Allocation Funds (SCA)	34,930	28,875	-17.3%
Career Development Funds (CDF)	25,000	29,161	16.6%
ERATE	12,000	12,000	0.0%
Indirect Costs	145,000	377,795	160.5%
TOTAL REVENUES	14,919,443	14,699,105	-1.5%
EXPENDITURES			
Instruction:			
Regular Programs	3,939,626	3,448,015	-12.5%
Special Education Programs	826,868	897,866	8.6%
Vocational Programs	181,413	190,115	4.8%
Other Instructional Programs	520,005	425,705	-18.1%
Special Programs	101,167	45,555	-55.0%
Total Instruction	5,569,079	5,007,256	-10.1%
Support Services:			
Pupil Support Services	599,370	728,250	21.5%
Instructional Staff Support	306,265	178,030	-41.9%
General Administration	983,219	870,655	-11.4%
School Administration	774,499	774,499	0.0%
Business Services	337,205	337,205	0.0%
Plant Services	1,977,779	1,977,779	0.0%
Student Transportation Services	685,121	796,055	16.2%
Central Services	251,781	185,375	-26.4%
Building Improvements (Plant Services)	132,651	132,651	0.0%
Debt Services	603,055	603,055	0.0%
Total Support Services	6,650,945	6,583,554	-1.0%
Total Expenditures	12,220,024	11,590,810	-5.1%
TRANSFERS OUT			
USDA SFS MATCH	0	10,267	
LOCAL REVENUE CHARTER SCHOOL TRANSFERS	2,699,309	3,098,028	
TOTAL TRANSFERS OUT	2,699,309	3,108,295	
EXCESS of REVENUES OVER EXPENDITURES	110	0	

CITY OF BAKER SCHOOL BOARD

SPECIAL REVENUE FUNDS AMENDED BUDGET SUMMARY

SPECIAL REVENUE FUNDS			
FEDERAL AND STATE GRANTS	2023-2024 APPROVED BUDGET	2023-2024 AMENDED BUDGET	2024 Percent Change
Account Title			
CARL PERKINS	15,062.00	20,656.00	37%
FOOD SERVICE	815,700.00	815,700.00	0%
SUMMER SCHOOL FOOD SERVICE	8,500.00	8,500.00	0%
FRESH FRUIT AND VEGETABLE GRANT	12,072.00	12,072.00	0%
SFS EQUIPMENT GRANT	78,557.74	0.00	-100%
IDEA PART B	218,693.00	246,312.00	13%
HIGH COST SERVICES	0.00	25,291.00	100%
SPECIAL ED - PRE-SCHOOL	6,800.00	16,758.00	146%
8g STUDENT ENHANCEMENT/PRE K	51,440.00	51,440.00	0%
COMPREHENSIVE LITERACY STATE DEVELOPMENT CLSD B-5	774.00	774.00	0%
COMPREHENSIVE LITERACY STATE DEVELOPMENT CLSD K-5	40,920.00	40,920.00	0%
COMPREHENSIVE LITERACY STATE DEVELOPMENT CLSD 6-8	42,160.00	42,160.00	0%
COMPREHENSIVE LITERACY STATE DEVELOPMENT CLSD 9-12	70,000.00	70,000.00	0%
TITLE I	838,570.00	1,354,717.00	62%
TITLE II	64,850.00	80,058.00	23%
TITLE IV	70,772.00	163,945.00	132%
STRONGER CONNECTIONS	518,355.00	518,355.00	0%
SCHOOL REDESIGN	353,318.00	455,864.00	29%
DIRECT STUDENT SERVICES	29,940.00	29,940.00	0%
ESSER II - FORMULA ACHIEVE	262,098.00	262,098.00	0%
ESSER III INCENTIVE	140,009.00	140,009.00	0%
ESSER III - FORMULA ACHIEVE	4,474,775.24	4,474,775.24	0%
ESSER III (EB) - ACHIEVE - INTERVENTIONS	1,028,018.33	1,028,018.33	0%
HOMELESS ARP	30,145.71	30,145.71	0%
IDEA 611 ARP ACHV	58,624.15	21,505.00	-63%
IDEA 619 ARP ACHV	1,872.59	1,872.59	0%
IDEA 611 Set Aside	21,505.00	21,505.00	0%
ED EXCELLENCE ENHANCEMENT	19,825.00	19,825.00	0%
LA - 4 Cecil Picard	253,580.00	253,580.00	0%
TOTAL - SPECIAL REVENUE FUNDS	9,526,936.76	10,206,795.87	7%

CITY OF BAKER SCHOOL BOARD

FINANCIAL REPORT SUMMARIES INCLUDING BUDGET TO ACTUAL COMPARISONS FOR PERIOD ENDING APRIL, 2024

GENERAL FUND			
Description	2023-2024 APPROVED Revenues/ Expenditures	2023-2024 YTD Revenues/ Expenditures	Percentage % Change
REVENUES			
Local Sources			
Ad Valorem	2,537,454	2,561,071.78	0.9%
Sales and Use	4,535,205	3,322,473.71	-26.7%
1% Collections by Sherriff and Pension Fund	62,350	0.00	-100.0%
Interest Earnings	15,000	68,456.84	356.4%
Donations	5,000	1,750.00	-65.0%
Other Local	150,500	151,568.82	0.7%
State Sources			
Minimum Foundation Program	7,343,144	3,518,744.00	-52.1%
Professional Improvement Program	9,360	7,766.00	-17.0%
Revenue Sharing	44,500	14,685.91	-67.0%
Supplemental Choice Allocation Funds (SCA)	34,930	79,644.00	128.0%
Career Development Funds (CDF)	25,000	25,000.00	0.0%
ERATE	12,000	0.00	-100.0%
Indirect Costs	145,000	362,786.00	150.2%
TOTAL REVENUES	14,919,443	10,113,947.06	-32.2%
EXPENDITURES			
Instruction:			
Regular Programs	3,939,626	2,421,084.34	-38.5%
Special Education Programs	826,868	639,218.89	-22.7%
Vocational Programs	181,413	145,805.56	-19.6%
Other Instructional Programs	520,005	295,939.22	-43.1%
Special Programs	101,167	22,964.89	-77.3%
Total Instruction	5,569,079	3,525,012.90	-36.7%
Support Services:			
Pupil Support Services	599,370	590,746.82	-1.4%
Instructional Staff Support	306,265	248,384.01	-18.9%
General Administration	983,219	843,039.43	-14.3%
School Administration	774,499	663,299.13	-14.4%
Business Services	337,205	221,855.77	-34.2%
Plant Services	1,977,779	1,728,607.86	-12.6%
Student Transportation Services	685,121	668,710.15	-2.4%
Central Services	251,781	131,446.82	-47.8%
Building Improvements (Plant Services)	132,651	39,907.09	-69.9%
Debt Services	603,055	573,987.50	-4.8%
Total Support Services	6,650,945	5,709,984.58	-14.1%
Total Expenditures	12,220,024	9,234,997.48	-24.4%
TRANSFERS OUT			
LOCAL REVENUE CHARTER SCHOOL TRANSFERS	2,699,309	0.00	
TOTAL TRANSFERS OUT	2,699,309	0.00	
EXCESS of REVENUES OVER EXPENDITURES	110	878,949.58	

CITY OF BAKER SCHOOL BOARD
CAPITAL PROJECTS FINANCIAL REPORT FOR PERIOD ENDING APRIL 30, 2024

CAPITAL PROJECTS			
Description	2021-2023 ORIGINAL Construction Budget	2023-2024 APPROVED REVENUES EXPENDITURES	2023-2024 YTD REVENUES EXPENDITURES
REVENUE SOURCES			
FEMA REVENUE	6,266,855.00	5,117,391.00	3,655,163.51
Community Development Block Grant 10% Match (CDBG)	696,317.00	696,317.00	0.00
ESSER FUNDS	1,245,000.00	1,245,000.00	1,010,672.95
BOND REVENUE - LOAN	8,200,000.00	2,352,542.00	2,024,900.29
BOND REVENUE - TEMPORARY LOAN SERIES 2024	0.00	3,300,000.00	660,371.11
General Fund Transfers In	1,725,841.71	82,227.00	357,556.65
Reserve Funds Transferred In From General Funds	3,901,176.00	3,901,176.00	2,738,011.92
GENERAL FUND RESERVE Transfer In For Change Order No. 4	0.00	256,377.00	256,377.00
TOTAL REVENUE FOR CONSTRUCTION	22,035,189.71	16,951,030.00	10,703,053.43
CONTENTS (FURNITURE AND FIXTURES)			
FEMA REVENUE - CONTENTS	1,190,584.00	1,190,584.00	0.00
Community Development Block Grant 10% Match (CDBG)	132,288.00	132,288.00	0.00
TOTAL REVENUE FOR CONTENTS	1,322,872.00	1,322,872.00	0.00
TOTAL REVENUES	23,358,061.71	18,273,902.00	10,703,053.43
EXPENDITURES			
*ESSER FUNDED		1,245,000.00	1,010,672.95
Change Order No. 4	0.00	256,377.00	256,377.00
Total Construction and Restoration	20,217,498.00	11,803,426.00	9,148,065.65
Furniture and Fixtures	1,322,872.00	1,322,872.00	0.00
TOTAL EXPENDITURES	21,540,370.00	14,627,675.00	10,415,115.60
Professional and Project Management Services			
Architectural and Professional Services (Amended)	1,817,691.71	346,227.00	268,765.56
Other Professional and Project Management Services	0.00	0.00	19,172.27
Total Professional and Project Management Services	1,817,691.71	346,227.00	287,937.83
TOTAL BAKER HIGH RESTORATION EXPENDITURES	23,358,061.71	14,973,902.00	10,703,053.43
Excess/Deficiency of Revenues Over Expenditures	0.00	3,300,000.00	0.00
Due To Red River River for Temporary Loan Series 2024	0.00	3,300,000.00	0.00
Balance on Hand - General Fund Reserve.	0.00	0.00	0.00

**This amount is included in the Special Revenue Funds Reporting under ESSER III Formula. These are not additional funds. They are identified here to reference all braided funding sources).*

CITY OF BAKER SCHOOL BOARD

SPECIAL REVENUE FUNDS FINANCIAL REPORT SUMMARIES INCLUDING BUDGET TO ACTUAL COMPARISONS FOR PERIOD ENDING APRIL 30, 2024

SPECIAL REVENUE FUNDS						
FEDERAL AND STATE GRANTS	2023-2024	2023-2024	2023-2024	2023-2024	RECEIVABLES	ADJ
Account Title	APPROVED	YTD	YTD	Excess/	as of	EXCESS/
	BUDGET	Revenues	Expenditures	Deficiency	05/26/2024	DEFICIENCY
CARL PERKINS	15,062.00	6,529.00	8,650.55	(2,121.55)	0.00	(2,121.55)
FOOD SERVICE	815,700.00	572,553.92	655,451.76	(82,897.84)	169,957.74	87,059.90
SUMMER SCHOOL FOOD SERVICE	8,500.00	0.00	0.00	0.00	0.00	0.00
FRESH FRUIT AND VEGETABLE GRANT	12,072.00	15,435.20	232.21	15,202.99	1,800.00	17,002.99
SFS EQUIPMENT GRANT	78,557.74	0.00	0.00	0.00	0.00	0.00
IDEA PART B	218,693.00	103,812.00	244,284.78	(140,472.78)	0.00	(140,472.78)
HIGH COST SERVICES	0.00	0.00	26,479.14	(26,479.14)	0.00	(26,479.14)
SPECIAL ED - PRE-SCHOOL	6,800.00	704.00	886.80	(182.80)	0.00	(182.80)
8g STUDENT ENHANCEMENT/PRE K	51,440.00	23,581.00	42,529.39	(18,948.39)	18,949.00	0.61
COMPREHENSIVE LITERACY STATE DEVELOPMENT CLSD B-5	774.00	0.00	550.00	(550.00)	550.00	0.00
COMPREHENSIVE LITERACY STATE DEVELOPMENT CLSD K-5	40,920.00	0.00	38,783.91	(38,783.91)	38,784.00	0.09
COMPREHENSIVE LITERACY STATE DEVELOPMENT CLSD 6-8	42,160.00	0.00	25,329.52	(25,329.52)	25,330.00	0.48
COMPREHENSIVE LITERACY STATE DEVELOPMENT CLSD 9-12	70,000.00	0.00	36,994.84	(36,994.84)	36,995.00	0.16
TITLE I	838,570.00	581,601.00	788,180.22	(206,579.22)	206,580.00	0.78
TITLE II	64,850.00	15,788.00	58,229.26	(42,441.26)	42,441.00	(0.26)
TITLE IV	70,772.00	5,500.00	24,716.17	(19,216.17)	19,216.00	(0.17)
STRONGER CONNECTIONS	518,355.00	0.00	435,764.38	(435,764.38)	435,764.00	(0.38)
SCHOOL REDESIGN	353,318.00	60,187.00	117,703.70	(57,516.70)	57,518.00	1.30
DIRECT STUDENT SERVICES	29,940.00	27,226.00	27,226.12	(0.12)	0.00	(0.12)
ESSER II - FORMULA ACHIEVE	262,098.00	261,198.00	261,198.00	0.00	0.00	0.00
ESSER II INCENTIVE	0.00	0.00	0.00	0.00	0.00	0.00
ESSER III INCENTIVE	140,009.00	0.00	92,199.94	(92,199.94)	0.00	(92,199.94)
ESSER III - FORMULA ACHIEVE	4,474,775.24	1,748,365.00	2,995,813.78	(1,247,448.78)	1,247,449.00	0.22
ESSER III (EB) - ACHIEVE - INTERVENTIONS	1,028,018.33	0.00	220,018.00	(220,018.00)	220,018.00	0.00
HOMELESS ARP	30,145.71	0.00	2,843.77	(2,843.77)	2,791.00	(52.77)
IDEA 611 ARP ACHV	58,624.15	0.00	41,579.00	(41,579.00)	41,579.00	0.00
IDEA 619 ARP ACHV	1,872.59	0.00	0.00	0.00	0.00	0.00
IDEA 611 Set Aside	21,505.00	0.00	0.00	0.00	0.00	0.00
ED EXCELLENCE ENHANCEMENT	19,825.00	17,788.00	13,058.80	4,729.20	0.00	4,729.20
LA - 4 Cecil Picard	253,580.00	123,810.00	103,380.82	20,429.18	0.00	20,429.18
TOTAL - SPECIAL REVENUE FUNDS	9,526,936.76	722,615.12	6,262,084.86	(2,698,006.74)	2,565,721.74	(132,285.00)

CITY OF BAKER SCHOOL SYSTEM

“Empowering Excellence”

14750 Plank Road, Baker, Louisiana 70714 P.O. Box 680, Baker, Louisiana 70704-0680 Phone (225) 778-2378, Fax (225) 774-5798



May 30, 2024

BID AWARD SUMMARY

BID TITLE:

Milk and Milk Products Bid. No. 16-2024/2025
Frozen Foods Bid No. 16-2024/2025
Processed Foods Bid No. 16-2024/2025
Supply Bid No. 16-2024/2025

Janitorial and Chemical Supplies Bid No. 19 2024/2025

BID DUE:

May 28, 2024

BID OPENING: May 29, 2024

City of Baker School Board
14750 Plank Road
Baker, Louisiana 70714

CONTRACT TERM:

Date of Award July 01, 2024 through June 30, 2025

BOARD MEETING DATE:

June 04, 2024 at 6:00 p.m.

RECOMMENDATION FOR AWARDED VENDOR(S):

CHILD NUTRITION PROGRAM

Consideration and Approval of Prairie Farm’s Dairy Bid for Milk and Milk Products, Pon Food Corporation’s for Frozen Foods and Processed Foods and Economical Paper and Janitorial Supply for supply products.

JANITORIAL AND CHEMICAL SUPPLIES

Consideration and Approval of Economical Paper and Janitorial Supply, HD Supply Facilities Maintenance and Unipak Corporation

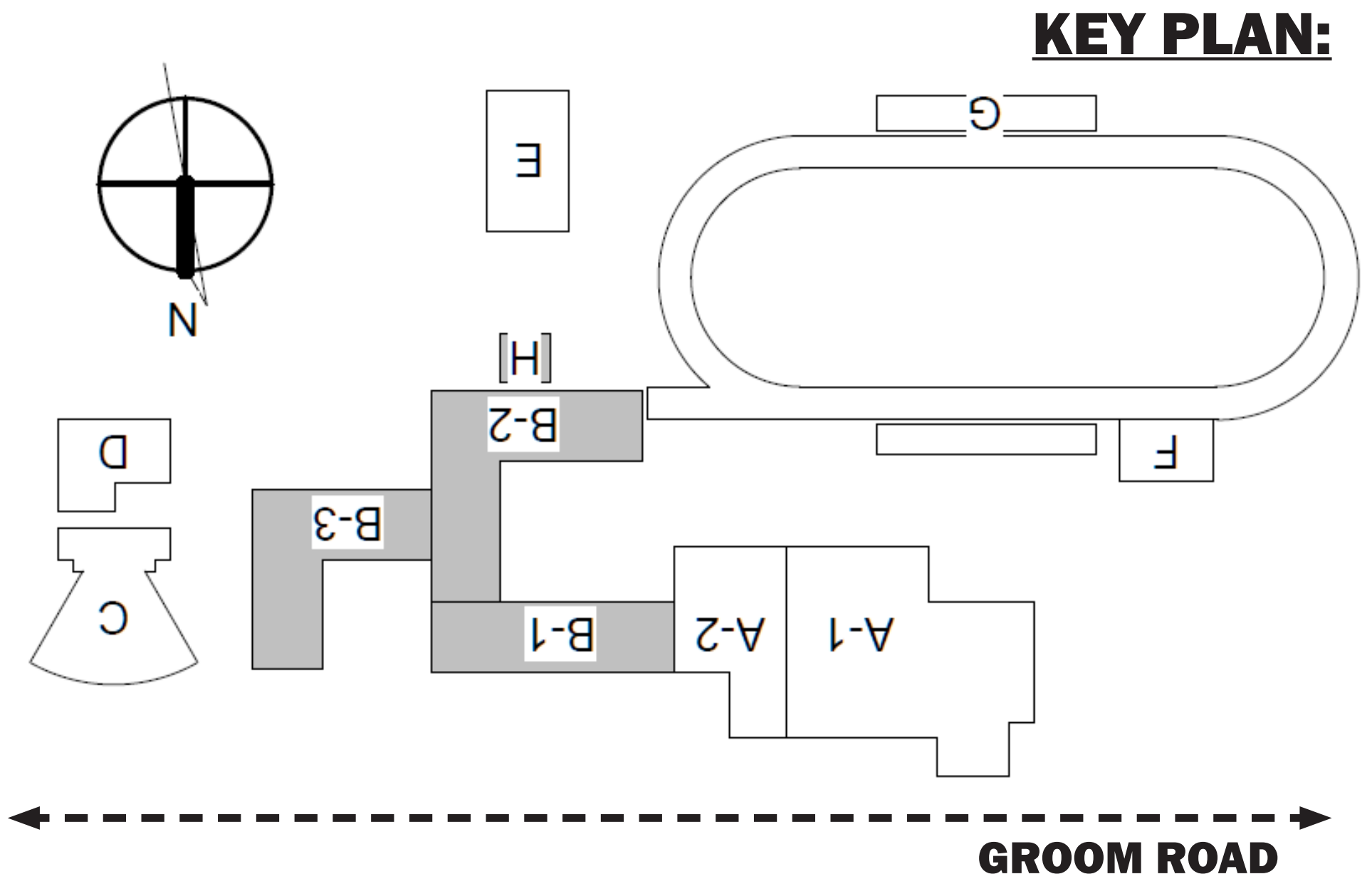
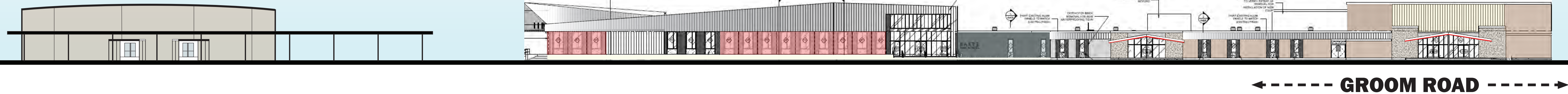
Explanations:

Award of this contract will enable the City of Baker School Board System and its purchasing department to purchase food and food products, Janitorial and related Supplies during the contract term.

The City of Baker School System reserves the right to reject or waive any bid irregularities or informalities in the Bid Award.

Purchasing Department
Alisa Sibley,
City of Baker School System

BAKER HIGH SCHOOL PROJECT





Quotation

To: Manning Architects DATE: 3/15/2024
 FROM: Jason Catlin QUOTE #: 069
 PROJECT: Renovations and Additions to Baker High School
 DESCRIPTION OF CHANGES: Revised Pricing for road and paving per attached drawing. This includes increased limestone thickness to 16" per Terracon's Recommendation and Increased Paving Thickness to 7" from 5" per Civil Recommendation.

Quotation: **\$136,101.00**

Attached is a copy of our estimate and breakdown.

We will require 0 calendar days extension of contract time for this change if we receive your formal authorization to proceed within the next five calendar days.

The cumulative effect of this and other changes may result in extended general conditions costs. Therefore, we reserve the right to claim extended general conditions costs at a later date.

The proposal is firm for five calendar days from the above quotation date. If Stuart receives this executed Proposal back after five calendar days from the above quotation date, then Stuart reserves the right to perform the work as provided for above, reject the approval of the expired proposal and, at Stuart's discretion, submit a revised proposal.

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By executing below, I agree to the terms of this Proposal and direct Stuart to commence the work described herein.

Accepted By: _____
 Printed Name: _____ Jason Catlin
 Date: _____ 3/15/2024



AMTEK, INC.
General Contractors
1375 Rushmore
Baton Rouge, LA 70819
225/272-9182 or FAX 225/274-8939
February 29, 2024

Re: Baker High School

Based on Terracon's testing report recommending 7 "paving over 16" of compacted limestone on a Fabric

Excavation of 14" of Parking Lot and haul off material	\$13,200.00
Placement of 2,000 sq. yds. Geotextile Fabric	\$ 3,500.00
Cost of 4 Rolls of Mirafi HP370	\$ 5,280.00
Pins & misc. supplies	\$ 1,700.00
Placement of 1 st Lift 10" of 610 Limestone Compacted and tested.	
Placement of Final Lift 6" of 610 Limestone Compacted and tested.	
1750 tons of Limestone w/ freight Including labor and equipment	<u>\$115,097.50</u>
Total Cost	<u>\$135,777.50</u>

*Price includes necessary dewatering and moisture conditioning

Credit from original Contract.

4" crushed concrete	\$5,037.00	
4 rolls of geotextile fabric	\$1,548.60	
Total Credit		<u>-\$6,585.60</u>
Total change order request		\$131,191.90



Quotation

To: Manning Architects DATE: 3/28/2024
 FROM: Jason Catlin QUOTE #: 071
 PROJECT: **Baker High School Renovations and Additions**
 DESCRIPTION OF CHANGES: **Exterior Paint Work at Building A**

Quotation: \$20,078.00

Attached is a copy of our estimate and breakdown.

We will require **0** calendar days extension of contract time for this change if we receive your formal authorization to proceed within the next five calendar days.

The cumulative effect of this and other changes may result in extended general conditions costs. Therefore, we reserve the right to claim extended general conditions costs at a later date.

The proposal is firm for five calendar days from the above quotation date. If Stuart receives this executed Proposal back after five calendar days from the above quotation date, then Stuart reserves the right to perform the work as provided for above, reject the approval of the expired proposal and, at Stuart's discretion, submit a revised proposal.

We have included all supporting documentation for your review. If this Proposal is acceptable, please execute the proposal at the bottom, return it to Stuart and prepare and forward to Stuart an AIA change order for the amount stated, including the time extension as provided above. This proposal and all its attachments shall be part of any change order to our contract. Only work specifically described in this proposal and its attachments is included.

By executing below, I agree to the terms of this Proposal and direct Stuart to commence the work described herein.

Accepted By: _____ Jason Catlin
 Printed Name: _____ Jason Catlin
 Date: _____ 3/28/2024 | 10:49 AM CDT

KEITH BROUSSARD PAINTING

40146 AUTUMN MEADOW

PRAIRIEVILLE, LA. 70769

ESTIMATE

DATE: 3/28/2024

TO: Stuart and Company

JOB NAME: Baker High School

Wash exterior of Building A \$4,600.00

Paint the fascia that is red (front of building) \$2,240.00

Paint the lower metal panels (siding) across the front: \$2,313.00

Paint the ridged concrete @ canopies front of building A: \$7,420.00



Quotation

To: Manning Architects DATE: 5/24/2024
 FROM: Jason Catlin QUOTE #: 072R
 PROJECT: **Baker High School Renovations and Additions**
 DESCRIPTION OF CHANGES: **Building D New Rooftop Units**

Quotation: \$67,105.00

Attached is a copy of our estimate and breakdown.

We will require **0** calendar days extension of contract time for this change if we receive your formal authorization to proceed within the next five calendar days.

The cumulative effect of this and other changes may result in extended general conditions costs. Therefore, we reserve the right to claim extended general conditions costs at a later date.

The proposal is firm for five calendar days from the above quotation date. If Stuart receives this executed Proposal back after five calendar days from the above quotation date, then Stuart reserves the right to perform the work as provided for above, reject the approval of the expired proposal and, at Stuart's discretion, submit a revised proposal.

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By executing below, I agree to the terms of this Proposal and direct Stuart to commence the work described herein.

Accepted By: _____
 Printed Name: _____ Jason Catlin
 Date: _____



11237 Pennywood Ave.
Baton Rouge, LA 70809
phone: 225-930-4840
fax: 225-930-4844

April 2, 2024

To: Stuart & Co.
Attn: Jason Catlin

Re: Baker High School

We are proposing to replace two (2) rooftop units at Building D at Baker High School. Attached is the submittal of what we would install. We include removal of the old units and placing in Stuart's dumpster.

We would install new units at the location of the existing units. We would run new condensate drain lines. Additionally we include a programable, standalone thermostat.

We have the following for our duct scope:

Will build new supply duct from curb to tie in to existing supply ducts

Will add (10) new start collars and flex to new grills in lay in ceilings

Will rework existing return duct to work with new units

Will add 4 new return grills

All new duct work will be lined

All existing duct work will be sealed at all joints. (it's not sealed now)

We do not include electrical work nor smoke detectors.

Our price for the work as outlined above is \$58,844.00.

Please let me know if you have any questions or comments.

Sincerely,
Beau Bernhard
Beau Bernhard



SUBMITTAL

Project

Baker High School Bldg D RTU

Date

Thursday, March 28, 2024

Table Of Contents

Project: Baker High School Bldg D RTU
Prepared By:

03/28/2024
02:43PM

7.5 TON UNITS	3
Unit Report.....	4
Certified Drawing.....	5
Performance Summary.....	8

7.5 TON UNITS

Project: Baker High School Bldg D RTU
Prepared By:

03/28/2024
02:43PM

7.5 TON UNITS

Tag Cover Sheet Unit Report Certified Drawing Performance Report

Unit Report For 7.5 TON UNITS

Project: Baker High School Bldg D RTU
 Prepared By:

03/28/2024
 02:43PM

Unit Parameters

Unit Model:.....**48FCDM08A2A5-0A0A0**
 Unit Size:.....**08 (7.5 Tons)**
 Volts-Phase-Hertz:.....**208-3-60**
 Heating Type:.....**Gas**
 Heat Control:.....**Low Heat**
 Duct Cfg:.....**Vertical Supply / Vertical Return**
 DX Options:.....**Single Circuit, Two Stage Cooling**

Dimensions (ft. in.) & Weight (lb.) ***

Unit Length:.....**7' 4.125"**
 Unit Width:.....**4' 11.5"**
 Unit Height:.....**3' 5.25"**
Total Operating Weight:.....879 lb

*** Weights and Dimensions are approximate. Weight does not include unit packaging. Approximate dimensions are provided primarily for shipping purposes. For exact dimensions and weights, refer to appropriate product data catalog.

Lines and Filters

Gas Line Size:.....**1/2**
 Condensate Drain Line Size:.....**3/4**
 Return Air Filter Type:.....**Throwaway**
 Return Air Filter Quantity:.....**4**
 Return Air Filter Size:.....**16 x 20 x 2**

Selection includes construction throwaway filter into the base fan curve.

Unit Configuration

Standard/Medium Static (EcoBlue)
 Al/Cu - Al/Cu
 Base Electromechanical Controls
 Standard Packaging

Warranty Information

1-Year parts(std.)
 5-Year compressor parts(std.)
 10-Year heat exchanger - Aluminized(std.)

No optional warranties were selected.

NOTE: Please see Warranty Catalog 500-089 for explanation of policies and ordering methods.

Ordering Information

Part Number	Description	Quantity
48FCDM08A2A5-0A0A0	Rooftop Unit	2
	Base Unit	
	None	
Field Installed Accessories		
CRTWOPOS011A00	Air Damper	2
CRLVHLGD014A00	Louvered Condenser Coil Hail Guard	2

Certified Drawing for 7.5 TON UNITS

Project: Baker High School Bldg D RTU
Prepared By:

03/28/2024
02:43PM

NOTES:

1. DIMENSIONS ARE IN INCHES. DIMENSIONS IN [] ARE IN MILLIMETERS.
2. CENTER OF GRAVITY
3. DIRECTION OF AIR FLOW
4. ALL VIEW DRAWN USING 3RD ANGLE

UNIT	OUTDOOR COIL TYPE	J	K	H
48FC-M08	RTPF	41 1/4 [1048]	33 3/4 [857]	15 7/8 [403]
48FC-M09	RTPF	49 3/8 [1253]	36 3/8 [925]	15 7/8 [403]
48FC-M12	RTPF	49 3/8 [1253]	36 3/8 [925]	15 7/8 [403]

RTPF - ROUND TUBE, PLATE FIN (COPPER/ALUM)



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SUBMISSION OF THESE DRAWINGS OR DOCUMENTS DOES NOT CONSTITUTE PART PERFORMANCE OR ACCEPTANCE OF CONTRACT.

CONNECTION SIZES	
A	1 3/8" [35] DIA FIELD POWER SUPPLY HOLE
B	2 1/2" [64] DIA POWER SUPPLY KNOCKOUT
C	1 3/4" [51] DIA GAUGE ACCESS PLUG
D	7/8" [22] DIA FIELD CONTROL WIRING HOLE
E	3/4"-14 NPT CONDENSATE DRAIN
F	1/2"-14 NPT GAS CONNECTION 3/4"-14 NPT GAS CONNECTION
G	2" [51] DIA POWER SUPPLY KNOCK-OUT

THRU-THE-BASE CHART (FIELD INST)

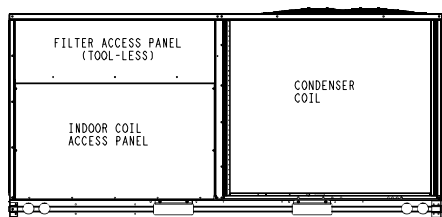
THESE HOLES REQUIRED FOR USE WITH ACCY KITS:
CRBTMPWRO02A01: GAS THRU CURB
CRBTMPWRO04A01: GAS THRU BASEPAN

	THREADED CONDUIT SIZE	WIRE USE	REQ'D HOLE SIZES (MAX.)
W	1/2"	ACC.	7/8" [22.2]
X	1/2"	24V	7/8" [22.2]
Y	1 1/4" (002,004)	POWER	1 3/4" [44.4]
Z *	(002) 3/4" FPT	GAS	1 3/4" [44.4]

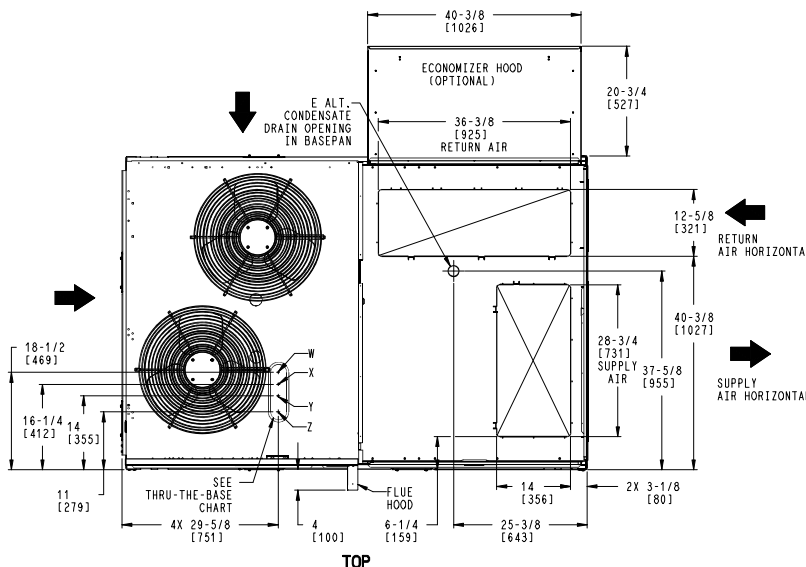
* (002) PROVIDES 3/4" FPT THRU CURB FLANGE & FITTING. HOLE SIZE: 2" [50.8]

THRU-THE-BASE CHART (FIOP)

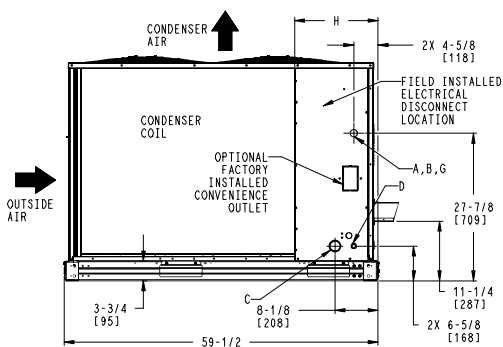
FOR "THRU-THE-BASEPAN" FACTORY OPTION, FITTINGS FOR ONLY X, Y, & Z ARE PROVIDED. **
** FOR BELOW LISTED MODELS, A FIELD SUPPLIED 1/2" ADAPTER IS REQUIRED BETWEEN BASE PAN FITTING AND GAS VALVE: 48FCD, S*08, 09



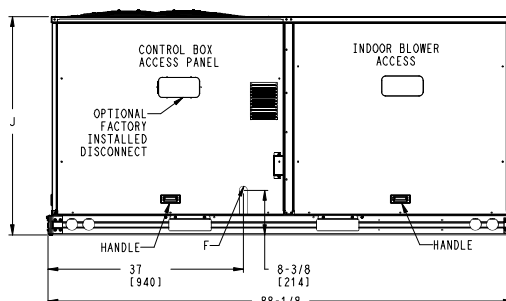
BACK



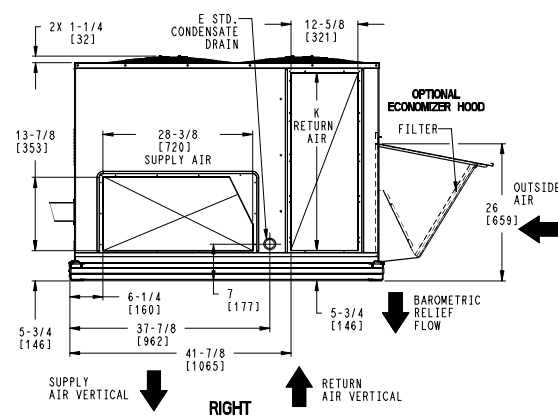
TOP



LEFT



FRONT



RIGHT

ITC CLASSIFICATION	SHEET	DATE	SUPERCEDES	DESCRIPTION	UNIT	REV
U.S. ECCN:NSR	1 OF 3	03/12/21	-	48FC 08-12 SINGLE ZONE ELECTRICAL COOLING WITH GAS HEAT	48TM006295	-

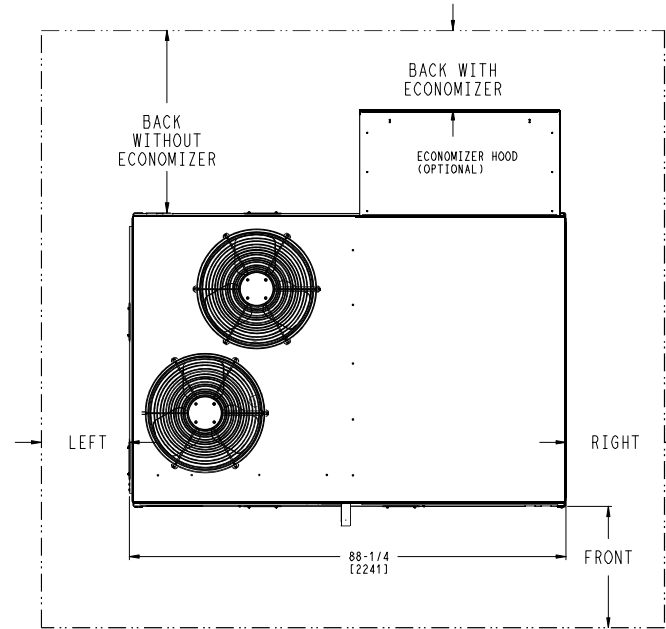
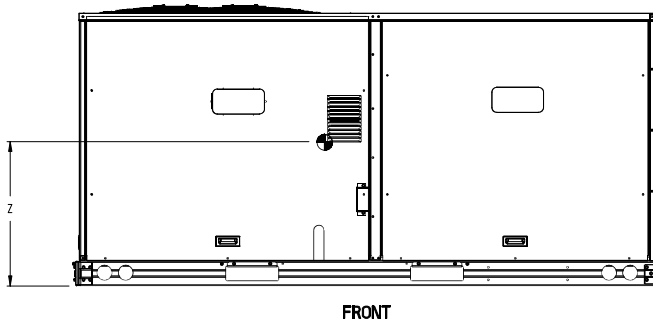
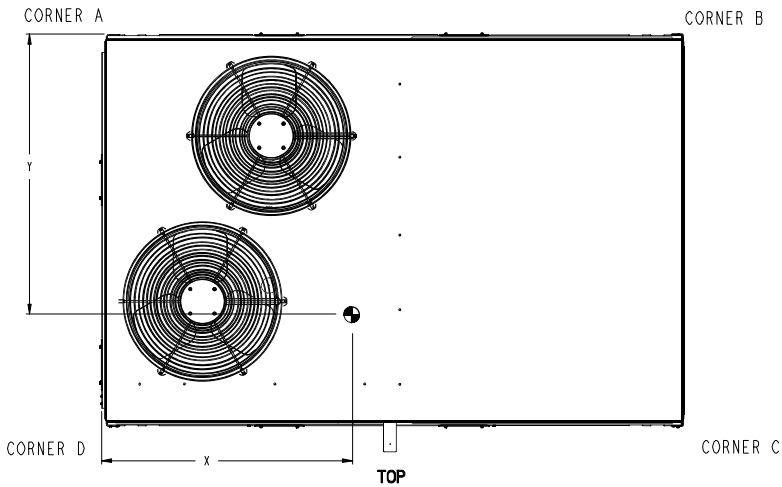
Certified Drawing for 7.5 TON UNITS

Project: Baker High School Bldg D RTU
Prepared By:

03/28/2024
02:43PM

UNIT	OUTDOOR COIL TYPE	STD. UNIT WEIGHT ***		CORNER WEIGHT (A)		CORNER WEIGHT (B)		CORNER WEIGHT (C)		CORNER WEIGHT (D)		C.G.			
		LBS.	KG.	LBS.	KG.	LBS.	KG.	LBS.	KG.	LBS.	KG.	X	Y	Z	
48FC-M08	RTPF	787	357	181	82	150	68	207	94	249	113	40	11016	34 1/2 [876]	19 3/8 [492]
48FC-M09	RTPF	868	394	197	89	160	73	229	104	282	128	39 1/2 [1003]	35 [889]	18 5/8 [473]	
48FC-M12	RTPF	878	398	213	97	175	80	221	100	268	121	39 7/8 [1013]	33 1/4 [841]	18 1/2 [470]	

*** STANDARD UNIT WEIGHT IS WITH LOW GAS HEAT AND WITHOUT PACKAGING.
FOR OTHER OPTIONS AND ACCESSORIES, REFER TO THE PRODUCT DATA CATALOG.



NOTE:
1. FOR ALL MINIMUM CLEARANCES LOCAL CODES OR JURISDICTIONS MAY PREVAIL.

SURFACE	CLEARANCE		OPERATING CLEARANCE
	SERVICE WITH CONDUCTIVE BARRIER	SERVICE WITH NONCONDUCTIVE BARRIER	
FRONT	48 [1219mm]	36 [914mm]	18 [457mm]
LEFT	48 [1219mm]	42 [1067mm]	18 [457mm]
BACK W/O ECON	48 [1219mm]	42 [1067mm]	18 [457mm]
BACK W/ECON	36 [914mm]	36 [914mm]	18 [457mm]
RIGHT	36 [914mm]	36 [914mm]	18 [457mm]
TOP	72 [1829mm]	72 [1829mm]	72 [1829mm]

ITC CLASSIFICATION U.S. ECCN:NSR	SHEET 2 OF 3	DATE 03/12/21	SUPERCEDES -	48FC 08-12 SINGLE ZONE ELECTRICAL COOLING WITH GAS HEAT	48TM006295	REV -
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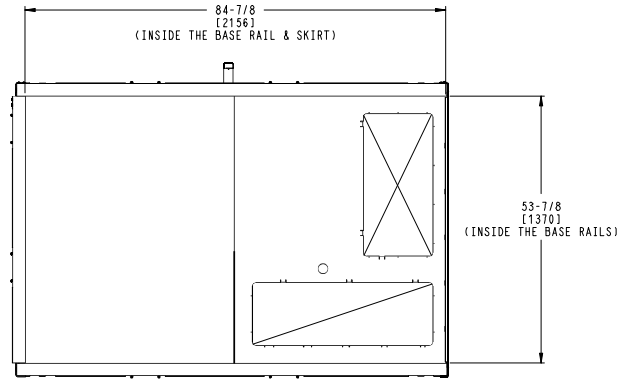
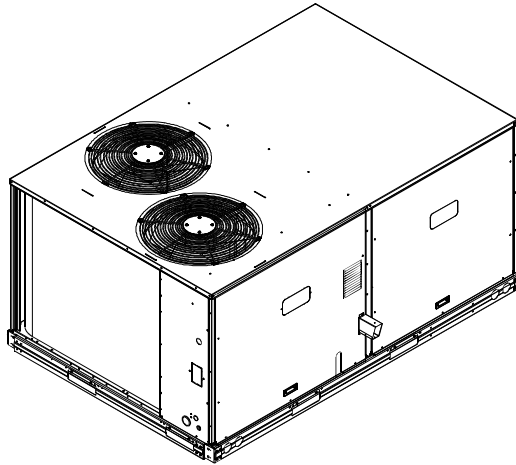
Certified Drawing for 7.5 TON UNITS

Project: Baker High School Bldg D RTU
 Prepared By:

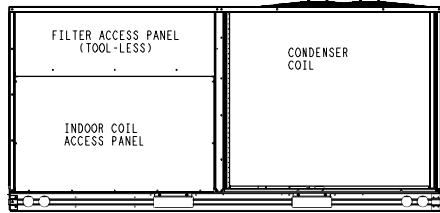
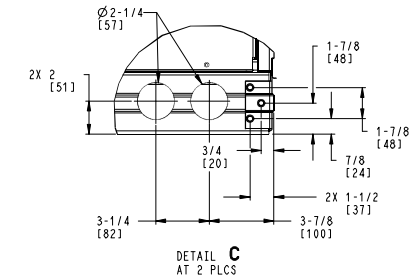
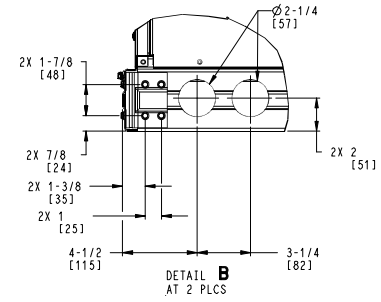
03/28/2024
 02:43PM

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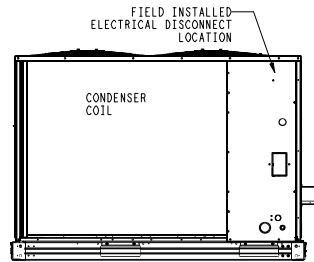
 SUBMISSION OF THESE DRAWINGS OR DOCUMENTS DOES NOT CONSTITUTE PART PERFORMANCE OR ACCEPTANCE OF CONTRACT.



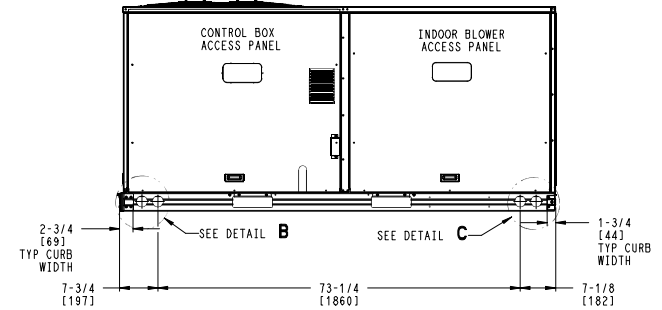
INSIDE BASERAIL DIMENSIONS
BOTTOM



BACK



LEFT



FRONT

ITC CLASSIFICATION	SHEET	DATE	SUPERCEDES	48FC 08-12 SINGLE ZONE ELECTRICAL COOLING WITH GAS HEAT	48TM006295	REV
U.S. ECCN: NSR	3 OF 3	03/12/21	-			-

Performance Summary For 7.5 TON UNITS

Project: Baker High School Bldg D RTU
Prepared By:

03/28/2024
02:43PM

Part Number:48FCDM08A2A5-0A0A0

ARI EER:.....11.20
IEER:.....15.0

Base Unit Dimensions

Unit Length:.....88.1 in
Unit Width:.....59.5 in
Unit Height:.....41.3 in

Operating Weight

Base Unit Weight:.....787 lb

Accessories

Air Damper:.....58 lb
Louvered Condenser Coil Hail Guard:.....34 lb

Total Operating Weight:.....879 lb

Unit

Unit Voltage-Phase-Hertz:.....208-3-60
Air Discharge:.....Vertical
Fan Drive Type:.....Vane Axial
Actual Airflow:.....3000 CFM
Site Altitude:.....0 ft

Cooling Performance

Condenser Entering Air DB:.....95.0 F
Evaporator Entering Air DB:.....77.0 F
Evaporator Entering Air WB:.....64.0 F
Entering Air Enthalpy:.....29.15 BTU/lb
Evaporator Leaving Air DB:.....56.8 F
Evaporator Leaving Air WB:.....54.5 F
Evaporator Leaving Air Enthalpy:.....22.83 BTU/lb
Gross Cooling Capacity:.....85.23 MBH
Gross Sensible Capacity:.....65.31 MBH
Compressor Power Input:.....6.25 kW
Coil Bypass Factor:.....0.162

Heating Performance

Heating Airflow:.....3000 CFM
Entering Air Temp:.....68.0 F
Leaving Air Temp:.....99.8 F
Gas Heating Input Capacity:.....125.0 MBH
Gas Heating Output Capacity:.....103.0 MBH
Temperature Rise:.....31.8 F

Supply Fan

External Static Pressure:.....0.75 in wg
Fan RPM:.....1561
Fan Power:.....1.40 BHP
NOTE:.....Selected IFM RPM Range: 1040 - 2000

Selection includes construction throwaway filter into the base fan curve. This filter is not MERV Rated.

Electrical Data

Voltage Range:.....187 - 253
Compressor #1 RLA:.....13.1
Compressor #1 LRA:.....123
Compressor #2 RLA:.....13.1
Compressor #2 LRA:.....123
Indoor Fan Motor Type:.....MED

Performance Summary For 7.5 TON UNITS

Project: Baker High School Bldg D RTU
Prepared By:

03/28/2024
02:43PM

Indoor Fan Motor FLA (Total):.....	6.4
Combustion Fan Motor FLA (ea):.....	0.48
Power Supply MCA:.....	39
Power Supply MOCP (Fuse or HACR):.....	50
Disconnect Size FLA:.....	41
Disconnect Size LRA:.....	263
Electrical Convenience Outlet:.....	None
Outdoor Fan [Qty / FLA (ea)]:.....	2 / 1.5

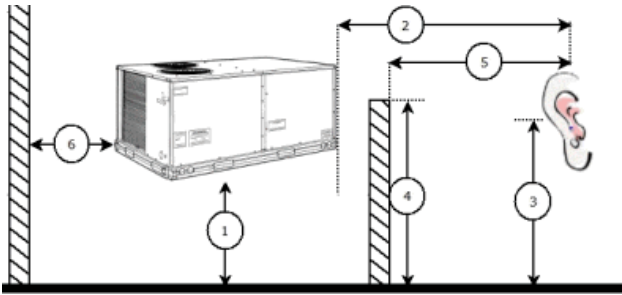
Control Panel SCCR: 5kA RMS at Rated Symmetrical Voltage

Acoustics

Sound Power Levels, db re 10E-12 Watts

	Discharge	Inlet	Outdoor
63 Hz	87.4	83.3	85.6
125 Hz	83.3	78.3	84.7
250 Hz	76.3	70.8	80.5
500 Hz	73.3	66.0	76.0
1000 Hz	74.6	66.1	72.4
2000 Hz	70.5	60.1	68.0
4000 Hz	66.0	52.8	62.8
8000 Hz	56.9	47.5	59.3
A-Weighted	78.6	70.6	79.0

Advanced Acoustics



Advanced Acoustics Parameters

- 1. Unit height above ground:.....**30.0** ft
- 2. Horizontal distance from unit to receiver:.....**50.0** ft
- 3. Receiver height above ground:.....**5.7** ft
- 4. Height of obstruction:.....**0.0** ft
- 5. Horizontal distance from obstruction to receiver:.....**0.0** ft
- 6. Horizontal distance from unit to obstruction:.....**0.0** ft

Detailed Acoustics Information

Octave Band Center Freq. Hz	63	125	250	500	1k	2k	4k	8k	Overall
A	85.6	84.7	80.5	76.0	72.4	68.0	62.8	59.3	89.2 Lw
B	59.4	68.6	71.9	72.8	72.4	69.2	63.8	58.2	78.5 LwA
C	53.2	52.3	48.1	43.6	40.0	35.6	30.4	26.9	56.8 Lp
D	27.0	36.2	39.5	40.4	40.0	36.8	31.4	25.8	46.1 LpA

Performance Summary For 7.5 TON UNITS

Project: Baker High School Bldg D RTU
 Prepared By:

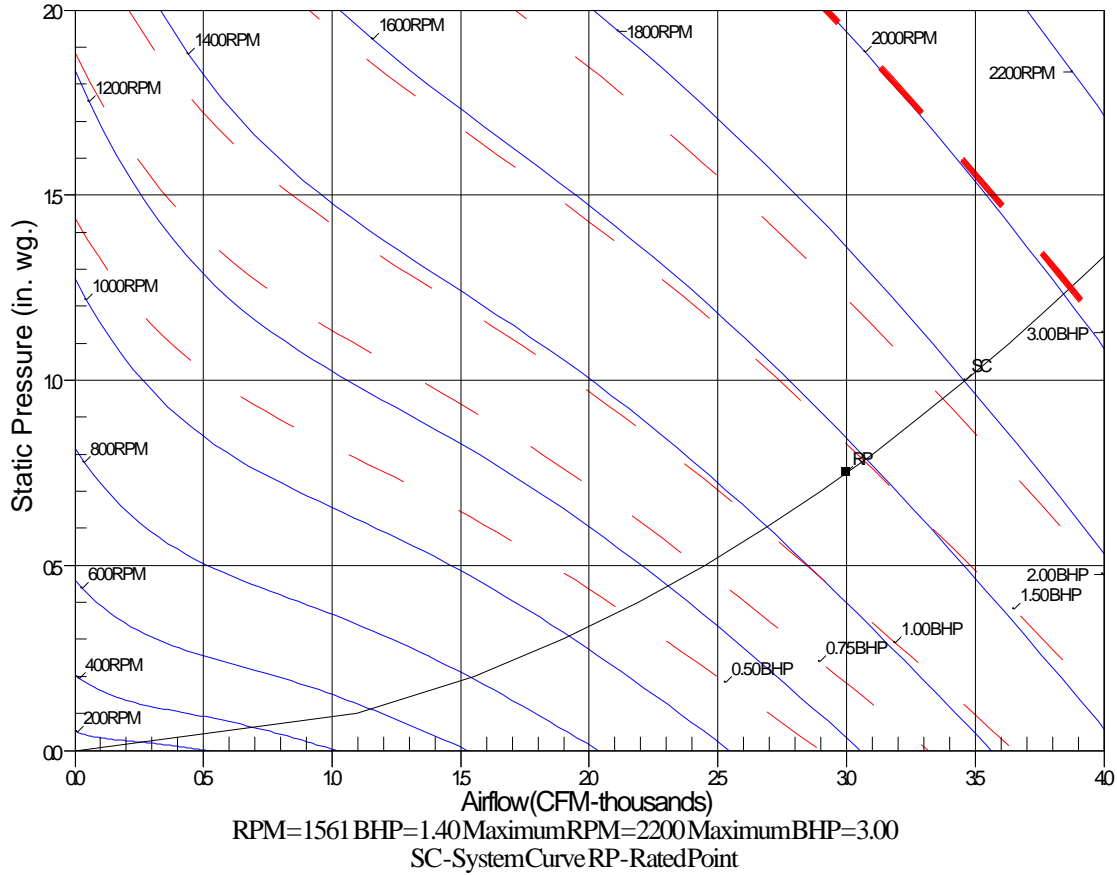
03/28/2024
 02:43PM

Legend

- A Sound Power Levels at Unit's Acoustic Center, Lw
- B A-Weighted Sound Power Levels at Unit's Acoustic Center, LwA
- C Sound Pressure Levels at Specific Distance from Unit, Lp
- D A-Weighted Sound Pressure Levels at Specific Distance from Unit, LpA

Calculation methods used in this program are patterned after the ASHRAE Guide; other ASHRAE Publications and the AHRI Acoustical Standards. While a very significant effort has been made to insure the technical accuracy of this program, it is assumed that the user is knowledgeable in the art of system sound estimation and is aware of the tolerances involved in real world acoustical estimation. This program makes certain assumptions as to the dominant sound sources and sound paths which may not always be appropriate to the real system being estimated. Because of this, no assurances can be offered that this software will always generate an accurate sound prediction from user supplied input data. If in doubt about the estimation of expected sound levels in a space, an Acoustical Engineer or a person with sound prediction expertise should be consulted.

Fan Curve





Quotation

To: Manning Architects **DATE:** 4/25/2024
FROM: Jason Catlin **QUOTE #:** 077
PROJECT: Baker High School Renovations and Additions
DESCRIPTION OF CHANGES: RFI 160 & 191 Cost for Mods of Ductwork to Fit in Ceiling Space & Added Smoke Damper

Quotation: \$6,458.00

Attached is a copy of our estimate and breakdown.

We will require **3** calendar days extension of contract time for this change if we receive your formal authorization to proceed within the next five calendar days.

The cumulative effect of this and other changes may result in extended general conditions costs. Therefore, we reserve the right to claim extended general conditions costs at a later date.

The proposal is firm for five calendar days from the above quotation date. If Stuart receives this executed Proposal back after five calendar days from the above quotation date, then Stuart reserves the right to perform the work as provided for above, reject the approval of the expired proposal and, at Stuart's discretion, submit a revised proposal.

We have included all supporting documentation for your review. If this Proposal is acceptable, please execute the proposal at the bottom, return it to Stuart and prepare and forward to Stuart an AIA change order for the amount stated, including the time extension as provided above. This proposal and all its attachments shall be part of any change order to our contract. Only work specifically described in this proposal and its attachments is included.

By executing below, I agree to the terms of this Proposal and direct Stuart to commence the work described herein.

Accepted By: _____ *Jason Catlin* _____
Printed Name: _____ Jason Catlin _____
Date: _____ 4/25/2024 | 9:45 AM CDT _____



11237 Pennywood Ave.
Baton Rouge, LA 70809
phone: 225-930-4840
fax: 225-930-4844

April 24, 2024

To: Stuart & Co.
Attn: Jason Catlin

Re: Baker High School

We are proposing to modify the routing of the duct in the Entry Lobby. Breakdown is attached.

\$5,331.00 (Costs of \$4,937.00 plus 8%)

Call with any questions or comments.

Sincerely,
Beau Bernhard
Beau Bernhard

**MANUEL
SHEETMETAL
LLC**

1150 Willow Brook Ave. Denham Springs, LA 70726
Phone 225-439-4004
Email: Manuelsheetmetalllc@gmail.com

Change Order Proposal

04/24/2024

Re: Duct Routing and smoke damper for Entry Lobby

Material	Price
Smoke damper	\$ 919
Hanging strap , duct seal , screws	\$ 150
Sheet metal (18 sheets)	\$ 1,260

Labor	Man Hours	Unit Price
install	35	70
fab time	16	70
Material	\$ 919	
Labor	\$ 3,570	
Profit and overhead	\$ 448	
Total	\$ 4,937	

1150 Willow Brook Ave. Denham Springs, LA 70726

Phone 225-439-4004

Email: Manuelsheetmetallc@gmail.com

**RFI #160**

Stuart & Company General Contractors, LLC
 6126 Crestmount Drive
 Baton Rouge, Louisiana 70809
 Phone: (225) 293-8650

Project: 2230 (BHSR) - Baker High School Renovations & Additions
 3200 Groom Road
 Baker, Louisiana 70714
 Phone: 225-293-8650
 Fax: 225-293-8651

Duct conflict at connection.

TO: Daniel Kinchen (Marrero, Couvillon & Associates, LLC) <i>(Response Required)</i> DATE INITIATED: 01/25/2024 LOCATION: PROJECT STAGE: SUB JOB: COST IMPACT: DRAWING NUMBER: LINKED DRAWINGS: M-1.B1	FROM: Jason Catlin (Stuart & Company General Contractor) 6126 Crestmount Drive Baton Rouge, Louisiana 70809 STATUS: Closed on 01/31/24 DUE DATE: 01/28/2024 COST CODE: SCHEDULE IMPACT: SPEC SECTION: REFERENCE:
--	--

RECEIVED FROM:**COPIES TO:**

Ryan Bertucci (**Manning Architecture Interiors Planning**), Max McCray (**Stuart & Company General Contractors, L**), Toni Ortego (**Stuart & Company General Contractors, L**), Dominic Willard (**Manning Architecture Interiors Planning**)

Question from Jason Catlin (Stuart & Company General Contractors,) at 01:30 PM on 01/25/2024

The trunk line in connection is 22x20 decreases to 20x20 then to 16x20 which will still have insulation wrapped around them. These will not fit in the ceiling space and the ceiling grid cannot just be lowered. Please provide revised dimensions for the duct work to allow it to fit in the 16" space.

Official Response: Daniel Kinchen (**Marrero, Couvillon & Associates, LLC**) responded on Wednesday, January 31st, 2024 at 2:41PM CST

Split the ductwork before it enters the lobby space and provide two main duct branches in lieu of just one shown on the drawing. One main branch will provide airflow to the three diffusers on the north side of the room; that main duct run should be 14"x18" size. After the first run-off the ductwork can reduce to a 14"x14" size. The second main branch will provide the airflow to the five remaining diffusers near the southside of the room; that main duct run should be 14"x16" size.

Let me know if the sizes above will fit between the truss design.

Attachments:**All Replies:**

Response from Daniel Kinchen (Marrero, Couvillon & Associates, LLC) at 02:41 PM on 01/31/2024

Split the ductwork before it enters the lobby space and provide two main duct branches in lieu of just one shown on the drawing. One main branch will provide airflow to the three diffusers on the north side of the room; that main duct run should be 14"x18" size. After the first run-off the ductwork can reduce to a 14"x14" size. The second main branch will provide the airflow to the five remaining diffusers near the southside of the room; that main duct run should be 14"x16" size.

Let me know if the sizes above will fit between the truss design.

Attachments:

Contractor reserves any and all claims, including cumulative impact claims, for additional time or money relating to costs (including extended overhead costs) or damages arising from or related to changes, delays, impacts, inefficiencies, disruptions, suspensions, and/or acceleration to the Work. Contractor does not waive any defense, right, or remedy that the Contractor may have under the Contract, by statute, at law, or otherwise.

BY

DATE

COPIES TO

**RFI #191**

Stuart & Company General Contractors, LLC
 6126 Crestmount Drive
 Baton Rouge, Louisiana 70809
 Phone: (225) 293-8650

Project: 2230 (BHSR) - Baker High School Renovations & Additions
 3200 Groom Road
 Baker, Louisiana 70714
 Phone: 225-293-8650
 Fax: 225-293-8651

Duct Routing and Smoke Damper for Entry Lobby 1200

TO:	Daniel Kinchen (Marrero, Couvillon & Associates, LLC) (<i>Response Required</i>)	FROM:	Jason Catlin (Stuart & Company General Contractor)
DATE INITIATED:	04/18/2024		6126 Crestmount Drive Baton Rouge, Louisiana 70809
LOCATION:		STATUS:	Closed on 04/18/24
PROJECT STAGE:		DUE DATE:	04/21/2024
SUB JOB:		COST CODE:	
COST IMPACT:		SCHEDULE IMPACT:	
DRAWING NUMBER:		SPEC SECTION:	
LINKED DRAWINGS:		REFERENCE:	

RECEIVED FROM:**COPIES TO:**

Ryan Bertucci (**Manning Architecture Interiors Planning**), Max McCray (**Stuart & Company General Contractors, L**), Toni Ortego (**Stuart & Company General Contractors, L**)

Question from Jason Catlin (Stuart & Company General Contractors,) at 03:47 PM on 04/18/2024

RFI 160 approved splitting the trunk line in Entry Lobby so it could fit in ceiling space. See attached routing and advise if smoke damper is required at hallway penetration.

Attachments:

[186_M-1.B1-2022-12-28 duct connection.pdf](#)

Official Response: Daniel Kinchen (**Marrero, Couvillon & Associates, LLC**) responded on Thursday, April 18th, 2024 at 4:02PM CDT

Yes, a Smoke Damper is required in the hallway wall.

Attachments:**All Replies:**

Response from Daniel Kinchen (Marrero, Couvillon & Associates, LLC) at 04:02 PM on 04/18/2024

Yes, a Smoke Damper is required in the hallway wall.

Attachments:

Contractor reserves any and all claims, including cumulative impact claims, for additional time or money relating to costs (including extended overhead costs) or damages arising from or related to changes, delays, impacts, inefficiencies, disruptions, suspensions, and/or acceleration to the Work. Contractor does not waive any defense, right, or remedy that the Contractor may have under the Contract, by statute, at law, or otherwise.

BY

DATE

COPIES TO

FOR ALL BUILDING B:

MECHANICAL CONTRACTOR SHALL CLOSELY COORDINATE DUCT ROUTING AND SIZE WITH PRE-ENGINEERED METAL TRUSS MANUFACTURER AND INSTALLER. OPENINGS IN TRUSSES SHALL BE PROVIDED FOR DUCTWORK WHERE REQUIRED. MECHANICAL CONTRACTOR SHALL PROVIDE ELBOWS, FITTINGS, ETC. TO ROUTE DUCTWORK AROUND TRUSSES IN THE EVENT AN OPENING CANNOT BE PROVIDED OR OPENINGS DO NOT ALIGN. REFERENCE STRUCTURAL DRAWINGS FOR BASIS OF DESIGN TRUSS CONFIGURATION AND ADDITIONAL NOTES.

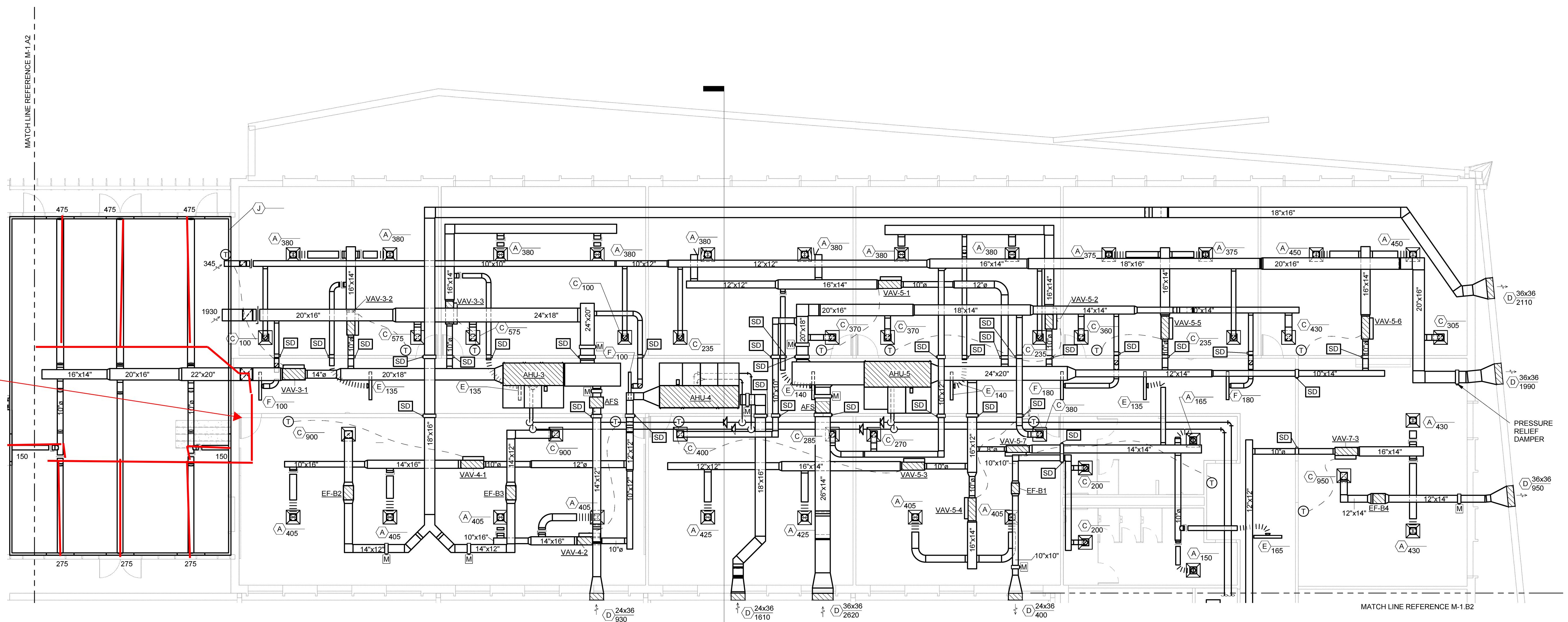
- GENERAL NOTE**
- A. AHU RETURN AIR PLENUM SAME SIZE AS AHU RETURN AIR CONNECTION (TYPICAL ALL AHU'S IN BUILDING B).
 - B. REFERENCE DETAILS 2M-6.01 AND 3M-6.01 FOR SUPPLY, RETURN AND EXHAUST RUNOUT AND DIFFUSER/GRILLE NECKSIZE.
 - C. REFERENCE PIPING DIAGRAMS FOR CHSR PIPE SIZES AND COMPONENTS.
 - D. ROUTE 1" (U.N.O.) CONDENSATE FOR AHU'S TO HUB DRAIN. COORDINATE EXACT LOCATION OF HUB DRAIN WITH PLUMBING CONTRACTOR.
 - E. REFERENCE ARCHITECTURAL DRAWINGS FOR EXACT LOCATIONS OF LOUVERS AND DETAILS OF ATTACHMENTS TO ARCHITECTURAL FEATURE. LOUVERS TO ALIGN WITH EDGE OF WINDOW OR DOOR, CENTERED BETWEEN WINDOWS, ETC.

MANNING ARCHITECTS
 ARCHITECTURE | INTERIORS | PLANNING

4509 PARDONAS STREET, SUITE 101
 NEW ORLEANS, LOUISIANA 70119-4101
 T: 504.412.2000 F: 504.412.2001
 WWW.MANNINGARCHITECTS.COM

BAKER HIGH SCHOOL
 City of Baker School District
 3200 Groom Road, Baker, LA 70714

I think I can make this work. would I need to add a smoke damper where the 14x16 goes through this wall in the hallway.



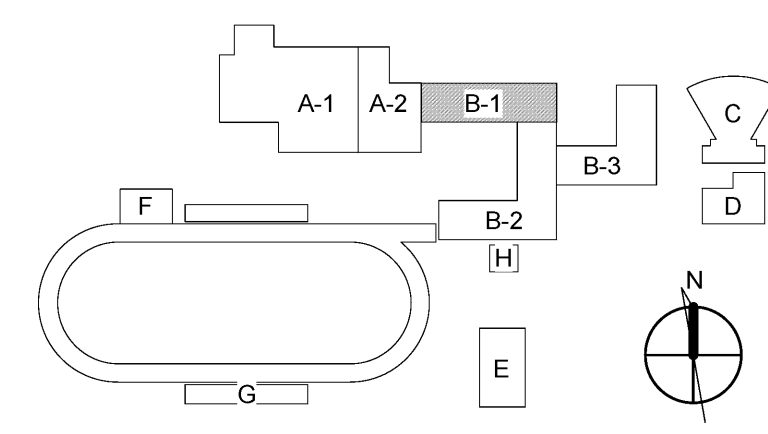
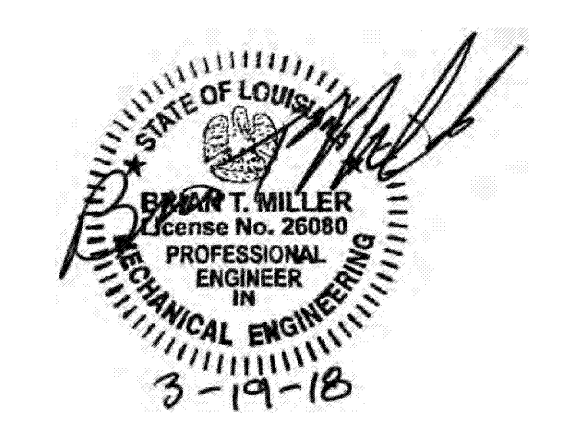
1 MECHANICAL FLOOR PLAN - SECTOR B-1
 1/8" = 1'-0"

DATE	ISSUED FOR
02/09/18	PERMIT SET
03/19/18	ISSUED FOR BID

DATE	REVISION	ISSUED FOR

MARRERO COUVILLON & ASSOCIATES
 CONSULTING ENGINEERS ARCHITECTS NEW ORLEANS

JOB NO. CCB17001 001 801
 PROJECT MANAGER: BRIAN MILLER DATE: 03/19/18



PROJECT NO. 17045
 DRAWING TITLE
MECHANICAL FLOOR PLAN - SECTOR B-1

SHEET NO. **M-1.B1**



Quotation

To: Manning Architects DATE: 5/10/2024
 FROM: Jason Catlin QUOTE #: 078
 PROJECT: Baker High School Renovations and Additions
 DESCRIPTION OF CHANGES: Install Screen Panels per revised scope in RFI 196

Quotation: \$13,948.00

Attached is a copy of our estimate and breakdown.

We will require **20** calendar days extension of contract time for this change if we receive your formal authorization to proceed within the next five calendar days.

The cumulative effect of this and other changes may result in extended general conditions costs. Therefore, we reserve the right to claim extended general conditions costs at a later date.

The proposal is firm for five calendar days from the above quotation date. If Stuart receives this executed Proposal back after five calendar days from the above quotation date, then Stuart reserves the right to perform the work as provided for above, reject the approval of the expired proposal and, at Stuart's discretion, submit a revised proposal.

We have included all supporting documentation for your review. If this Proposal is acceptable, please execute the proposal at the bottom, return it to Stuart and prepare and forward to Stuart an AIA change order for the amount stated, including the time extension as provided above. This proposal and all its attachments shall be part of any change order to our contract. Only work specifically described in this proposal and its attachments is included.

By executing below, I agree to the terms of this Proposal and direct Stuart to commence the work described herein.

Accepted By: _____ Jason Catlin
 Printed Name: _____ Jason Catlin
 Date: _____ 5/10/2024 | 8:51 AM CDT



DESIGN FAB[®]
I N C O R P O R A T E D

May 3,2023

Jason Catlan
Stuart & Company

RE: Revised Quantities
Baker High School
Architectural Panels

Jason,

Please accept this letter as my proposal for the above referenced project.

- (9) 10'x 11'-10 1/2" x 3/16" custom cut double sided painted metal panels
Shop applied paint, Laser cut panels*, Installation included (\$8,575.00)
- individual panel weight ~1500lbs.
 - 12 week turnaround
 - 50% Deposit with order.
 - *drawings indicate water jet cutting, substituting with laser cutting.

Total **\$84,110.00.00**

Design Fab, Inc.

J. Keith Kepper
President

**RFI #196**

Stuart & Company General Contractors, LLC
 6126 Crestmount Drive
 Baton Rouge, Louisiana 70809
 Phone: (225) 293-8650

Project: 2230 (BHSR) - Baker High School Renovations & Additions
 3200 Groom Road
 Baker, Louisiana 70714
 Phone: 225-293-8650
 Fax: 225-293-8651

Screen locations at North Elevation

TO:	Ryan Bertucci (Manning Architecture Interiors Planning) (<i>Response Required</i>)	FROM:	Jason Catlin (Stuart & Company General Contractor)
DATE INITIATED:	04/25/2024		6126 Crestmount Drive Baton Rouge, Louisiana 70809
LOCATION:		STATUS:	Closed on 04/26/24
PROJECT STAGE:		DUE DATE:	04/28/2024
SUB JOB:		COST CODE:	
COST IMPACT:		SCHEDULE IMPACT:	
DRAWING NUMBER:		SPEC SECTION:	
LINKED DRAWINGS:	A202	REFERENCE:	

RECEIVED FROM:**COPIES TO:**

Max McCray (**Stuart & Company General Contractors, L**), Toni Ortego (**Stuart & Company General Contractors, L**)

Question from Jason Catlin (Stuart & Company General Contractors,) at 02:28 PM on 04/25/2024

Provide scope of screens wanted on North/Groom Elevation so pricing can be completed.

Official Response: Ryan Bertucci (**Manning Architecture Interiors Planning**) responded on Thursday, April 25th, 2024 at 5:18PM CDT
 Advise if this is within the revised allowed provided by CSRS.

Attachments:

[RFI 196.pdf](#)

All Replies:

Response from Ryan Bertucci (Manning Architecture Interiors Planning) at 05:18 PM on 04/25/2024

Advise if this is within the revised allowed provided by CSRS.

Attachments:

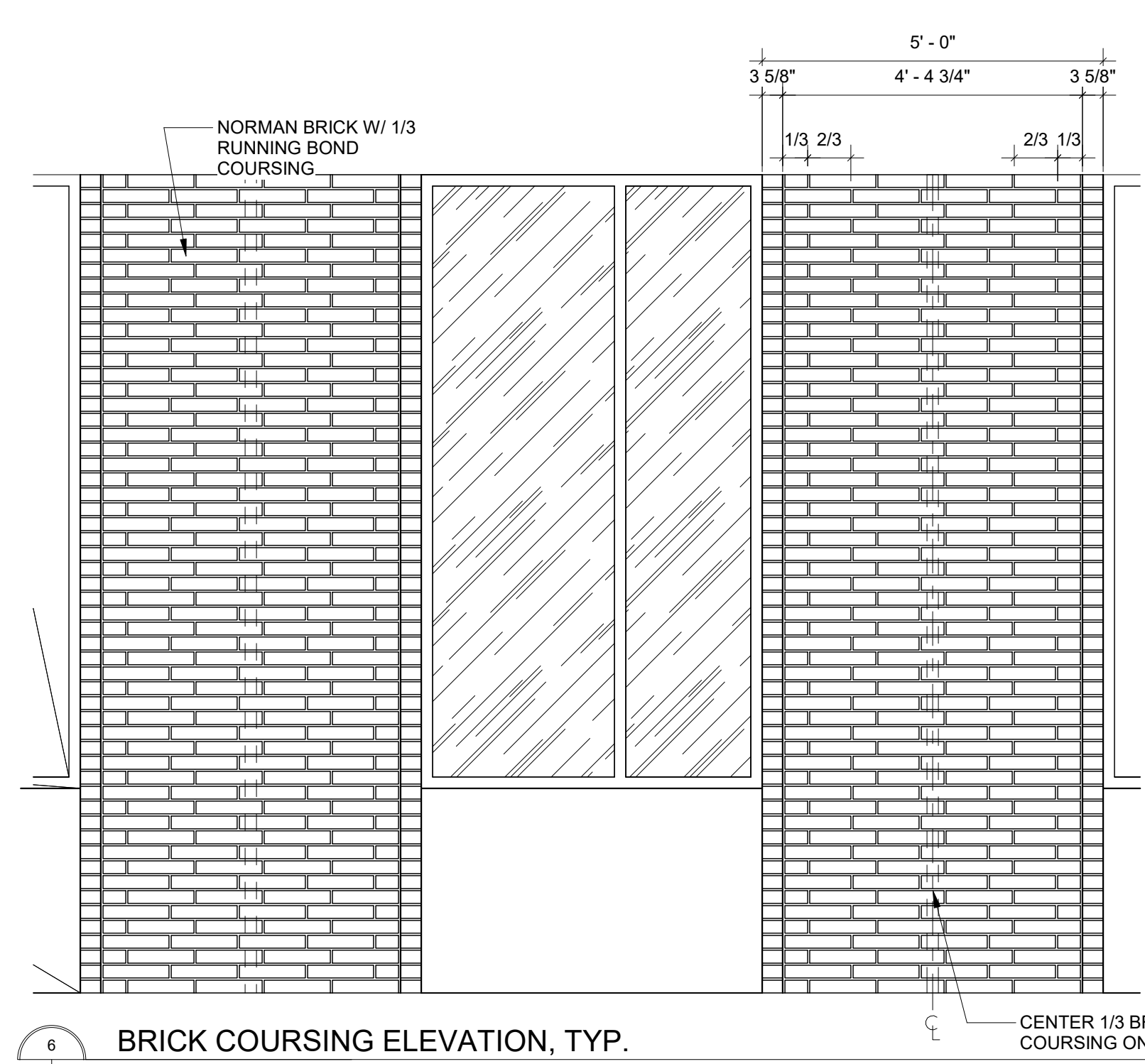
[RFI 196.pdf](#)

Contractor reserves any and all claims, including cumulative impact claims, for additional time or money relating to costs (including extended overhead costs) or damages arising from or related to changes, delays, impacts, inefficiencies, disruptions, suspensions, and/or acceleration to the Work. Contractor does not waive any defense, right, or remedy that the Contractor may have under the Contract, by statute, at law, or otherwise.

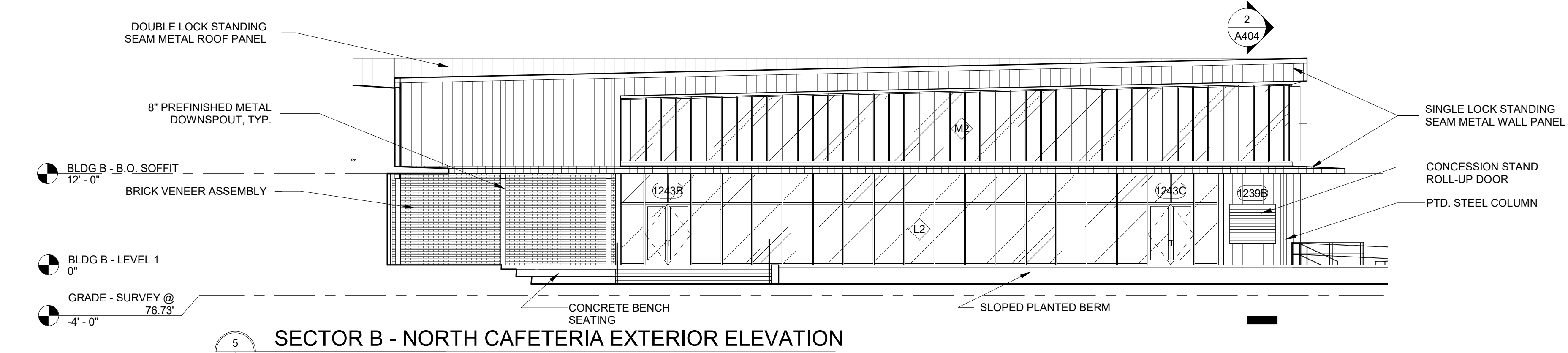
BY

DATE

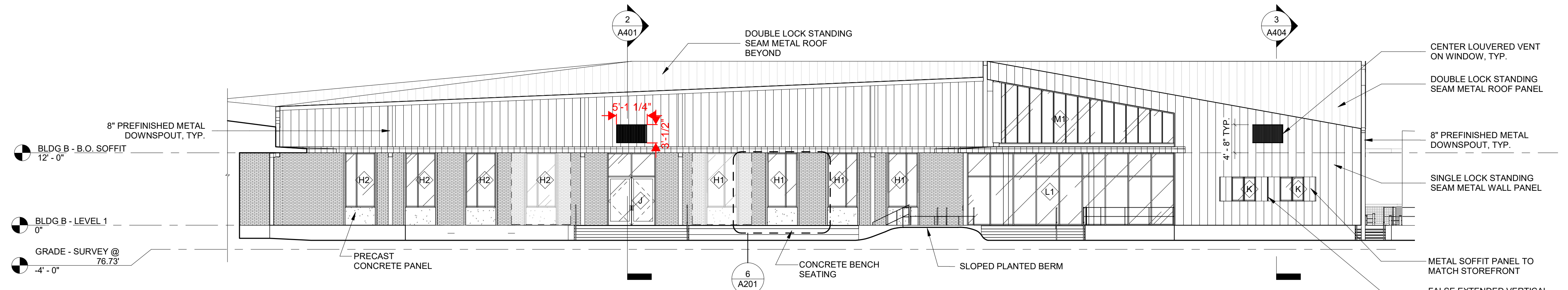
COPIES TO



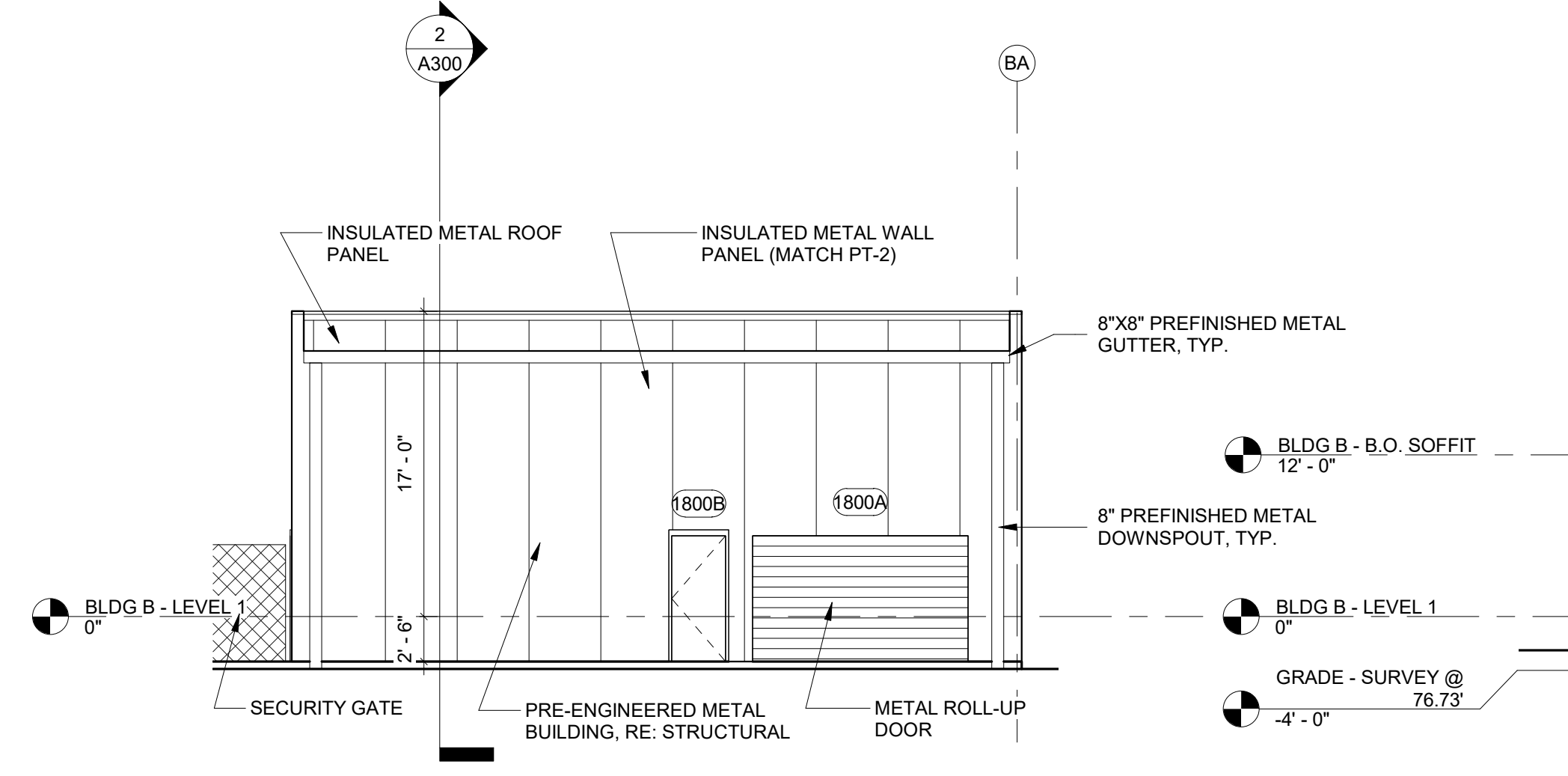
BRICK COURSING ELEVATION, TYP.
A201/A201 1/2" = 1'-0"



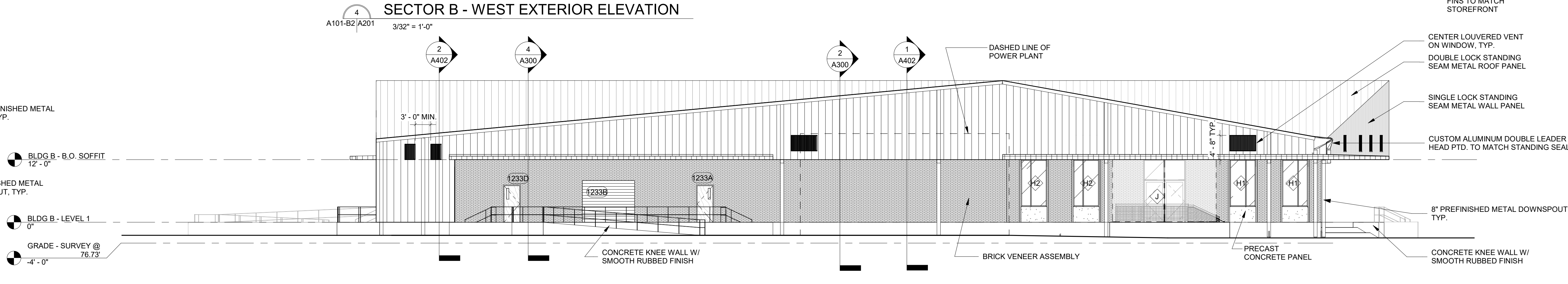
SECTOR B - NORTH CAFETERIA EXTERIOR ELEVATION
2/A201 3/32" = 1'-0"



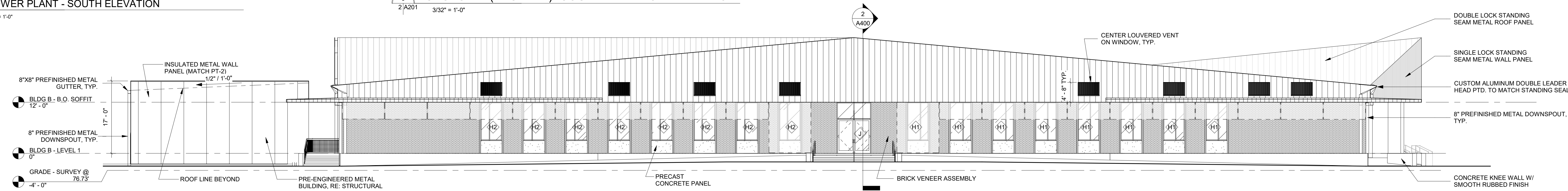
SECTOR B - WEST EXTERIOR ELEVATION
A101-B2/A201 3/32" = 1'-0"



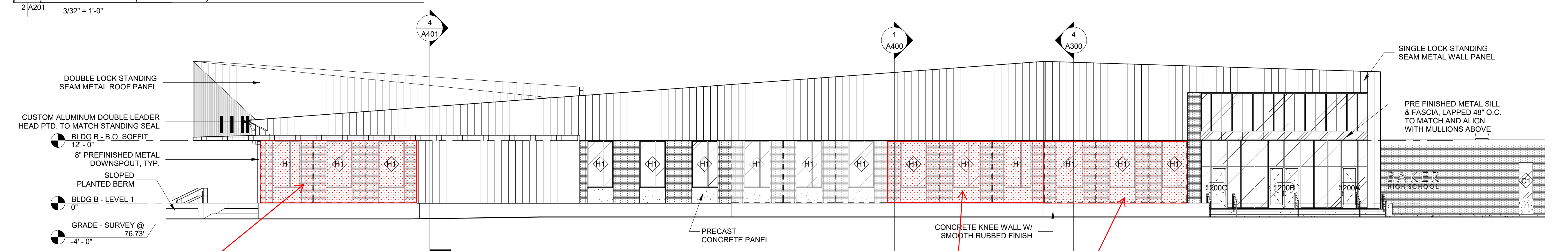
POWER PLANT - SOUTH ELEVATION
2/A201 1/8" = 1'-0"



SECTOR B (BASE BID) - SOUTH EXTERIOR ELEVATION
2/A201 3/32" = 1'-0"

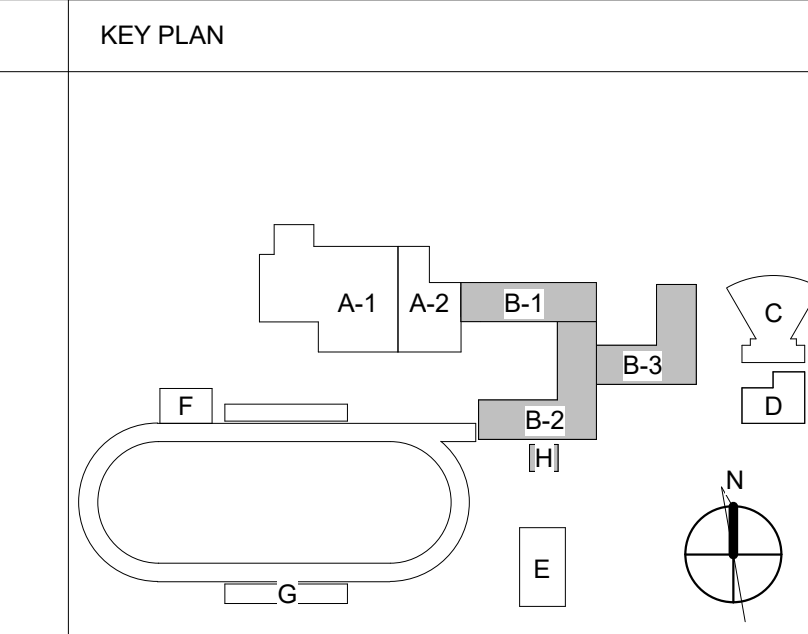


SECTOR B (BASE BID) - EAST EXTERIOR ELEVATION
2/A201 3/32" = 1'-0"



SECTOR B (BASE BID) - NORTH CAFETERIA EXTERIOR ELEVATION
1/A201 3/32" = 1'-0"

NOTE: SCREENWALL SHOWN W/ TRANSPARENCY FOR CLARITY



KEY PLAN

DATE	ISSUED FOR
10/30/17	50% DD
11/22/17	100% DD
01/08/18	50% CD
02/09/18	PERMIT SET
03/19/18	ISSUED FOR BID
04/01/22	ISSUED FOR BID

DATE	REVISION	ISSUED FOR



Quotation

To: Manning Architects DATE: 5/16/2024
 FROM: Jason Catlin QUOTE #: 079
 PROJECT: Baker High School Renovations and Additions
 DESCRIPTION OF CHANGES: Student Dining Furrdown

Quotation: \$6,071.00

Attached is a copy of our estimate and breakdown.

We will require **3** calendar days extension of contract time for this change if we receive your formal authorization to proceed within the next five calendar days.

The cumulative effect of this and other changes may result in extended general conditions costs. Therefore, we reserve the right to claim extended general conditions costs at a later date.

The proposal is firm for five calendar days from the above quotation date. If Stuart receives this executed Proposal back after five calendar days from the above quotation date, then Stuart reserves the right to perform the work as provided for above, reject the approval of the expired proposal and, at Stuart's discretion, submit a revised proposal.

We have included all supporting documentation for your review. If this Proposal is acceptable, please execute the proposal at the bottom, return it to Stuart and prepare and forward to Stuart an AIA change order for the amount stated, including the time extension as provided above. This proposal and all its attachments shall be part of any change order to our contract. Only work specifically described in this proposal and its attachments is included.

By executing below, I agree to the terms of this Proposal and direct Stuart to commence the work described herein.

Accepted By: _____ Jason Catlin
 Printed Name: _____ Jason Catlin
 Date: _____ 5/16/2024 | 9:04 AM CDT

Bid Summary

Johnson Drywall Solutions Inc.

Bid #: CO-01446		Student Dining Furrdown	
Total Material	\$893.28	Overhead	\$338.60
Total Labor	\$2,492.62	Profit	\$186.50
Sub Total:	\$3,385.90	Final Total: 3,911.00	

Main / Alternates Summary	Material Cost	Labor Cost	Subtrade Cost	Equip Cost	Disposal Cost	Misc. Cost	OH. Cost	Profit Cost	Total
Main	893	2,493	0	0	0	0	339	187	3,911
Building D	0	0	0	0	0	0	0	0	0
Building A	0	0	0	0	0	0	0	0	0
Building B	0	0	0	0	0	0	0	0	0
	893	2,493	0	0	0	0	339	187	3,911

Markup Summary		Total
Main		
Material	Base	893.28
		893.28
Labor	Base	1,994.10
	Burden	498.52
		2,492.62
Overhead	Overhead	338.60
		338.60
Profit	Profit	186.23
	Profit to account for 'Locked Total'	0.27
		186.50
Final Total		3,911.00

Bid Inclusive									
Bid Inclusive Takeoff Summary			Material & Other		Labor		Cost		
			Rate	Total	Rate	Total	Rate	Total	
Soffit / Joist Ceiling (LF)	Length	Stud Ht.							
I SOFFIT 362S125-19	83.10 LF	4.00 LF	10.75	893.28	30.00	2,492.62	40.74	3,385.90	
Markups									
Labor									
Burden (Main)			0.00	0.00	0.00	498.52	0.00	498.52	
Burden (Building D)			0.00	0.00	0.00	0.00	0.00	0.00	
Burden (Building A)			0.00	0.00	0.00	0.00	0.00	0.00	
Burden (Building B)			0.00	0.00	0.00	0.00	0.00	0.00	
Other Costs									
			0.00		0.00	0.00	0.00		
Total for Bid Inclusive				893.28		2,991.14		3,385.90	

Bid Inclusive Break-out Summary					
	Total Hrs	Total Non-Hourly (\$)	Qty	Sub Total	Final Amount
MATERIAL					
Gypsum Wallboard (SQFT)			365.64 SQFT	223.04	223.04
Labor Only (EA)			21.78 EA	.00	.00
Labor Only (LF)			166.20 LF	.00	.00
Screws (PCS)			2,015.50 PCS	70.23	70.23
Shots & Pins (PCS)			106.25 PCS	37.19	37.19
Steel Stud (LF)			403.15 LF	350.74	350.74
Drywall trims and cornerbeads (LF)			182.82 LF	54.85	54.85
Track (LF)			182.82 LF	157.23	157.23
Total for Material					893.28

Bid Summary

Bid Inclusive

Break-out Summary

Total Hrs	Total Non-Hourly (\$)	Qty	Sub Total	Final Amount
-----------	-----------------------	-----	-----------	--------------

MATERIAL

Bid Markups

Material Tax

Total for Bid Markups

LABOR

1C Framing Furrdowns - Labor	49.28	.00	1,537.60	1,922.00
3C Gypsum Board Furrdowns - Labor	12.18	.00	390.02	487.52
9B LAYOUT	2.08	.00	66.48	83.10

Bid Markups

Burden (Burden)
Clean up
Supervision

498.52

Total for Bid Markups 498.52

Total for Labor

2,492.62

Bid Inclusive

Material Break-out

Rate	Size	Pieces	Qty	Sub Total	% Inc.	Final Amount
.6100 /SQFT	4'X8'	11.4	365.64 SQFT	223.04		223.04
.04 /PCS	PCS	1,600	1,600.00 PCS	64.00		64.00
.0150 /PCS	PCS	415.5	415.50 PCS	6.23		6.23
.3500 /PCS	PCS	106.3	106.25 PCS	37.19		37.19
.8700 /LF	16'	25.2	403.15 LF	350.74		350.74
.3000 /LF	10'	18.3	182.82 LF	54.85		54.85
.8600 /LF	10'	18.3	182.82 LF	157.23		157.23

Bid Markups

Material Tax

.00

Total for Bid Markups

Total for Material

893.28

Bid Inclusive

Labor Break-out

Blended Hourly Rate	Hours	Non-Hourly Amount	Rate	Qty	Sub Total	% Inc.	Final Amount
40.05	3.32	.00	.6400 /LF	166.20 LF	106.37	25.0	132.96
40.02	8.86	.00	.8533 /SQFT	332.40 SQFT	283.65	25.0	354.56
28.72	4.36	.00	4.6001 /EA	21.78 EA	100.19	25.0	125.24
40.00	44.92	.00	17.2974 /LF	83.10 LF	1,437.41	25.0	1,796.76
39.95	2.08	.00	.80 /LF	83.10 LF	66.48	25.0	83.10

Bid Markups

Burden (Burden)
Clean up
Supervision

.00

.00

.00

498.52

Total for Bid Markups 498.52

Total for Labor

63.54

.00

2,492.62

KEITH BROUSSARD PAINTING

40146 AUTUMN MEADOW

PRAIRIEVILLE, LA. 70769

ESTIMATE

DATE: 5/16/2024

TO: Stuart and Company

JOB NAME: Baker High School

SCOPE: Tape float and paint furdrown in Student Dining

ESTIMATE: \$1,100.00



Quotation

To: Manning Architects DATE: 5/17/2024
 FROM: Jason Catlin QUOTE #: 080
 PROJECT: **Baker High School Renovations and Additions**
 DESCRIPTION OF CHANGES: **Flooring Grinding & Patching Due to Slab Unlevelness per RFI 168**

Quotation: \$15,955.00

Attached is a copy of our estimate and breakdown.

We will require **0** calendar days extension of contract time for this change if we receive your formal authorization to proceed within the next five calendar days.

The cumulative effect of this and other changes may result in extended general conditions costs. Therefore, we reserve the right to claim extended general conditions costs at a later date.

The proposal is firm for five calendar days from the above quotation date. If Stuart receives this executed Proposal back after five calendar days from the above quotation date, then Stuart reserves the right to perform the work as provided for above, reject the approval of the expired proposal and, at Stuart's discretion, submit a revised proposal.

We have included all supporting documentation for your review. If this Proposal is acceptable, please execute the proposal at the bottom, return it to Stuart and prepare and forward to Stuart an AIA change order for the amount stated, including the time extension as provided above. This proposal and all its attachments shall be part of any change order to our contract. Only work specifically described in this proposal and its attachments is included.

By executing below, I agree to the terms of this Proposal and direct Stuart to commence the work described herein.

Accepted By: _____ *Jason Catlin*
 Printed Name: _____ Jason Catlin
 Date: _____ 5/30/2024 | 8:01 AM CDT

Sales Agreement

Change Order



BATON ROUGE
225.270.0749

2105 Oak Villa Blvd,
Baton Rouge, LA 70815

Project # 52098
Job # 52098-1
Customer PO 223012
Contract # 223012
Date 8/23/2023
Sales Person1 Shelly Jones
Sales Person2

Sold To:
Stuart & Company
6126 Crestmount Dr
Baton Rouge, LA 70809
(225) 293-8650

Ship To:
BAKER HS - VE-R2
3200 Groom Rd
BAKER, LA 70714

Type	Quantity	Product Description Labor Description	Color / Item Number Room	Self	Total
Information					
Emailed with backup documents to Jason Catlin 3/25/24 BC Through Line 4 Line 5 added 4/12/24 BC					
Setting Material	Materials	14 BG	TE/RES SELF-LEVEL NOVAPLAN EASY	\$45.00	\$630.00
	Labor	14 BG	PATCH NR- Install Self-Level	\$40.00	\$560.00
Notes	See signed sheet dated 8/30/23. Used in Ganged restrooms 1143 and 1144				
Patch	Materials	3 EA	PRIMER L (800-800SF/GAL)	PRIMER L (1 GALLON)	
Setting Material	Materials	95 BG	TE/RES SELF-LEVEL NOVAPLAN EASY	\$45.00	\$4,275.00
	Labor	95 BG	PATCH NR- Install Self-Level	\$40.00	\$3,800.00
Notes	Self level used in locker rooms and showers and surrounding areas See signed sheet dated 2/12/24 Self level used in locker rooms and showers and surrounding areas See signed sheet dated 2/14 for 38 bags Self level used in locker rooms and showers and surrounding areas See signed sheet dated 2/26/24 for 33 bags				
	Labor	56 HR	Grinding high spots in locker room and surrounding areas	\$50.00	\$2,800.00
Notes	See signed sheet dated 2/12/24				
Setting Material	Materials	13 BG	TE/RES SELF-LEVEL NOVAPLAN EASY	\$45.00	\$585.00
	Labor	13 BG	PATCH NR- Install Self-Level	\$40.00	\$520.00
Notes	See signed sheet dated 4/15/2024 10 bags in restrooms 1104 and 1105 3 bags in kitchen under quarry tile				



Stuart & Company General Contractors, LLC
6126 Crestmount Drive
Baton Rouge, Louisiana 70809
Phone: (225) 293-8650

Project: 2230 (BHSR) - Baker High School Renovations & Additions
3200 Groom Road
Baker, Louisiana 70714
Phone: 225-293-8650
Fax: 225-293-8651

Lockerroom 1118 and 1121 Flooring Levelness

TO:	Ryan Bertucci (Manning Architecture Interiors Planning) (<i>Response Required</i>)	FROM:	Jason Catlin (Stuart & Company General Contractor)
DATE INITIATED:	02/08/2024		6126 Crestmount Drive Baton Rouge, Louisiana 70809
LOCATION:		STATUS:	Closed on 03/14/24
PROJECT STAGE:		DUE DATE:	02/11/2024
SUB JOB:		COST CODE:	
COST IMPACT:		SCHEDULE IMPACT:	
DRAWING NUMBER:		SPEC SECTION:	
LINKED DRAWINGS:	A101-A1	REFERENCE:	

RECEIVED FROM:

COPIES TO:
Max McCray (**Stuart & Company General Contractors, L**), Toni Ortego (**Stuart & Company General Contractors, L**)

Question from Jason Catlin (Stuart & Company General Contractors,) at 01:07 PM on 02/08/2024

The existing slab in Lockerrooms 1118 and 1121 are as much as 1 3/4" out of level. These floors are receiving a 12x24 ceramic tile so the floor needs to level to be able to install. The flooring contractor will have to grind the high areas so the floor can be installed per manufacturers requirements then patch the remaining. They will be grinding the high spots in floors and will provide T&M tickets for the work. An RFC for remediating existing conditions will be sent once determined how much has to be done.

Attachments:

[72183540-0774-47E6-B7FC-916B3FEE3CB.jpeg](#) [C668DFB6-E403-4090-B3B1-5FF38BBB96B9.jpeg](#)

Official Response: Ryan Bertucci (**Manning Architecture Interiors Planning**) responded on Thursday, February 15th, 2024 at 2:27PM CST

Understood, if possible, can you provide an estimate for review?

Attachments:

All Replies:

Response from Ryan Bertucci (Manning Architecture Interiors Planning) at 02:27 PM on 02/15/2024

Understood, if possible, can you provide an estimate for review?

Attachments:

Contractor reserves any and all claims, including cumulative impact claims, for additional time or money relating to costs (including extended overhead costs) or damages arising from or related to changes, delays, impacts, inefficiencies, disruptions, suspensions, and/or acceleration to the Work. Contractor does not waive any defense, right, or remedy that the Contractor may have under the Contract, by statute, at law, or otherwise.

BY _____

DATE _____

COPIES TO _____







Quotation

To: Manning Architects DATE: 5/29/2024
 FROM: Jason Catlin QUOTE #: 081
 PROJECT: **Baker High School Renovations and Additions**
 DESCRIPTION OF CHANGES: **Parking Lot and Sidewalk Modifications**

Quotation: **(\$60,401.00)**

Attached is a copy of our estimate and breakdown.

We will require **0** calendar days extension of contract time for this change if we receive your formal authorization to proceed within the next five calendar days.

The cumulative effect of this and other changes may result in extended general conditions costs. Therefore, we reserve the right to claim extended general conditions costs at a later date.

The proposal is firm for five calendar days from the above quotation date. If Stuart receives this executed Proposal back after five calendar days from the above quotation date, then Stuart reserves the right to perform the work as provided for above, reject the approval of the expired proposal and, at Stuart's discretion, submit a revised proposal.

We have included all supporting documentation for your review. If this Proposal is acceptable, please execute the proposal at the bottom, return it to Stuart and prepare and forward to Stuart an AIA change order for the amount stated, including the time extension as provided above. This proposal and all its attachments shall be part of any change order to our contract. Only work specifically described in this proposal and its attachments is included.

By executing below, I agree to the terms of this Proposal and direct Stuart to commence the work described herein.

Accepted By: _____ Jason Catlin
 Printed Name: _____ Jason Catlin
 Date: _____ 5/29/2024 | 4:05 PM CDT



AIA®

Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
17045 Baker High School
3200 Groom Road
Baker, Louisiana 70714

CONTRACT INFORMATION:
Contract For: General Construction
Date: 8/18/2022;NTP - 8/29/22

CHANGE ORDER INFORMATION:
Change Order Number: 008
Date: 5/30/2024

OWNER: *(Name and address)*
City of Baker School System
14740 Plank Road
Baker, LA 70714

ARCHITECT: *(Name and address)*
Manning, APC
650 Poydras St., Suite 1250
New Orleans, LA 70130

CONTRACTOR: *(Name and address)*
Stuart & Co. General Contractors, LLC
6126 Crestmount Drive.
Baton Rouge, LA 70809

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

- RFC 069: Revised Pricing for Road and Paving at Rear of Site - \$136,101.00 & 0 days
- RFC 071: Exterior Paint Work at Building A - \$20,078.00 & 0 days
- RFC 072R: Building D New Rooftop Units - \$67,105.00 & 0 days
- RFC 077: RFI 160 & 191 Cost for Modification of Ductwork to Fit in Ceiling Space - \$6,458.00 & 3 days
- RFC 079: Student Dining Furrdown - \$6,071.00 & 3 days
- RFC 080: Floor Grinding & Patching Due to Existing Concrete Slab Unlevelness - \$15,955 & 0 days
- RFC 081: Paving Changes - (\$60,401) & 0 days
- RFC 082: Landscape Credit - (\$7,757) & 0 days
- RFC 083: Remaining Screen Wall Credit - (\$90,147) & 0 days

The original Contract Sum was	\$ 21,270,000.00
The net change by previously authorized Change Orders	\$ 287,686.00
The Contract Sum prior to this Change Order was	\$ 21,557,686.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 93,463.00
The new Contract Sum including this Change Order will be	\$ 21,651,149.00

The Contract Time will be increased by six (6) days.
The new date of Substantial Completion will be 9/13/2024

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Manning, APC
ARCHITECT *(Firm name)*

Stuart & Company General Contractors
CONTRACTOR *(Firm name)*

City of Baker School System
OWNER *(Firm name)*

SIGNATURE
Dominic Willard, Principal
PRINTED NAME AND TITLE

SIGNATURE
Tyler Tramonte, COO
PRINTED NAME AND TITLE

SIGNATURE
J.T. Stroder, Superintendent
PRINTED NAME AND TITLE

DATE

DATE

DATE



Quotation

To: Manning Architects DATE: 3/15/2024
 FROM: Jason Catlin QUOTE #: 069
 PROJECT: Renovations and Additions to Baker High School
 DESCRIPTION OF CHANGES: Revised Pricing for road and paving per attached drawing. This includes increased limestone thickness to 16" per Terracon's Recommendation and Increased Paving Thickness to 7" from 5" per Civil Recommendation.

Quotation: **\$136,101.00**

Attached is a copy of our estimate and breakdown.

We will require **0** calendar days extension of contract time for this change if we receive your formal authorization to proceed within the next five calendar days.

The cumulative effect of this and other changes may result in extended general conditions costs. Therefore, we reserve the right to claim extended general conditions costs at a later date.

The proposal is firm for five calendar days from the above quotation date. If Stuart receives this executed Proposal back after five calendar days from the above quotation date, then Stuart reserves the right to perform the work as provided for above, reject the approval of the expired proposal and, at Stuart's discretion, submit a revised proposal.

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By executing below, I agree to the terms of this Proposal and direct Stuart to commence the work described herein.

Accepted By: _____
 Printed Name: _____ Jason Catlin
 Date: _____ 3/15/2024



AMTEK, INC.
General Contractors
1375 Rushmore
Baton Rouge, LA 70819
225/272-9182 or FAX 225/274-8939
February 29, 2024

Re: Baker High School

Based on Terracon's testing report recommending 7 "paving over 16" of compacted limestone on a Fabric

Excavation of 14" of Parking Lot and haul off material	\$13,200.00
Placement of 2,000 sq. yds. Geotextile Fabric	\$ 3,500.00
Cost of 4 Rolls of Mirafi HP370	\$ 5,280.00
Pins & misc. supplies	\$ 1,700.00
Placement of 1 st Lift 10" of 610 Limestone Compacted and tested.	
Placement of Final Lift 6" of 610 Limestone Compacted and tested.	
1750 tons of Limestone w/ freight Including labor and equipment	<u>\$115,097.50</u>
Total Cost	<u>\$135,777.50</u>

*Price includes necessary dewatering and moisture conditioning

Credit from original Contract.

4" crushed concrete	\$5,037.00	
4 rolls of geotextile fabric	\$1,548.60	
Total Credit		<u>-\$6,585.60</u>
Total change order request		\$131,191.90



Quotation

To: Manning Architects DATE: 3/28/2024
 FROM: Jason Catlin QUOTE #: 071
 PROJECT: **Baker High School Renovations and Additions**
 DESCRIPTION OF CHANGES: **Exterior Paint Work at Building A**

Quotation: \$20,078.00

Attached is a copy of our estimate and breakdown.

We will require **0** calendar days extension of contract time for this change if we receive your formal authorization to proceed within the next five calendar days.

The cumulative effect of this and other changes may result in extended general conditions costs. Therefore, we reserve the right to claim extended general conditions costs at a later date.

The proposal is firm for five calendar days from the above quotation date. If Stuart receives this executed Proposal back after five calendar days from the above quotation date, then Stuart reserves the right to perform the work as provided for above, reject the approval of the expired proposal and, at Stuart's discretion, submit a revised proposal.

We have included all supporting documentation for your review. If this Proposal is acceptable, please execute the proposal at the bottom, return it to Stuart and prepare and forward to Stuart an AIA change order for the amount stated, including the time extension as provided above. This proposal and all its attachments shall be part of any change order to our contract. Only work specifically described in this proposal and its attachments is included.

By executing below, I agree to the terms of this Proposal and direct Stuart to commence the work described herein.

Accepted By: _____ Jason Catlin
 Printed Name: _____ Jason Catlin
 Date: _____ 3/28/2024 | 10:49 AM CDT

KEITH BROUSSARD PAINTING

40146 AUTUMN MEADOW

PRAIRIEVILLE, LA. 70769

ESTIMATE

DATE: 3/28/2024

TO: Stuart and Company

JOB NAME: Baker High School

Wash exterior of Building A \$4,600.00

Paint the fascia that is red (front of building) \$2,240.00

Paint the lower metal panels (siding) across the front: \$2,313.00

Paint the ridged concrete @ canopies front of building A: \$7,420.00



Quotation

To: Manning Architects DATE: 5/24/2024
 FROM: Jason Catlin QUOTE #: 072R
 PROJECT: **Baker High School Renovations and Additions**
 DESCRIPTION OF CHANGES: **Building D New Rooftop Units**

Quotation: \$67,105.00

Attached is a copy of our estimate and breakdown.

We will require **0** calendar days extension of contract time for this change if we receive your formal authorization to proceed within the next five calendar days.

The cumulative effect of this and other changes may result in extended general conditions costs. Therefore, we reserve the right to claim extended general conditions costs at a later date.

The proposal is firm for five calendar days from the above quotation date. If Stuart receives this executed Proposal back after five calendar days from the above quotation date, then Stuart reserves the right to perform the work as provided for above, reject the approval of the expired proposal and, at Stuart's discretion, submit a revised proposal.

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By executing below, I agree to the terms of this Proposal and direct Stuart to commence the work described herein.

Accepted By: _____
 Printed Name: _____ Jason Catlin
 Date: _____



11237 Pennywood Ave.
Baton Rouge, LA 70809
phone: 225-930-4840
fax: 225-930-4844

April 2, 2024

To: Stuart & Co.
Attn: Jason Catlin

Re: Baker High School

We are proposing to replace two (2) rooftop units at Building D at Baker High School. Attached is the submittal of what we would install. We include removal of the old units and placing in Stuart's dumpster.

We would install new units at the location of the existing units. We would run new condensate drain lines. Additionally we include a programable, standalone thermostat.

We have the following for our duct scope:

Will build new supply duct from curb to tie in to existing supply ducts

Will add (10) new start collars and flex to new grills in lay in ceilings

Will rework existing return duct to work with new units

Will add 4 new return grills

All new duct work will be lined

All existing duct work will be sealed at all joints. (it's not sealed now)

We do not include electrical work nor smoke detectors.

Our price for the work as outlined above is \$58,844.00.

Please let me know if you have any questions or comments.

Sincerely,
Beau Bernhard
Beau Bernhard



SUBMITTAL

Project

Baker High School Bldg D RTU

Date

Thursday, March 28, 2024

Table Of Contents

Project: Baker High School Bldg D RTU
Prepared By:

03/28/2024
02:43PM

7.5 TON UNITS	3
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7.5 TON UNITS

Project: Baker High School Bldg D RTU
Prepared By:

03/28/2024
02:43PM

7.5 TON UNITS

Tag Cover Sheet Unit Report Certified Drawing Performance Report

Unit Report For 7.5 TON UNITS

Project: Baker High School Bldg D RTU
 Prepared By:

03/28/2024
 02:43PM

Unit Parameters

Unit Model:.....**48FCDM08A2A5-0A0A0**
 Unit Size:.....**08 (7.5 Tons)**
 Volts-Phase-Hertz:.....**208-3-60**
 Heating Type:.....**Gas**
 Heat Control:.....**Low Heat**
 Duct Cfg:.....**Vertical Supply / Vertical Return**
 DX Options:.....**Single Circuit, Two Stage Cooling**

Dimensions (ft. in.) & Weight (lb.) ***

Unit Length:.....**7' 4.125"**
 Unit Width:.....**4' 11.5"**
 Unit Height:.....**3' 5.25"**
Total Operating Weight:.....879 lb

*** Weights and Dimensions are approximate. Weight does not include unit packaging. Approximate dimensions are provided primarily for shipping purposes. For exact dimensions and weights, refer to appropriate product data catalog.

Lines and Filters

Gas Line Size:.....**1/2**
 Condensate Drain Line Size:.....**3/4**
 Return Air Filter Type:.....**Throwaway**
 Return Air Filter Quantity:.....**4**
 Return Air Filter Size:.....**16 x 20 x 2**

Selection includes construction throwaway filter into the base fan curve.

Unit Configuration

Standard/Medium Static (EcoBlue)
 Al/Cu - Al/Cu
 Base Electromechanical Controls
 Standard Packaging

Warranty Information

1-Year parts(std.)
 5-Year compressor parts(std.)
 10-Year heat exchanger - Aluminized(std.)

No optional warranties were selected.

NOTE: Please see Warranty Catalog 500-089 for explanation of policies and ordering methods.

Ordering Information

Part Number	Description	Quantity
48FCDM08A2A5-0A0A0	Rooftop Unit	2
	Base Unit	
	None	
Field Installed Accessories		
CRTWOPOS011A00	Air Damper	2
CRLVHLGD014A00	Louvered Condenser Coil Hail Guard	2

Certified Drawing for 7.5 TON UNITS

Project: Baker High School Bldg D RTU
Prepared By:

03/28/2024
02:43PM

NOTES:

1. DIMENSIONS ARE IN INCHES. DIMENSIONS IN [] ARE IN MILLIMETERS.
2. CENTER OF GRAVITY
3. DIRECTION OF AIR FLOW
4. ALL VIEW DRAWN USING 3RD ANGLE

UNIT	OUTDOOR COIL TYPE	J	K	H
48FC-M08	RTPF	41 1/4 [1048]	33 3/4 [857]	15 7/8 [403]
48FC-M09	RTPF	49 3/8 [1253]	36 3/8 [925]	15 7/8 [403]
48FC-M12	RTPF	49 3/8 [1253]	36 3/8 [925]	15 7/8 [403]

RTPF - ROUND TUBE, PLATE FIN (COPPER/ALUM)



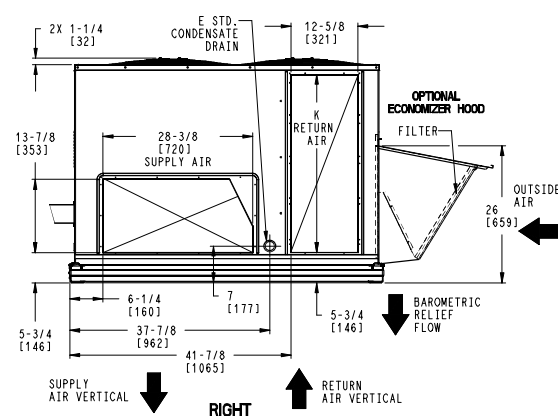
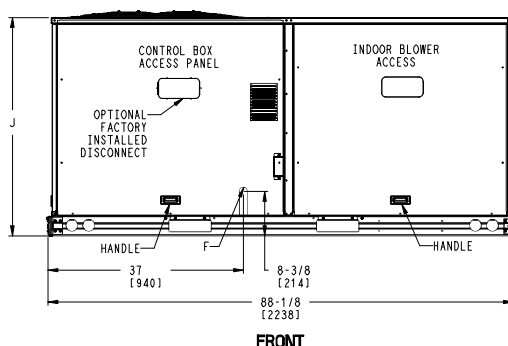
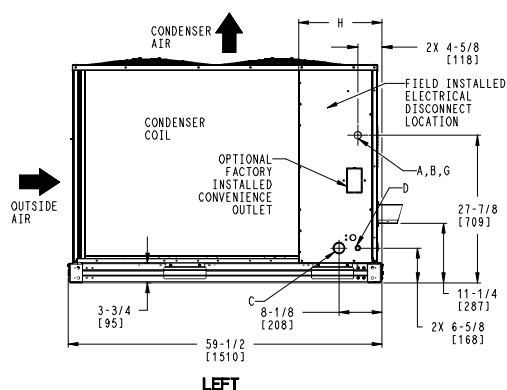
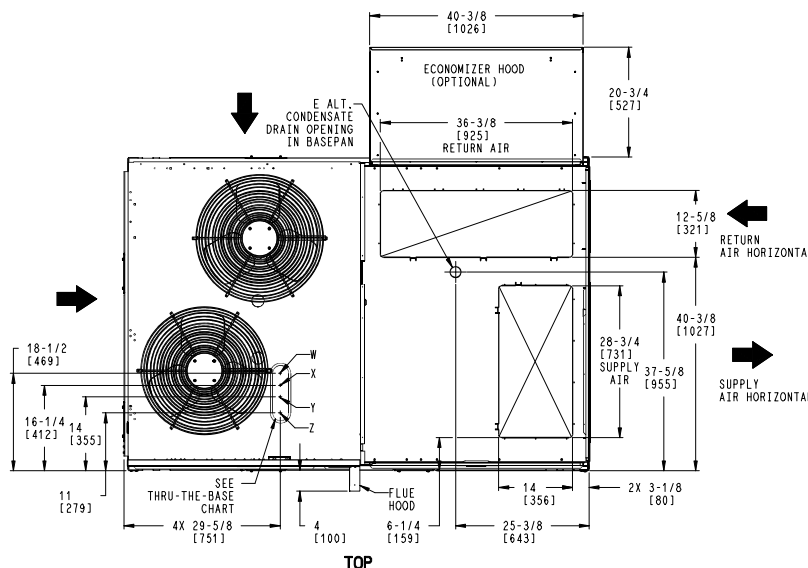
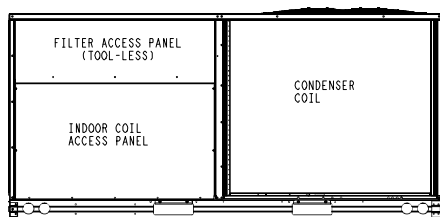
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CONNECTION SIZES	
A	1 3/8" [35] DIA FIELD POWER SUPPLY HOLE
B	2 1/2" [64] DIA POWER SUPPLY KNOCKOUT
C	1 3/4" [51] DIA GAUGE ACCESS PLUG
D	7/8" [22] DIA FIELD CONTROL WIRING HOLE
E	3/4"-14 NPT CONDENSATE DRAIN
F	1/2"-14 NPT GAS CONNECTION 3/4"-14 NPT GAS CONNECTION
G	2" [51] DIA POWER SUPPLY KNOCK-OUT

THRU-THE-BASE CHART (FIELD INST)			
THESE HOLES REQUIRED FOR USE WITH ACCY KITS: CRBTMPWRO02A01: GAS THRU CURB CRBTMPWRO04A01: GAS THRU BASEPAN			
	THREADED CONDUIT SIZE	WIRE USE	REQ'D HOLE SIZES (MAX.)
W	1/2"	ACC.	7/8" [22.2]
X	1/2"	24V	7/8" [22.2]
Y	1 1/4" (002,004)	POWER	1 3/4" [44.4]
Z *	(002) 3/4" FPT	GAS	1 3/4" [44.4]
* (002) PROVIDES 3/4" FPT THRU CURB FLANGE & FITTING. HOLE SIZE: 2" [50.8]			

THRU-THE-BASE CHART (FIOP)	
FOR "THRU-THE-BASEPAN" FACTORY OPTION, FITTINGS FOR ONLY X, Y, & Z ARE PROVIDED. **	
** FOR BELOW LISTED MODELS, A FIELD SUPPLIED 1/2" ADAPTER IS REQUIRED BETWEEN BASE PAN FITTING AND GAS VALVE: 48FCD, S*08, 09	



ITC CLASSIFICATION	SHEET	DATE	SUPERCEDES	48FC 08-12 SINGLE ZONE ELECTRICAL COOLING WITH GAS HEAT	48TM006295	REV
U.S. ECCN:NSR	1 OF 3	03/12/21	-			-

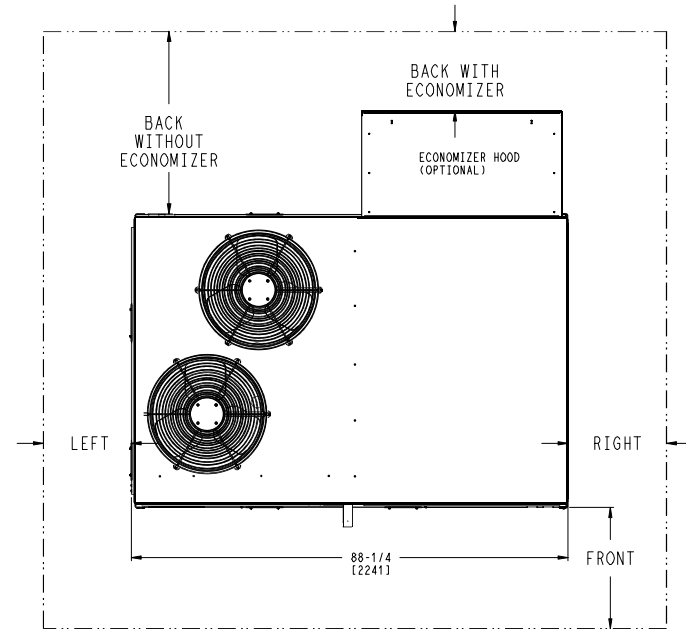
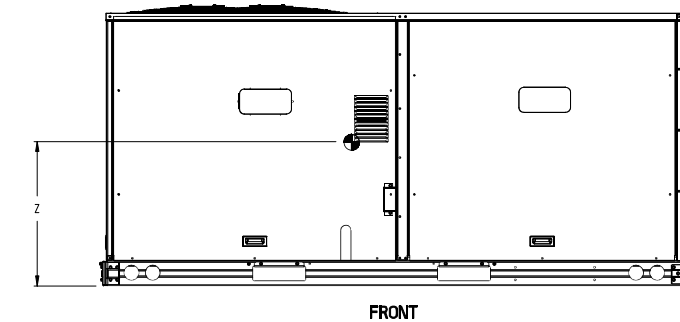
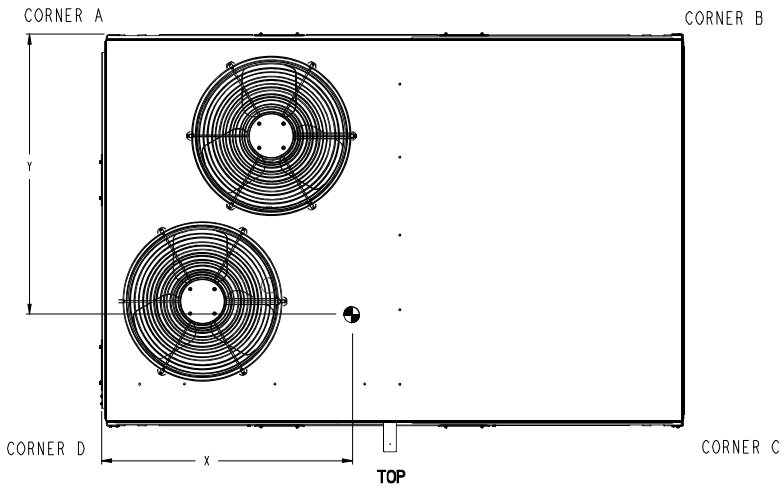
Certified Drawing for 7.5 TON UNITS

Project: Baker High School Bldg D RTU
 Prepared By:

03/28/2024
 02:43PM

UNIT	OUTDOOR COIL TYPE	STD. UNIT WEIGHT ***		CORNER WEIGHT (A)		CORNER WEIGHT (B)		CORNER WEIGHT (C)		CORNER WEIGHT (D)		C.G.			
		LBS.	KG.	LBS.	KG.	LBS.	KG.	LBS.	KG.	LBS.	KG.	X	Y	Z	
48FC-M08	RTPF	787	357	181	82	150	68	207	94	249	113	40	[1016]	34 1/2 [876]	19 3/8 [492]
48FC-M09	RTPF	868	394	197	89	160	73	229	104	282	128	39 1/2 [1003]	35 [889]	18 5/8 [473]	
48FC-M12	RTPF	878	398	213	97	175	80	221	100	268	121	39 7/8 [1013]	33 1/4 [841]	18 1/2 [470]	

*** STANDARD UNIT WEIGHT IS WITH LOW GAS HEAT AND WITHOUT PACKAGING.
 FOR OTHER OPTIONS AND ACCESSORIES, REFER TO THE PRODUCT DATA CATALOG.



NOTE:
 1. FOR ALL MINIMUM CLEARANCES LOCAL CODES OR JURISDICTIONS MAY PREVAIL.

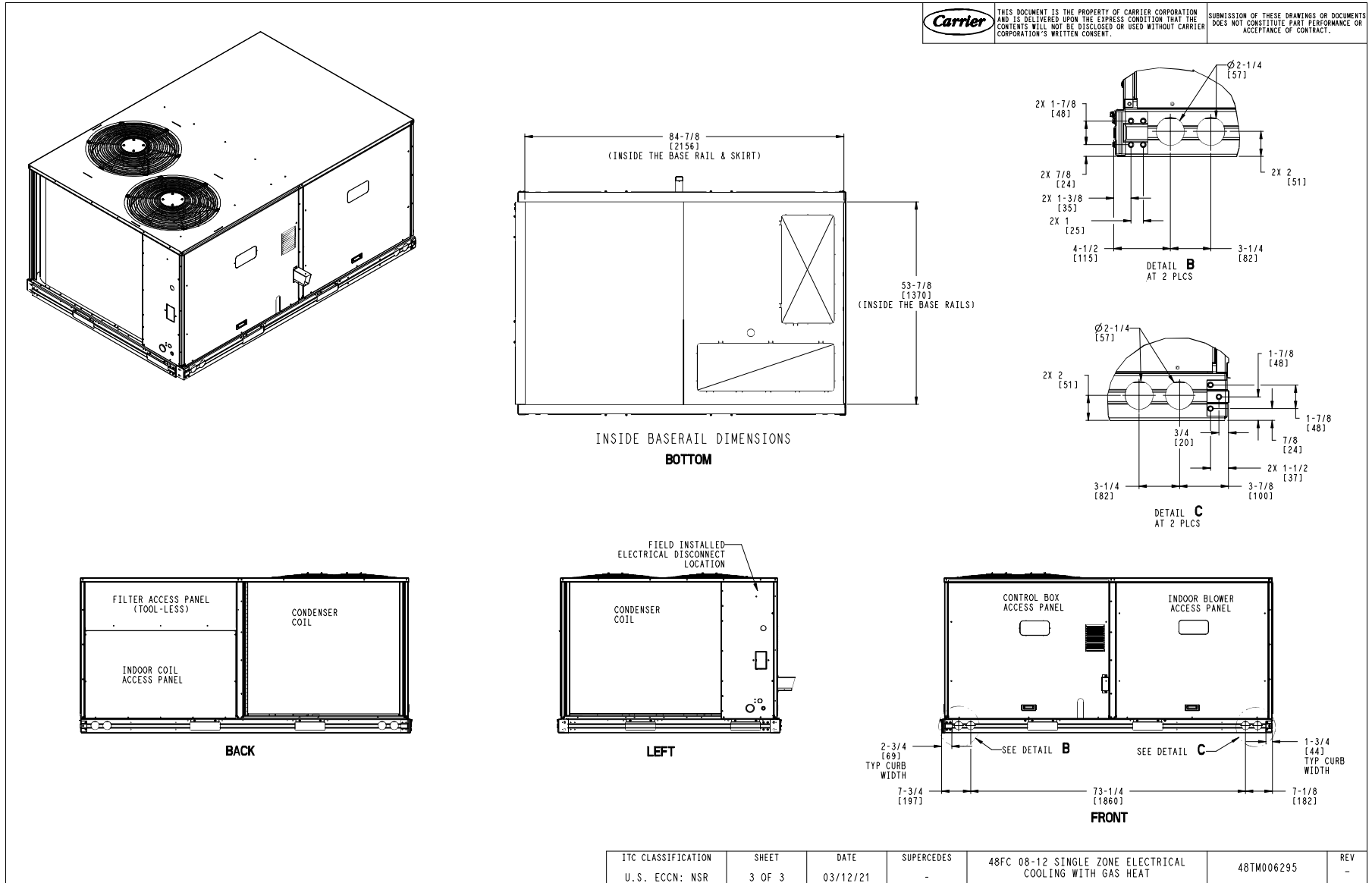
SURFACE	CLEARANCE		OPERATING CLEARANCE
	SERVICE WITH CONDUCTIVE BARRIER	SERVICE WITH NONCONDUCTIVE BARRIER	
FRONT	48 [1219mm]	36 [914mm]	18 [457mm]
LEFT	48 [1219mm]	42 [1067mm]	18 [457mm]
BACK W/O ECON	48 [1219mm]	42 [1067mm]	18 [457mm]
BACK W/ECON	36 [914mm]	36 [914mm]	18 [457mm]
RIGHT	36 [914mm]	36 [914mm]	18 [457mm]
TOP	72 [1829mm]	72 [1829mm]	72 [1829mm]

ITC CLASSIFICATION U.S. ECCN:NSR	SHEET 2 OF 3	DATE 03/12/21	SUPERCEDES -	48FC 08-12 SINGLE ZONE ELECTRICAL COOLING WITH GAS HEAT	48TM006295	REV -
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Certified Drawing for 7.5 TON UNITS

Project: Baker High School Bldg D RTU
 Prepared By:

03/28/2024
 02:43PM



ITC CLASSIFICATION	SHEET	DATE	SUPERCEDES	48FC 08-12 SINGLE ZONE ELECTRICAL COOLING WITH GAS HEAT	48TM006295	REV
U.S. ECCN: NSR	3 OF 3	03/12/21	-			-

Performance Summary For 7.5 TON UNITS

Project: Baker High School Bldg D RTU
Prepared By:

03/28/2024
02:43PM

Part Number:48FCDM08A2A5-0A0A0

ARI EER:.....11.20
IEER:.....15.0

Base Unit Dimensions

Unit Length:.....88.1 in
Unit Width:.....59.5 in
Unit Height:.....41.3 in

Operating Weight

Base Unit Weight:.....787 lb

Accessories

Air Damper:.....58 lb
Louvered Condenser Coil Hail Guard:.....34 lb

Total Operating Weight:.....879 lb

Unit

Unit Voltage-Phase-Hertz:.....208-3-60
Air Discharge:.....Vertical
Fan Drive Type:.....Vane Axial
Actual Airflow:.....3000 CFM
Site Altitude:.....0 ft

Cooling Performance

Condenser Entering Air DB:.....95.0 F
Evaporator Entering Air DB:.....77.0 F
Evaporator Entering Air WB:.....64.0 F
Entering Air Enthalpy:.....29.15 BTU/lb
Evaporator Leaving Air DB:.....56.8 F
Evaporator Leaving Air WB:.....54.5 F
Evaporator Leaving Air Enthalpy:.....22.83 BTU/lb
Gross Cooling Capacity:.....85.23 MBH
Gross Sensible Capacity:.....65.31 MBH
Compressor Power Input:.....6.25 kW
Coil Bypass Factor:.....0.162

Heating Performance

Heating Airflow:.....3000 CFM
Entering Air Temp:.....68.0 F
Leaving Air Temp:.....99.8 F
Gas Heating Input Capacity:.....125.0 MBH
Gas Heating Output Capacity:.....103.0 MBH
Temperature Rise:.....31.8 F

Supply Fan

External Static Pressure:.....0.75 in wg
Fan RPM:.....1561
Fan Power:.....1.40 BHP
NOTE:.....Selected IFM RPM Range: 1040 - 2000

Selection includes construction throwaway filter into the base fan curve. This filter is not MERV Rated.

Electrical Data

Voltage Range:.....187 - 253
Compressor #1 RLA:.....13.1
Compressor #1 LRA:.....123
Compressor #2 RLA:.....13.1
Compressor #2 LRA:.....123
Indoor Fan Motor Type:.....MED

Performance Summary For 7.5 TON UNITS

Project: Baker High School Bldg D RTU
 Prepared By:

03/28/2024
 02:43PM

Indoor Fan Motor FLA (Total):.....	6.4
Combustion Fan Motor FLA (ea):.....	0.48
Power Supply MCA:.....	39
Power Supply MOCP (Fuse or HACR):.....	50
Disconnect Size FLA:.....	41
Disconnect Size LRA:.....	263
Electrical Convenience Outlet:.....	None
Outdoor Fan [Qty / FLA (ea)]:.....	2 / 1.5

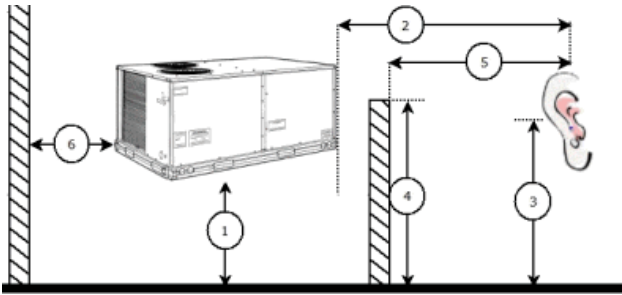
Control Panel SCCR: 5kA RMS at Rated Symmetrical Voltage

Acoustics

Sound Power Levels, db re 10E-12 Watts

	Discharge	Inlet	Outdoor
63 Hz	87.4	83.3	85.6
125 Hz	83.3	78.3	84.7
250 Hz	76.3	70.8	80.5
500 Hz	73.3	66.0	76.0
1000 Hz	74.6	66.1	72.4
2000 Hz	70.5	60.1	68.0
4000 Hz	66.0	52.8	62.8
8000 Hz	56.9	47.5	59.3
A-Weighted	78.6	70.6	79.0

Advanced Acoustics



Advanced Acoustics Parameters

- 1. Unit height above ground:.....**30.0** ft
- 2. Horizontal distance from unit to receiver:.....**50.0** ft
- 3. Receiver height above ground:.....**5.7** ft
- 4. Height of obstruction:.....**0.0** ft
- 5. Horizontal distance from obstruction to receiver:.....**0.0** ft
- 6. Horizontal distance from unit to obstruction:.....**0.0** ft

Detailed Acoustics Information

Octave Band Center Freq. Hz	63	125	250	500	1k	2k	4k	8k	Overall
A	85.6	84.7	80.5	76.0	72.4	68.0	62.8	59.3	89.2 Lw
B	59.4	68.6	71.9	72.8	72.4	69.2	63.8	58.2	78.5 LwA
C	53.2	52.3	48.1	43.6	40.0	35.6	30.4	26.9	56.8 Lp
D	27.0	36.2	39.5	40.4	40.0	36.8	31.4	25.8	46.1 LpA

Performance Summary For 7.5 TON UNITS

Project: Baker High School Bldg D RTU
 Prepared By:

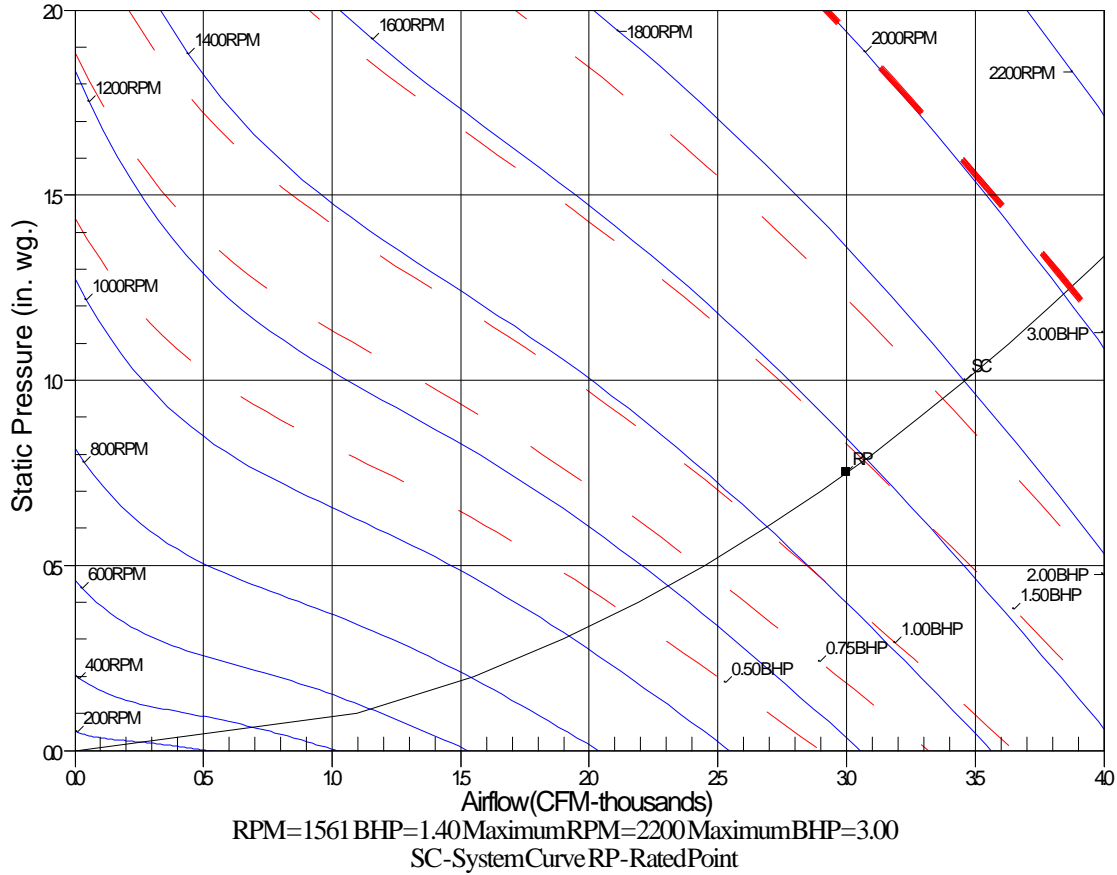
03/28/2024
 02:43PM

Legend

- A Sound Power Levels at Unit's Acoustic Center, Lw
- B A-Weighted Sound Power Levels at Unit's Acoustic Center, LwA
- C Sound Pressure Levels at Specific Distance from Unit, Lp
- D A-Weighted Sound Pressure Levels at Specific Distance from Unit, LpA

Calculation methods used in this program are patterned after the ASHRAE Guide; other ASHRAE Publications and the AHRI Acoustical Standards. While a very significant effort has been made to insure the technical accuracy of this program, it is assumed that the user is knowledgeable in the art of system sound estimation and is aware of the tolerances involved in real world acoustical estimation. This program makes certain assumptions as to the dominant sound sources and sound paths which may not always be appropriate to the real system being estimated. Because of this, no assurances can be offered that this software will always generate an accurate sound prediction from user supplied input data. If in doubt about the estimation of expected sound levels in a space, an Acoustical Engineer or a person with sound prediction expertise should be consulted.

Fan Curve





Quotation

To: Manning Architects DATE: 4/25/2024
 FROM: Jason Catlin QUOTE #: 077
 PROJECT: **Baker High School Renovations and Additions**
 DESCRIPTION OF CHANGES: **RFI 160 & 191 Cost for Mods of Ductwork to Fit in Ceiling Space & Added Smoke Damper**

Quotation: \$6,458.00

Attached is a copy of our estimate and breakdown.

We will require **3** calendar days extension of contract time for this change if we receive your formal authorization to proceed within the next five calendar days.

The cumulative effect of this and other changes may result in extended general conditions costs. Therefore, we reserve the right to claim extended general conditions costs at a later date.

The proposal is firm for five calendar days from the above quotation date. If Stuart receives this executed Proposal back after five calendar days from the above quotation date, then Stuart reserves the right to perform the work as provided for above, reject the approval of the expired proposal and, at Stuart's discretion, submit a revised proposal.

We have included all supporting documentation for your review. If this Proposal is acceptable, please execute the proposal at the bottom, return it to Stuart and prepare and forward to Stuart an AIA change order for the amount stated, including the time extension as provided above. This proposal and all its attachments shall be part of any change order to our contract. Only work specifically described in this proposal and its attachments is included.

By executing below, I agree to the terms of this Proposal and direct Stuart to commence the work described herein.

Accepted By: _____ Jason Catlin
 Printed Name: _____ Jason Catlin
 Date: _____ 4/25/2024 | 9:45 AM CDT



11237 Pennywood Ave.
Baton Rouge, LA 70809
phone: 225-930-4840
fax: 225-930-4844

April 24, 2024

To: Stuart & Co.
Attn: Jason Catlin

Re: Baker High School

We are proposing to modify the routing of the duct in the Entry Lobby. Breakdown is attached.

\$5,331.00 (Costs of \$4,937.00 plus 8%)

Call with any questions or comments.

Sincerely,
Beau Bernhard
Beau Bernhard

**MANUEL
SHEETMETAL
LLC**

1150 Willow Brook Ave. Denham Springs, LA 70726
Phone 225-439-4004
Email: Manuelsheetmetalllc@gmail.com

Change Order Proposal

04/24/2024

Re: Duct Routing and smoke damper for Entry Lobby

Material	Price
Smoke damper	\$ 919
Hanging strap , duct seal , screws	\$ 150
Sheet metal (18 sheets)	\$ 1,260

Labor	Man Hours	Unit Price
install	35	70
fab time	16	70
Material	\$ 919	
Labor	\$ 3,570	
Profit and overhead	\$ 448	
Total	\$ 4,937	

1150 Willow Brook Ave. Denham Springs, LA 70726

Phone 225-439-4004

Email: Manuelsheetmetallc@gmail.com

**RFI #160**

Stuart & Company General Contractors, LLC
6126 Crestmount Drive
Baton Rouge, Louisiana 70809
Phone: (225) 293-8650

Project: 2230 (BHSR) - Baker High School Renovations & Additions
3200 Groom Road
Baker, Louisiana 70714
Phone: 225-293-8650
Fax: 225-293-8651

Duct conflict at connection.

TO: Daniel Kinchen (Marrero, Couvillon & Associates, LLC) <i>(Response Required)</i> DATE INITIATED: 01/25/2024 LOCATION: PROJECT STAGE: SUB JOB: COST IMPACT: DRAWING NUMBER: LINKED DRAWINGS: M-1.B1	FROM: Jason Catlin (Stuart & Company General Contractor) 6126 Crestmount Drive Baton Rouge, Louisiana 70809 STATUS: Closed on 01/31/24 DUE DATE: 01/28/2024 COST CODE: SCHEDULE IMPACT: SPEC SECTION: REFERENCE:
--	--

RECEIVED FROM:**COPIES TO:**

Ryan Bertucci (**Manning Architecture Interiors Planning**), Max McCray (**Stuart & Company General Contractors, L**), Toni Ortego (**Stuart & Company General Contractors, L**), Dominic Willard (**Manning Architecture Interiors Planning**)

Question from Jason Catlin (Stuart & Company General Contractors,) at 01:30 PM on 01/25/2024

The trunk line in connection is 22x20 decreases to 20x20 then to 16x20 which will still have insulation wrapped around them. These will not fit in the ceiling space and the ceiling grid cannot just be lowered. Please provide revised dimensions for the duct work to allow it to fit in the 16" space.

Official Response: Daniel Kinchen (**Marrero, Couvillon & Associates, LLC**) responded on Wednesday, January 31st, 2024 at 2:41PM CST

Split the ductwork before it enters the lobby space and provide two main duct branches in lieu of just one shown on the drawing. One main branch will provide airflow to the three diffusers on the north side of the room; that main duct run should be 14"x18" size. After the first run-off the ductwork can reduce to a 14"x14" size. The second main branch will provide the airflow to the five remaining diffusers near the southside of the room; that main duct run should be 14"x16" size.

Let me know if the sizes above will fit between the truss design.

Attachments:**All Replies:**

Response from Daniel Kinchen (Marrero, Couvillon & Associates, LLC) at 02:41 PM on 01/31/2024

Split the ductwork before it enters the lobby space and provide two main duct branches in lieu of just one shown on the drawing. One main branch will provide airflow to the three diffusers on the north side of the room; that main duct run should be 14"x18" size. After the first run-off the ductwork can reduce to a 14"x14" size. The second main branch will provide the airflow to the five remaining diffusers near the southside of the room; that main duct run should be 14"x16" size.

Let me know if the sizes above will fit between the truss design.

Attachments:

Contractor reserves any and all claims, including cumulative impact claims, for additional time or money relating to costs (including extended overhead costs) or damages arising from or related to changes, delays, impacts, inefficiencies, disruptions, suspensions, and/or acceleration to the Work. Contractor does not waive any defense, right, or remedy that the Contractor may have under the Contract, by statute, at law, or otherwise.

BY

DATE

COPIES TO



RFI #191

Stuart & Company General Contractors, LLC
6126 Crestmount Drive
Baton Rouge, Louisiana 70809
Phone: (225) 293-8650

Project: 2230 (BHSR) - Baker High School Renovations & Additions
3200 Groom Road
Baker, Louisiana 70714
Phone: 225-293-8650
Fax: 225-293-8651

Duct Routing and Smoke Damper for Entry Lobby 1200

TO:	Daniel Kinchen (Marrero, Couvillon & Associates, LLC) (<i>Response Required</i>)	FROM:	Jason Catlin (Stuart & Company General Contractor) 6126 Crestmount Drive Baton Rouge, Louisiana 70809
DATE INITIATED:	04/18/2024	STATUS:	Closed on 04/18/24
LOCATION:		DUE DATE:	04/21/2024
PROJECT STAGE:		COST CODE:	
SUB JOB:		SCHEDULE IMPACT:	
COST IMPACT:		SPEC SECTION:	
DRAWING NUMBER:		REFERENCE:	
LINKED DRAWINGS:			

RECEIVED FROM:

COPIES TO:

Ryan Bertucci (**Manning Architecture Interiors Planning**), Max McCray (**Stuart & Company General Contractors, L**), Toni Ortego (**Stuart & Company General Contractors, L**)

Question from Jason Catlin (Stuart & Company General Contractors,) at 03:47 PM on 04/18/2024

RFI 160 approved splitting the trunk line in Entry Lobby so it could fit in ceiling space. See attached routing and advise if smoke damper is required at hallway penetration.

Attachments:

[186_M-1.B1-2022-12-28 duct connection.pdf](#)

Official Response: Daniel Kinchen (**Marrero, Couvillon & Associates, LLC**) responded on Thursday, April 18th, 2024 at 4:02PM CDT

Yes, a Smoke Damper is required in the hallway wall.

Attachments:

All Replies:

Response from Daniel Kinchen (Marrero, Couvillon & Associates, LLC) at 04:02 PM on 04/18/2024

Yes, a Smoke Damper is required in the hallway wall.

Attachments:

Contractor reserves any and all claims, including cumulative impact claims, for additional time or money relating to costs (including extended overhead costs) or damages arising from or related to changes, delays, impacts, inefficiencies, disruptions, suspensions, and/or acceleration to the Work. Contractor does not waive any defense, right, or remedy that the Contractor may have under the Contract, by statute, at law, or otherwise.

BY _____

DATE _____

COPIES TO _____

FOR ALL BUILDING B:

MECHANICAL CONTRACTOR SHALL CLOSELY COORDINATE DUCT ROUTING AND SIZE WITH PRE-ENGINEERED METAL TRUSS MANUFACTURER AND INSTALLER. OPENINGS IN TRUSSES SHALL BE PROVIDED FOR DUCTWORK WHERE REQUIRED. MECHANICAL CONTRACTOR SHALL PROVIDE ELBOWS, FITTINGS, ETC. TO ROUTE DUCTWORK AROUND TRUSSES IN THE EVENT AN OPENING CANNOT BE PROVIDED OR OPENINGS DO NOT ALIGN. REFERENCE STRUCTURAL DRAWINGS FOR BASIS OF DESIGN TRUSS CONFIGURATION AND ADDITIONAL NOTES.

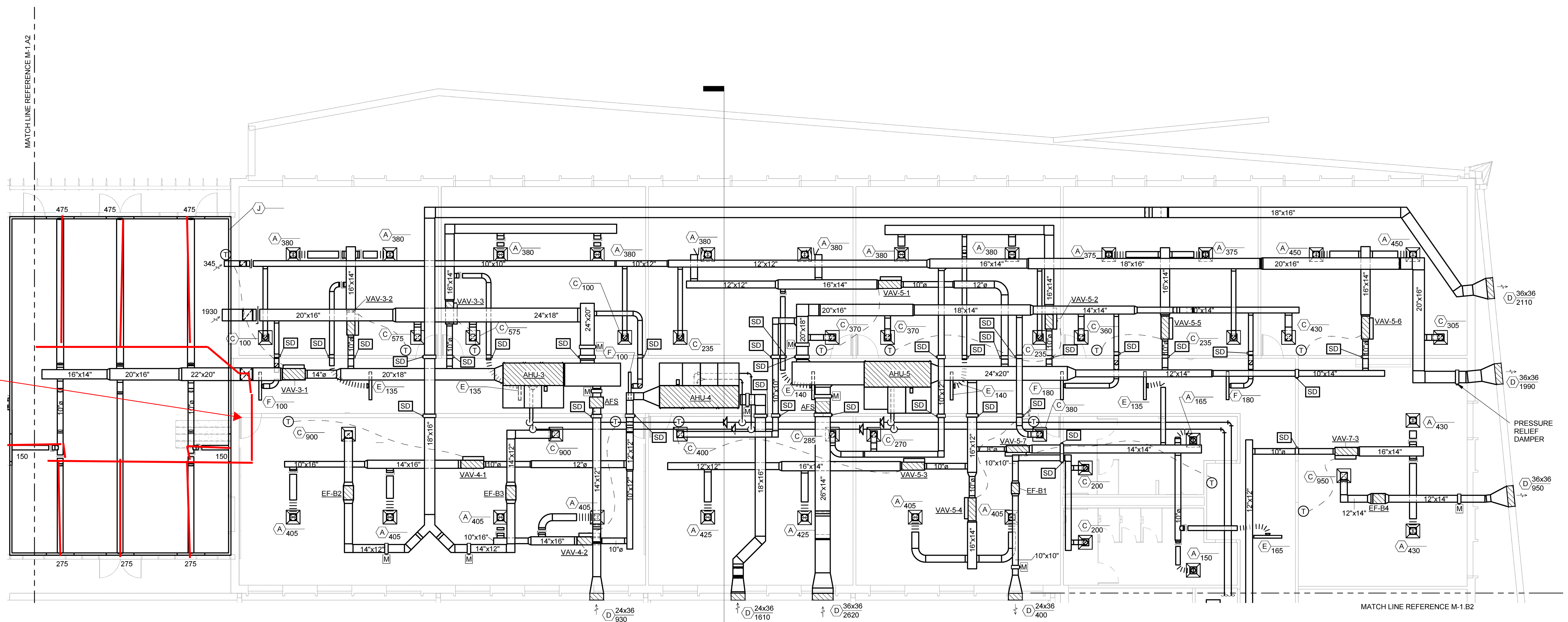
- GENERAL NOTE**
- A. AHU RETURN AIR PLENUM SAME SIZE AS AHU RETURN AIR CONNECTION (TYPICAL ALL AHU'S IN BUILDING B).
 - B. REFERENCE DETAILS 2M-6.01 AND 3M-6.01 FOR SUPPLY, RETURN AND EXHAUST RUNOUT AND DIFFUSER/GRILLE NECKSIZE.
 - C. REFERENCE PIPING DIAGRAMS FOR CHSR PIPE SIZES AND COMPONENTS.
 - D. ROUTE 1" (U.N.O.) CONDENSATE FOR AHU'S TO HUB DRAIN. COORDINATE EXACT LOCATION OF HUB DRAIN WITH PLUMBING CONTRACTOR.
 - E. REFERENCE ARCHITECTURAL DRAWINGS FOR EXACT LOCATIONS OF LOUVERS AND DETAILS OF ATTACHMENTS TO ARCHITECTURAL FEATURE. LOUVERS TO ALIGN WITH EDGE OF WINDOW OR DOOR, CENTERED BETWEEN WINDOWS, ETC.

MANNING ARCHITECTS
 ARCHITECTURE | INTERIORS | PLANNING

4509 PARDONAS STREET, SUITE 101
 NEW ORLEANS, LOUISIANA 70119-4101
 T: 504.412.2000 F: 504.412.2001
 WWW.MANNINGARCHITECTS.COM

BAKER HIGH SCHOOL
 City of Baker School District
 3200 Groom Road, Baker, LA 70714

I think I can make this work. would I need to add a smoke damper where the 14x16 goes through this wall in the hallway.



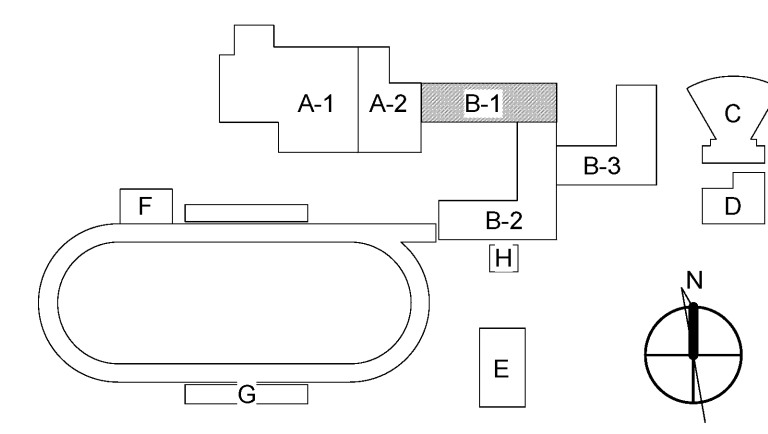
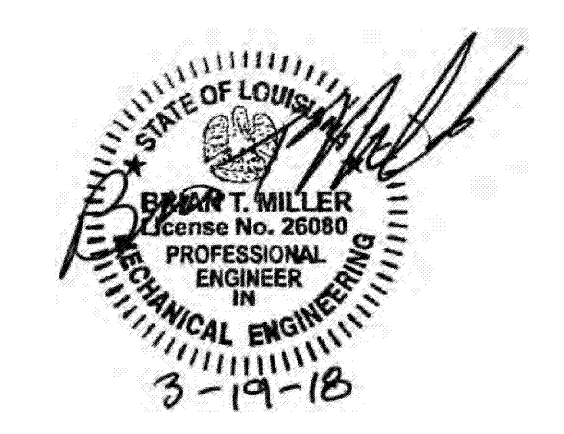
1 MECHANICAL FLOOR PLAN - SECTOR B-1
 1/8" = 1'-0"

DATE	ISSUED FOR
02/09/18	PERMIT SET
03/19/18	ISSUED FOR BID

DATE	REVISION	ISSUED FOR

MARRERO COUVILLON & ASSOCIATES
 CONSULTING ENGINEERS ARCHITECTS NEW ORLEANS

JOB NO. CCB17001 000 801
 PROJECT MANAGER: BRIAN MILLER DATE: 03/19/18



PROJECT NO. 17045
 DRAWING TITLE
MECHANICAL FLOOR PLAN - SECTOR B-1

SHEET NO. **M-1.B1**



Quotation

To: Manning Architects DATE: 5/16/2024
 FROM: Jason Catlin QUOTE #: 079
 PROJECT: **Baker High School Renovations and Additions**
 DESCRIPTION OF CHANGES: **Student Dining Furrdown**

Quotation: \$6,071.00

Attached is a copy of our estimate and breakdown.

We will require **3** calendar days extension of contract time for this change if we receive your formal authorization to proceed within the next five calendar days.

The cumulative effect of this and other changes may result in extended general conditions costs. Therefore, we reserve the right to claim extended general conditions costs at a later date.

The proposal is firm for five calendar days from the above quotation date. If Stuart receives this executed Proposal back after five calendar days from the above quotation date, then Stuart reserves the right to perform the work as provided for above, reject the approval of the expired proposal and, at Stuart's discretion, submit a revised proposal.

We have included all supporting documentation for your review. If this Proposal is acceptable, please execute the proposal at the bottom, return it to Stuart and prepare and forward to Stuart an AIA change order for the amount stated, including the time extension as provided above. This proposal and all its attachments shall be part of any change order to our contract. Only work specifically described in this proposal and its attachments is included.

By executing below, I agree to the terms of this Proposal and direct Stuart to commence the work described herein.

Accepted By: _____ Jason Catlin
 Printed Name: _____ Jason Catlin
 Date: _____ 5/16/2024 | 9:04 AM CDT

Bid Summary

Johnson Drywall Solutions Inc.

Bid #: CO-01446		Student Dining Furrdown	
Total Material	\$893.28	Overhead	\$338.60
Total Labor	\$2,492.62	Profit	\$186.50
Sub Total:		\$3,385.90	
Final Total:			3,911.00

Main / Alternates Summary	Material Cost	Labor Cost	Subtrade Cost	Equip Cost	Disposal Cost	Misc. Cost	OH. Cost	Profit Cost	Total
Main	893	2,493	0	0	0	0	339	187	3,911
Building D	0	0	0	0	0	0	0	0	0
Building A	0	0	0	0	0	0	0	0	0
Building B	0	0	0	0	0	0	0	0	0
	893	2,493	0	0	0	0	339	187	3,911

Markup Summary		Total
Main		
Material	Base	893.28
		893.28
Labor	Base	1,994.10
	Burden	498.52
		2,492.62
Overhead	Overhead	338.60
		338.60
Profit	Profit	186.23
	Profit to account for 'Locked Total'	0.27
		186.50
Final Total		3,911.00

Bid Inclusive									
Bid Inclusive Takeoff Summary			Material & Other		Labor		Cost		
	Length	Stud Ht.	Rate	Total	Rate	Total	Rate	Total	
Soffit / Joist Ceiling (LF)									
I SOFFIT 362S125-19	83.10 LF	4.00 LF	10.75	893.28	30.00	2,492.62	40.74	3,385.90	
Markups									
Labor									
Burden (Main)			0.00	0.00	0.00	498.52	0.00	498.52	
Burden (Building D)			0.00	0.00	0.00	0.00	0.00	0.00	
Burden (Building A)			0.00	0.00	0.00	0.00	0.00	0.00	
Burden (Building B)			0.00	0.00	0.00	0.00	0.00	0.00	
Other Costs									
			0.00		0.00	0.00	0.00		
Total for Bid Inclusive				893.28		2,991.14		3,385.90	

Bid Inclusive Break-out Summary					
	Total Hrs	Total Non-Hourly (\$)	Qty	Sub Total	Final Amount
MATERIAL					
Gypsum Wallboard (SQFT)			365.64 SQFT	223.04	223.04
Labor Only (EA)			21.78 EA	.00	.00
Labor Only (LF)			166.20 LF	.00	.00
Screws (PCS)			2,015.50 PCS	70.23	70.23
Shots & Pins (PCS)			106.25 PCS	37.19	37.19
Steel Stud (LF)			403.15 LF	350.74	350.74
Drywall trims and cornerbeads (LF)			182.82 LF	54.85	54.85
Track (LF)			182.82 LF	157.23	157.23
Total for Material					893.28

Bid Summary

Bid Inclusive

Break-out Summary

Total Hrs	Total Non-Hourly (\$)	Qty	Sub Total	Final Amount
-----------	-----------------------	-----	-----------	--------------

MATERIAL

Bid Markups

Material Tax

Total for Bid Markups

LABOR

1C Framing Furrdowns - Labor	49.28	.00	1,537.60	1,922.00
3C Gypsum Board Furrdowns - Labor	12.18	.00	390.02	487.52
9B LAYOUT	2.08	.00	66.48	83.10

Bid Markups

Burden (Burden)
Clean up
Supervision

498.52

Total for Bid Markups 498.52

Total for Labor

2,492.62

Bid Inclusive

Material Break-out

Rate	Size	Pieces	Qty	Sub Total	% Inc.	Final Amount
.6100 /SQFT	4'X8'	11.4	365.64 SQFT	223.04		223.04
.04 /PCS	PCS	1,600	1,600.00 PCS	64.00		64.00
.0150 /PCS	PCS	415.5	415.50 PCS	6.23		6.23
.3500 /PCS	PCS	106.3	106.25 PCS	37.19		37.19
.8700 /LF	16'	25.2	403.15 LF	350.74		350.74
.3000 /LF	10'	18.3	182.82 LF	54.85		54.85
.8600 /LF	10'	18.3	182.82 LF	157.23		157.23

Bid Markups

Material Tax

.00

Total for Bid Markups

Total for Material

893.28

Bid Inclusive

Labor Break-out

Blended Hourly Rate	Hours	Non-Hourly Amount	Rate	Qty	Sub Total	% Inc.	Final Amount
40.05	3.32	.00	.6400 /LF	166.20 LF	106.37	25.0	132.96
40.02	8.86	.00	.8533 /SQFT	332.40 SQFT	283.65	25.0	354.56
28.72	4.36	.00	4.6001 /EA	21.78 EA	100.19	25.0	125.24
40.00	44.92	.00	17.2974 /LF	83.10 LF	1,437.41	25.0	1,796.76
39.95	2.08	.00	.80 /LF	83.10 LF	66.48	25.0	83.10

Bid Markups

Burden (Burden)
Clean up
Supervision

.00

.00

.00

498.52

Total for Bid Markups 498.52

Total for Labor

63.54

.00

2,492.62

KEITH BROUSSARD PAINTING

40146 AUTUMN MEADOW

PRAIRIEVILLE, LA. 70769

ESTIMATE

DATE: 5/16/2024

TO: Stuart and Company

JOB NAME: Baker High School

SCOPE: Tape float and paint furdrown in Student Dining

ESTIMATE: \$1,100.00



Quotation

To: Manning Architects DATE: 5/17/2024
 FROM: Jason Catlin QUOTE #: 080
 PROJECT: Baker High School Renovations and Additions
 DESCRIPTION OF CHANGES: Flooring Grinding & Patching Due to Slab Unlevelness per RFI 168

Quotation: \$15,955.00

Attached is a copy of our estimate and breakdown.

We will require **0** calendar days extension of contract time for this change if we receive your formal authorization to proceed within the next five calendar days.

The cumulative effect of this and other changes may result in extended general conditions costs. Therefore, we reserve the right to claim extended general conditions costs at a later date.

The proposal is firm for five calendar days from the above quotation date. If Stuart receives this executed Proposal back after five calendar days from the above quotation date, then Stuart reserves the right to perform the work as provided for above, reject the approval of the expired proposal and, at Stuart's discretion, submit a revised proposal.

We have included all supporting documentation for your review. If this Proposal is acceptable, please execute the proposal at the bottom, return it to Stuart and prepare and forward to Stuart an AIA change order for the amount stated, including the time extension as provided above. This proposal and all its attachments shall be part of any change order to our contract. Only work specifically described in this proposal and its attachments is included.

By executing below, I agree to the terms of this Proposal and direct Stuart to commence the work described herein.

Accepted By: _____ *Jason Catlin*
 Printed Name: _____ Jason Catlin
 Date: _____ 5/30/2024 | 8:01 AM CDT

Sales Agreement

Change Order



BATON ROUGE
225.270.0749

2105 Oak Villa Blvd,
Baton Rouge, LA 70815

Project # 52098
Job # 52098-1
Customer PO 223012
Contract # 223012
Date 8/23/2023
Sales Person1 Shelly Jones
Sales Person2

Sold To:
Stuart & Company
6126 Crestmount Dr
Baton Rouge, LA 70809
(225) 293-8650

Ship To:
BAKER HS - VE-R2
3200 Groom Rd
BAKER, LA 70714

Type	Quantity	Product Description Labor Description	Color / Item Number Room	Self	Total
Information					
Emailed with backup documents to Jason Catlin 3/25/24 BC Through Line 4 Line 5 added 4/12/24 BC					
Setting Material	Materials	14 BG	TE/RES SELF-LEVEL NOVAPLAN EASY	\$45.00	\$630.00
	Labor	14 BG	PATCH NR- Install Self-Level	\$40.00	\$560.00
Notes	See signed sheet dated 8/30/23. Used in Ganged restrooms 1143 and 1144				
Patch	Materials	3 EA	PRIMER L (800-800SF/GAL)	PRIMER L (1 GALLON)	
Setting Material	Materials	95 BG	TE/RES SELF-LEVEL NOVAPLAN EASY	\$45.00	\$4,275.00
	Labor	95 BG	PATCH NR- Install Self-Level	\$40.00	\$3,800.00
Notes	Self level used in locker rooms and showers and surrounding areas See signed sheet dated 2/12/24 Self level used in locker rooms and showers and surrounding areas See signed sheet dated 2/14 for 38 bags Self level used in locker rooms and showers and surrounding areas See signed sheet dated 2/26/24 for 33 bags				
	Labor	56 HR	Grinding high spots in locker room and surrounding areas	\$50.00	\$2,800.00
Notes	See signed sheet dated 2/12/24				
Setting Material	Materials	13 BG	TE/RES SELF-LEVEL NOVAPLAN EASY	\$45.00	\$585.00
	Labor	13 BG	PATCH NR- Install Self-Level	\$40.00	\$520.00
Notes	See signed sheet dated 4/15/2024 10 bags in restrooms 1104 and 1105 3 bags in kitchen under quarry tile				



Stuart & Company General Contractors, LLC
 6126 Crestmount Drive
 Baton Rouge, Louisiana 70809
 Phone: (225) 293-8650

Project: 2230 (BHSR) - Baker High School Renovations & Additions
 3200 Groom Road
 Baker, Louisiana 70714
 Phone: 225-293-8650
 Fax: 225-293-8651

Lockerroom 1118 and 1121 Flooring Levelness

TO:	Ryan Bertucci (Manning Architecture Interiors Planning) <i>(Response Required)</i>	FROM:	Jason Catlin (Stuart & Company General Contractor)
DATE INITIATED:	02/08/2024		6126 Crestmount Drive Baton Rouge, Louisiana 70809
LOCATION:		STATUS:	Closed on 03/14/24
PROJECT STAGE:		DUE DATE:	02/11/2024
SUB JOB:		COST CODE:	
COST IMPACT:		SCHEDULE IMPACT:	
DRAWING NUMBER:		SPEC SECTION:	
LINKED DRAWINGS:	A101-A1	REFERENCE:	

RECEIVED FROM:

COPIES TO:
 Max McCray (Stuart & Company General Contractors, L), Toni Ortego (Stuart & Company General Contractors, L)

Question from Jason Catlin (Stuart & Company General Contractors,) at 01:07 PM on 02/08/2024

The existing slab in Lockerrooms 1118 and 1121 are as much as 1 3/4" out of level. These floors are receiving a 12x24 ceramic tile so the floor needs to level to be able to install. The flooring contractor will have to grind the high areas so the floor can be installed per manufacturers requirements then patch the remaining. They will be grinding the high spots in floors and will provide T&M tickets for the work. An RFC for remediating existing conditions will be sent once determined how much has to be done.

Attachments:
[72183540-0774-47E6-B7FC-916B3FEE3CB.jpeg](#) [C668DFB6-E403-4090-B3B1-5FF38BBB96B9.jpeg](#)

Official Response: Ryan Bertucci (Manning Architecture Interiors Planning) responded on Thursday, February 15th, 2024 at 2:27PM CST
 Understood, if possible, can you provide an estimate for review?

Attachments:

All Replies:

Response from Ryan Bertucci (Manning Architecture Interiors Planning) at 02:27 PM on 02/15/2024

Understood, if possible, can you provide an estimate for review?

Attachments:

Contractor reserves any and all claims, including cumulative impact claims, for additional time or money relating to costs (including extended overhead costs) or damages arising from or related to changes, delays, impacts, inefficiencies, disruptions, suspensions, and/or acceleration to the Work. Contractor does not waive any defense, right, or remedy that the Contractor may have under the Contract, by statute, at law, or otherwise.

BY _____

DATE _____

COPIES TO _____







Quotation

To: Manning Architects DATE: 5/29/2024
 FROM: Jason Catlin QUOTE #: 081
 PROJECT: **Baker High School Renovations and Additions**
 DESCRIPTION OF CHANGES: **Parking Lot and Sidewalk Modifications**

Quotation: **(\$60,401.00)**

Attached is a copy of our estimate and breakdown.

We will require **0** calendar days extension of contract time for this change if we receive your formal authorization to proceed within the next five calendar days.

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We have included all supporting documentation for your review. If this Proposal is acceptable, please execute the proposal at the bottom, return it to Stuart and prepare and forward to Stuart an AIA change order for the amount stated, including the time extension as provided above. This proposal and all its attachments shall be part of any change order to our contract. Only work specifically described in this proposal and its attachments is included.

By executing below, I agree to the terms of this Proposal and direct Stuart to commence the work described herein.

Accepted By: _____ Jason Catlin
 Printed Name: _____ Jason Catlin
 Date: _____ 5/29/2024 | 4:05 PM CDT

**AMENDMENT NO. 1
TO THE
PROFESSIONAL SERVICES AGREEMENT
BETWEEN
CITY OF BAKER SCHOOL SYSTEM
AND
CSRS, LLC**

THIS AMENDMENT is made effective as of the ___ day of _____ 2024 between City of Baker School System (“CLIENT”) and CSRS. LLC (“CSRS”).


WHEREAS, on January 18, 2024, CLIENT and CSRS entered into Professional Services Agreement (“AGREEMENT”) to provide Program and Grant Management Services for the Baker High School Renovations and Additions

NOW, THEREFORE, in consideration of the mutual promises hereinafter contained, the parties hereto agree as follows:

1. The Scope of work of the AGREEMENT is hereby amended to include CSRS Grant Management Services for all Public Assistance grants associated with DR-4277 – 2016 Louisiana Severe Storms and Flooding as further detailed in Attachment A.
2. All other terms and condition remain as stated in the Agreement.

IN WITNESS WHEREOF, CLIENT and CSRS agree to the foregoing and have caused this Amendment to be executed by their respective duly authorized representatives as of the date set forth above.

City of Baker School System



CSRS L.L.C.

BY: _____

BY: _____

TITLE: _____

TITLE: _____

DATE: _____

DATE: _____

EXHIBIT A: SCOPE OF WORK

Project Management: Oversight of the Architect and General Contractor within conformance of the Owner's contracts with each entity.

Grants Management: Review of the Owner's grants application to FEMA for correct alignment with the project's scope of work, and management of the reimbursements through GOHSEP. Coordinate with FEMA, GOHSEP, and the Owner to resolve insufficiencies in the grant application to maximize the reimbursement amount. Identification of compliance issues and recommendations for positive resolution. Assisting with grants closeout.

Construction Administration: Weekly jobsite meeting attendance that will include the Owner, Architect and General Contractor. Additional meetings are anticipated for project coordination and at the request of the Owner. Site visits will include preparation of a site observation report with photos, which will be sent to the Owner and project team. CSRS will also use the jobsite meeting for verification of the General Contractor's payment application. We will accompany the Architect and General Contractor on the punch list walkthrough(s). Ensure an itemized punch list of outstanding items are provided to the Owner along with cost values for each item, the sum of which will be withheld from the General Contractor until completion. Coordinate with the General Contractor to provide Owner training of all equipment and special systems. Assist the Owner in coordination with the General Contractor for furniture and equipment move dates. CSRS will also review the Architect's invoices to confirm if the Owner should provide payment.

Project Closeout: Coordinate with the General Contractor for formal turnover of all warranties, O&M manuals, as-builts, record documents, attic stock and additional items as required in the project's specifications.

The lump sum fee is inclusive of weekly owner-architect-contractor (OAC) meetings onsite. One (1) of the OAC meetings will serve as the monthly meeting for review of the contractors pay application. CSRS will also be available for the punch list walkthrough and available to meet by video conference as needed.

Reimbursable Expenses shall include those costs reasonably and necessarily incurred in the proper performance by the Program Manager of Basic Services and Additional Services. Reimbursable Expenses shall be in addition to compensation for Basic Services and Additional Services and shall be at rates not higher than the standard paid in the locality of the Program, except with the prior consent of the Owner. CSRS shall not incur reimbursable expenses without the consent of the Owner.

Additional work outside the scope of this agreement, may be negotiated as a lump sum, or on an hourly basis (Time & Materials) using the following rate chart:

Staffing Position	Hourly Rate
Principal	\$325.00
Subject Matter Expert	\$250.00
Project Manager	\$225.00
Grants Manager	\$165.00
Project Coordinator	\$115.00

CLIENT__ _ CSRS__ _

Baker High School
College and Career Tech Academy Camp
 Travel Itinerary
 Atlanta, Georgia

Time:	Event:	Details:
Monday, July 8, 2024		
6:30 am	<i>Bus arrives Baker Middle School</i>	5903 Baker Middle School Baker, LA 70714
7:00 am	<i>Depart from Baker Middle School</i>	
1:15 pm	<i>Buc-ee's</i>	2500 Buc-ee's Blvd, Auburn , AL
1:45	<i>Depart Auburn, Al</i>	
3:45 pm (EST)	<i>Arrival/ Hotel Check-In: Hampton Inn</i>	2733 Circle 75 Pkwy, Atlanta, GA 30339
6:00 pm	<i>Meet in Lobby</i>	
6:30 pm	<i>Depart for Cumberland Mall</i>	
6:35 pm	<i>Arrive at Cumberland Mall</i>	2860 Cumberland Mall Atlanta, GA 30339
8:00 pm	<i>Depart Cumberland Mall</i>	
8:05 pm	<i>Arrive to hotel</i>	
10:00 pm	<i>Everyone in Rooms</i>	Doors are asked to be locked/ Chaperones will take shifts on hall monitoring. All Students will be required to download BAND App and Life360 App.

	Tuesday, July 9, 2024	
8:00 am	<i>Report to Lobby</i>	
8:30 am	<i>Depart for Clark Atlanta / Morehouse</i>	
8:55 am	<i>Arrive at Clark Atlanta / Morehouse</i>	223 James P Brawley Dr. SW, Atlanta, GA
9:15 am	<i>Tours</i>	
12:15	<i>Depart for The Varsity</i>	
12:30 pm	<i>Arrive to The Varsity</i>	61 North Ave, Atlanta, GA
1:45 pm	<i>Depart for MLK National Park</i>	450 Auburn Ave. NE Atlanta GA. 30312
4:00 pm	<i>Depart MLK National Park</i>	
4:20 pm	<i>Arrive back at hotel</i>	
5:30 pm	<i>Assemble in Lobby</i>	
5:45 pm	<i>Depart for Dinner at Cumberland Mall (sit down)</i>	2860 Cumberland Mall Atlanta, GA 30339
5:50 pm	<i>Arrive at Cumberland Mall for Dinner</i>	
8:00 pm	<i>Depart to Hotel</i>	2733 Circle 75 Pkwy, Atlanta, GA 30339
10:00 pm	<i>Everyone in Rooms</i>	Doors are asked to be locked/ Chaperones will take shifts on hall monitoring. All Students will be required to download BAND App and Life360 App.

	Wednesday, July 10, 2024	
8:00	<i>Report to the Lobby</i>	
8:30	<i>Depart for Atlanta Zoo</i>	
8:55	<i>Arrive to Atlanta Zoo</i>	800 Cherokee Ave. SE, Atlanta, GA
11:00 am	<i>Depart from Atlanta Zoo</i>	
11:30 am	<i>Arrive at World of Coca-Cola</i>	121 Baker St. NW, Atlanta, GA
2:00 pm	<i>Lunch at Bottle Cap Café`</i>	
2:30 pm	<i>Georgia Aquarium</i>	
4:30 pm	<i>Depart for Hotel</i>	2733 Circle 75 Pkwy, Atlanta, GA 30339
4:40 pm	<i>Arrive at Hotel</i>	
6:00 pm	<i>Pool Side Pizza Party</i>	
10:00 pm	<i>Everyone reports to rooms</i>	Doors are asked to be locked/ Chaperones will take shifts on hall monitoring. All Students will be required to download BAND App and Life360 App.

	Thursday, July 10, 2024	
8:15 am	Report to lobby	
9:00 am	Depart for Chick-Fil- A College Football Hall of Fame	250 Marietta St. NW, Atlanta, GA
9:25 am	Arrive at Chick-Fil- A College Football Hall of Fame	
12:15 pm	Depart for Lunch at Chick-Fil-A	
1:45 pm	Depart for Bojangles	8400 County Farm Rd. Irvington, MS
7:45 pm	Arrive at Bojangles	
8:45 pm	Depart to Baker Middle School	5903 Groom Rd. Baker, LA 70714
11:45 pm	Arrive to Baker Middle School	
Friday, 12:15 am	All students must be picked up	

Administrative, Instructional and Support Staff Positions

June 4, 2024

I. Report of Resignations of Employment

II. Report of Retirements

III. Report of Appointments

1. Tiffany Burney- FullTime HR & ESS Supervisor, District Office, Effective 05/15/2024
2. Yasheba Yisrael- Full-Time Bus Operator, District Wide, Effective 05/14/2024

IV. Report of Reassignments/Transfers

V. Report of Sick Leave Request